

DATE: January 13th, 2015

The regular meeting of the Clarendon Municipal Council was held on the above night at the Council Hall. Mayor Terry Elliott presided with Crs. Gerald (Jerry) Barber, James Howard, Phillip Elliott, Keven Knox, John Armstrong, Mavis Hanna and the Director General Mike Guitard and Office Assistant Pat White also in attendance.

OPENING THE MEETING

Mayor Terry Elliott opened the meeting at 7:00 PM

ADOPTION OF THE AGENDA

001-01-2015 Proposed by Cr. Armstrong
Seconded by Cr. Elliott
And is unanimously resolved to adopt the agenda

Carried

ADOPTION OF THE MINUTES

002-01-2015 Proposed by Cr. Elliott
Seconded by Cr. Howard
And is unanimously resolved to adopt the minutes of December 9th 2014 with a modification to add precisions to the item concerning the Pontiac Quad Club.

Carried

QUESTION PERIOD/VISITORS

There were no visitors

ROAD FORMAN'S REPORTS

M. Bruce Telford deposited his monthly road inspector's report.

BUILDING INSPECTOR' REPORT

Mrs. Isabelle Lajoie gave a report of activities throughout the municipality.

-A letter was drafted and sent to Notary Suominen regarding a request for a letter of conformity for a property located at C675 route 303 north.

-Campbell's Bay Cement's requested support in their renewal of their gravel permit for their gravil pit located on lot 21A and 21C range 10 with the "Commision de Protection du Territoire Agricole" (CPTAQ)

Whereas According to by-law no. 2008-239 that states that operators of gravel and sand pits must remit a levy to the municipality for each metric tonne of gravel or sand transported on the municipality's road network.

Whereas Campbell's Bay Cement has not complied with the afore mentioned by-law in the past

003-01-2015 **It is** Proposed by Cr. Knox and Seconded by Cr. Elliott
And it is resolved that the Municipality of Clarendon support the request made by Campbell's Bay cement to the CPTAQ only if Campbell's Bay cement assures the municipality in writing that it will comply to by-law no. 2008-239 and that all unpaid levies for the last three (3) years be paid in full. Cr. Barber abstained

Carried

-A follow up on the file for lot C18 McCagg Street was discussed

This item will be discussed further at the next meeting on January 27th, 2015

IN-CAMERA

It is moved by Cr. Barber seconded by Cr. Hanna and resolved to go in-camera at 8:05 pm.

OUT OF THE IN-CAMERA

It is moved by Cr. Barber seconded by Cr. Hanna and resolved to come out of in-camera at 8:40 pm.

004-01-2015 Proposed by Cr. Elliott
Seconded by Cr. Knox

And it is unanimously resolved that the personnel committee meet with M. Draper before the next sitting of council.

Carried

CORRESPONDENCE

The following items were tabled and discussed:

Open house at Heritage College

2014-2024 Gas tax

Emerald ash borer-zone

CDE-minutes of the December 2nd meeting

CN Level crossing subsidy

Hydro Quebec—Light removed and procurement

005-01-2015 Proposed by Cr. Hanna
Seconded by Cr. Armstrong

And it is unanimously resolved that the Director General register himself as the contact person with Hydro Quebec.

Carried

CPTAQ report Pierre Duchesne, Planner for the MRC will be present at meeting of the 27th of January 2015 to explain the file to council before council writes there resolution.

2014 PAARRM

Amending of resolution 220-10-2014

006-01-2015 Proposed by Cr. Knox
Seconded by Cr. Barber

And is unanimously resolved that the Municipal Council of Clarendon accept the road improvement grant from the Ministry of Transport for the amount of \$71,600.00 and from our Deputy of Pontiac, Mr. André Fortin for the amount of \$27,900.00

Carried

Amending of resolution 241-11-2014

007-01-2015 Proposed by Cr. Howard
Seconded by Cr. Elliott

AND unanimously resolved that the Municipal council of Clarendon approve the expenses in roadwork done on the 3rd Line road for the amount of \$80 550.55 to date and that \$27,900.00 be submitted for the PAARRM Grant receivable from the Deputy of Pontiac, Mr. Andre Fortin and that the Council of the Municipality of Clarendon requests the first installment of the PAARRM grant for the Front Road/3rd Line Project ; payable by the Ministry of Transport in the amount of \$28,640 for works completed to date. Council also has verified that the road work has been done to the Ministry guidelines.

Carried

PREVIOUS BUSINESS FOLLOW-UP

COMMITTEE REPORTS

Fire Commission: The Shawville Clarendon Fire Dept. Minutes & Fire Commission Committee Minutes were distributed to each council member and discussed.

008-01-2015 Proposed by Cr. Knox
Seconded by Cr. Elliott

And is unanimously resolved that the repairs needed to the 1979 Tanker 1 be done in accordance with the estimates deposited by the fire chief M. Laframboise, provided the Municipality of Shawville pay half.

Carried

FINANCIAL REPORT &/or ACCOUNTS PAYABLE

Municipalité de/of Clarendon

Vendor Aged Summary As at 12/01/2015

Name	Total
3477835 Canada Inc	7,968.53
Bell Mobility	95.74
Benson Autoparts	11.50
Council Remuneration	4,458.07
Dumouchel, Victor - work boots	200.00
Exel Radio Inc. - Joint	336.88
F.Q.M. - yearly renewal	1,721.02
Fresh Image Computing Services	206.96
GCR Tire Center	1,195.75
G.M.S. Security Systems - Joint	275.94
Gerard Labelle, CPA Inc. TECQ report	1,006.03
Gerard Labelle, CPA Inc. - monthly	804.83
Hardy Plants - retirement flowers	57.49
Hayes Manufacturing	317.10
Hydro Quebec	617.77
J. & J. Grocery Joint \$110.79	802.41
Les Services d'Architecture	691.57
M & R Feeds & Farm Supply	40.98
M.R.C. Pontiac Joint - 303.06	536.81
MacEwen Petroleum	6,965.83
Magnalum Co. Ltd.	9.17
Master Card Banque Nationale du Canada	3,582.38
Mickey McGuire Construction Ltd.	919.80
NEBS Business Forms Ltd	1,152.02
Nortrax	1,486.88
O'Malley Truck & Trailer Service	649.47
Ottawa Valley Oxygen	211.56
P G Solutions Inc	2,063.81
Payroll - December (+ Fire fighters)	55,792.49
Pitney Works	491.66
Pontiac Agricultural Society	114.97
Pontiac Auto Parts	106.31
Pontiac Printshop Ltd	393.87
R.& M. Truck & Trailer Repairs	268.76
Receiver General	3,114.16
Revenue Quebec	10,002.99
Robinson's Air Filter Exchange	219.51
Rogers Wireless	78.06
Signotech Inc.	-150.62
Standard Life Insurance	2,907.36
Telebec Ltee	256.69
Theresa Gauthier	65.00
Vaughn Bastien Tire Service	603.61
W.A. Hodgins Store	36.79
Wurth Canada Limited	181.68
Total outstanding:	112,869.59

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AUTHORITY OF PAYMENT OF THE LIST OF BILLS

Certificate of availability of credits

I, the undersigned, Mike Guitard, Director General of the Municipality of Clarendon certify that there are sufficient credits available to carry out the expenditure mentioned above.

In witness whereof, this certificate is given in Clarendon this 13th day of January 2015.

Mike Guitard Director General

009-01-2015 Proposed by Cr. Barber
Seconded by Cr. Elliott
And is unanimously resolved to pay the bills amounting to \$112,869.59

Carried

SALE OF IMMOVABLE'S FOR NON PAYMENT OF TAXES

010-01-2015 Proposed by Cr. Elliott
Seconded by Cr. Howard
And is unanimously resolved to send a list of immovables to be sold in the annual sale for non-payment of taxes.

Carried

HEART AND STROKE FOUNDATION

011-01-2015 Proposed by Cr. Hanna
Seconded by Cr. Howard
And is unanimously resolved to proclaim February as Heart and Stroke Foundation month.

Carried

LIEUTENANT GOVERNOR'S AWARD

A request for nominations for the Governor General medal was discussed

AUDITOR'S PROPOSAL

025-01-2015 Proposed by Cr. Barber
Seconded by Cr. Knox
And is unanimously resolved to accept the service offer deposited by Janique Ethier CPA auditor, CGA for 2015.

Carried

LINE OF CREDIT

012-01-2015 Proposed by Cr. Barber
Seconded by Cr. Knox

And is unanimously resolved to renew our agreement with the National Bank for a line of credit choosing option 2, which incurs no cost for the Municipality.

Carried

PONTIAC ARTIST TOUR ADVERTISEMENT REQUEST

013-01-2015 Proposed by Cr. Barber
Seconded by Cr. Howard

And is unanimously resolved to sponsor the Pontiac Artist Tour by purchasing the bronze advertisement package at a cost of \$60.00

REGISTRATION OF HEAVY EQUIPMENT

014-01-2015 Proposed by Cr. Hanna
Seconded by Cr. Armstrong

And is unanimously resolved to register the heavy equipment as require by law.

Carried

COMMUNITY SERVICE WORK PROPOSAL

A proposal for community service work was discussed; Council will not be accepting the offer due to a conflict of interest.

SHAWVILLE CURLING CLUB SPONSOR REQUEST

015-01-2015 Proposed by Cr. Knox
Seconded by Cr. Armstrong

And it is resolved to sponsor the Pontiac Curling Club’s Community Bonspiel at a cost of \$115.00. Cr. Howard abstained

Carried

CHIP FM MEMBERSHIP RENEWAL

016-01-2015 Proposed by Cr. Knox
Seconded by Cr. Armstrong

To renew our membership with CHIP FM

THE VOTE IS CALLED:

3 councillors vote “FOR”;

3 councillors vote “AGAINST”;

Mayor Elliott exercise his right to vote and votes against the proposed resolution bringing the vote to 4 “against” and 3 “for”

The motion carrying the number **016-01-2015** is renowned not carried with a majority.

CADASTRE RENOVATION

017-01-2015 Proposed by Cr. Barber
Seconded by Cr. Hanna

And is unanimously resolved to name the Director General as the contact person with the Ministère de l'Énergie et Ressources Naturelles for the Cadastre renovation project.

Carried

LETTER FOR NOTARY SUOMINEN

Tabled during the building inspectors report

BANK SIGNING AUTHORITY FOR THE DJ

018-01-2015 Proposed by Cr. Barber
Seconded by Cr. Hanna

And is unanimously resolved to change the signatures at the National Bank. The recorded signatures are to be Mayor Terry Elliott, Councillor John Armstrong and Director General Mike Guitard

Carried

ADMQ MEMBERSHIP

019-01-2015 Proposed by Cr. Barber
Seconded by Cr. Armstrong

And is unanimously resolved that the Director General adhere to the "Association des Directeurs municipaux du Québec"

Carried

PHOTOCOPIER

The director General will gather more information and bring this to a subsequent meeting.

PRO MAYOR

Dealt with at the December 2014 meeting.

NAMING OF COMMITTEE MEMBERS

020-01-2015 Proposed by Cr. Hanna
Seconded by Cr. Elliott

And is unanimously resolved to that the committees for 2015 remain the same as 2014.

Carried

VILLA JAMES SHAW

021-01-2015 Proposed by Elliott
Seconded by Hanna

And it is resolved to donate \$300.00 to help in the administration of the project.
Cr. Armstrong abstained

Carried

MISCELLANEOUS

Pre authorising purchases- tabled and discussed

Revision of the cost of permits -At a subsequent meeting Cr. Hanna will deposit a notice of motion to amend by-law no. 2003-215.

Fire department officer training- Tabled and discussed

Fire truck repair- table and discussed (see resolution **008-01-2015**)

Health and safety action plan-table and discussed

Radio-table and discussed

Tax Arrears of 1 or more years send for collections of taxes

022-01-2015 Proposed by Cr. Barber
Seconded by Cr.Elliott

And is unanimously resolved that the Municipality of Clarendon send the tax arrears to our legal advisor, after having advised our ratepayers in arrears to take the necessary measures to pay the tax arrears, failure to do so then their names will be forwarded for collection.

Carried

023-01-2015 Proposed by Cr. Barber
Seconded by Cr. Howard

And is unanimously resolved that subject to By-law no 2007-233 the remuneration increase for the mayor and councillors for 2015 will be 1.7% based on the Consumer Price Index for Canada for the previous year.

Carried

Committee meetings- table and discussed

ADJOURNING & CLOSING THE MEETING

024-01-2015 Proposed by Cr. Howard

And unanimously resolved to adjourn the council meeting of January 13th, 2015 at 11:00 PM

Carried