

DATE: January 27th, 2015

The regular meeting of the Clarendon Municipal Council was held on the above night at the Council Hall. Mayor Terry Elliott presided with Crs. Gerald (Jerry) Barber, James Howard, Phillip Elliott, Keven Knox, John Armstrong, Mavis Hanna and the Director General Mike Guitard and Office Assistant Pat White also in attendance.

OPENING THE MEETING

Mayor Terry Elliott opened the meeting at 7:00 PM

ADOPTION OF THE AGENDA

026-01-2015 Proposed by Cr. Armstrong
Seconded by Cr. Knox
And is unanimously resolved to adopt the agenda

Carried

ADOPTION OF THE MINUTES

028-01-2015 Proposed by Cr. Elliott
Seconded by Cr. Howard
And is unanimously resolved to adopt the minutes of January 13th 2015, with changes to resolution 003-01-2015 by adding Cr. Barber abstained, resolution 015-01-2015 by adding Cr. Howard abstained and resolution 021-01-2015 by adding Cr. Armstrong abstained

Carried

QUESTION PERIOD/VISITORS

M. Don Angus and M. Chris Angus presented a proposal on a lot sub-division modification

CPTAQ

Pierre Duchesne of the MRC made a presentation on de-structured tracts of land in the agricultural zone.

027-01-2015

Application of Collective Scope of the MRC of Pontiac – Section 59, LPTAA

WHEREAS the Regional County Municipality of Pontiac adopted Resolution C.M. 2013-06-11, on June 25, 2013, to submit to CPTAQ (*Commission de protection du territoire agricole du Québec*) an application of collective scope in accordance with Section 59 of an Act respecting the preservation of agricultural land and agricultural activities;

WHEREAS this application involves the establishment of new residences on the territory of the Municipality of Clarendon including an agricultural zone enacted under an Act respecting the preservation of agricultural land and agricultural activities;

WHEREAS this application concerns de-structured tracts of land in the agricultural zone (part 1) and lots having an area (surface area) sufficient to avoid de-structuring the agricultural zone (part 2), called de-structured areas, corresponding to the agriculture and agro-forestry general policies on land use in the last revised land development plan of the Regional County Municipality of Pontiac, effective since February 23, 2001;

WHEREAS this application also contains a map appendix including the areas allowable in a new application for the establishment of residences in pre-established areas for private cottage purposes;

WHEREAS the report of the application and preliminary intent in CPTAQ file record number 377560, as well as the accompanying maps, reflect, to the satisfaction of the Municipality of Clarendon the agreements made during the negotiation of September 17, 2013, with the Outaouais-Laurentides UPA Federation and CPTAQ concerning the two parts of the application;

It is proposed by Cr. Knox seconds by Cr. Howard and resolved to be in agreement with the report of the application and preliminary intent in CPTAQ file record number 377560, as well as the accompanying maps, concerning the two parts of the application being part of the agreements.

It is also moved that the Municipality of Clarendon commits to amend the planning program (master plan) and by-laws so as to conform to the requirements contained in the CPTAQ decision.

Carried

BUILDING INSPECTOR' REPORT

Mrs. Isabelle Lajoie gave a report of activities throughout the municipality.

C82 Morley road

029-01-2015 Proposed by Cr. Armstrong
Seconded by Cr. Knox

And it is unanimously resolved to accept the subdivision modification proposal as proposed by M. Angus at this meeting in conjunction with the recommendations of the building inspector.

Carried

Campbell's Bay Cement's requested support in their renewal of their gravel permit for their gravel pit located on lot 21A and 21C range 10 with the "Commision de Protection du Territoire Agricole" (CPTAQ)

- 030-01-2015** Proposed by Cr. Knox
Seconded by Cr. Elliott
And it is resolved that the Municipality of Clarendon support the request made by Campbell's Bay cement to the CPTAQ. Cr Barber abstained.

Carried

A follow up on 533 4th concessions

- 031-01-2015** Proposed by Cr. Elliott
Seconded by Cr. Hanna

And it is unanimously resolved to write a letter to the rate payer to remove obstructions in the creek and make clear our intentions to ditch Smiley road and the 4th line in late spring of 2015.

Carried

Building permit forms

- 032-01-2015** Proposed by Cr. Barber
Seconded by Cr. Armstrong

And it is unanimously resolved to purchase the building permit forms from the Equity for \$203.80 per 300 copies.

Carried

Hobbs Drive

- 033-01-2015** Proposed by Cr. Barber
Seconded by Cr. Hanna

And it is unanimously resolved that the municipality invoice the rate payer of Hobbs drive for snowplowing and sanding on said road for 2013 and 2014.

Carried

Lot C18 McCagg Street

- 034-01-2015** Proposed by Cr. Hanna
Seconded by Cr. Howard

And it is unanimously resolved due to the extraordinary circumstances of the lot with three road frontages council has decided to tolerate the construction of the gazebo.

Carried

C272 rt 148

Tabled and discussed

CORRESPONDENCE

The following items were tabled and discussed:

- Sale of immovable's for non payment of taxes
- Prosecutor and copies of by-laws

042-01-2015 Proposed by Cr. Barber
Seconded by Cr. Knox

And it is unanimously resolved to charge a fee respecting the regulation respecting fees for the transcription, reproduction or transmission of documents and personal information for photocopying request.

Carried

2015- Gas tax project

Tabled and discussed

Cadastre reform

035-01-2015 Proposed by Cr. Hanna
Seconded by Cr. Howard

And it is unanimously resolved to write a letter to M. André Fortin MNA for the Pontiac to state our dissatisfaction that all documentation sent to our rate payers will be in French only concerning the Cadastre reform project that is commencing in February

Carried

Book of grants

036-01-2015 Proposed by Cr. Howard
Seconded by Cr. Elliott

And it is unanimously resolved to purchase the downloadable version of The Grants directory for Quebec for \$69.95.

Carried

Request from the Equity to the Mayor

Salon du livre

Accreditation CSST

GRADER AND TRUCK BLADES

038-01-2015 Proposed by Cr. Hanna
Seconded by Cr. Elliott

And it is unanimously resolved to buy grader and truck blades from Robitaille Equipment for total of \$ 3814.87 and \$869.21 respectively.

Carried

PHOTOCOPIER AND FILE SHARING

Council wish that the director general investigate a solution for the photocopier further.

File Sharing was tabled and discussed

FIRE TRAINING

037-01-2015

WHEREAS the *Regulation respecting the conditions governing the exercise of functions within a municipal fire safety service* provides training requirements for firefighters of the fire safety services to ensure a minimum professional qualification;

WHEREAS this regulation is part of a desire to ensure municipalities forming fire crews with the skills and abilities necessary to respond effectively to emergencies;

WHEREAS in December 2014 the Quebec government established the financial assistance program for the training of volunteer and part-time firefighters;

WHEREAS the programs main objective is to provide municipal organizations financial assistance to enable them to have a sufficient number of trained firefighters to act effectively and safely in an emergency;

WHEREAS this program also aims to promote the acquisition of basic skills required by volunteer firefighters and part-time practicing in municipal fire safety services;

WHEREAS the municipality of Clarendon wishes to benefit from the financial support offered by the program;

WHEREAS the municipality of Clarendon predicts the training of 28 firefighters during the next year to respond effectively and safely in emergency situations on its territory;

WHEREAS the municipality must send this resolution to the Ministry of public security through the Pontiac MRC in accordance with article 6 of the program;

It is proposed by Cr. Knox, seconded by Cr. Armstrong and resolved to apply for the financial assistance under the financial assistance program for volunteer or part-time firefighter training at the Ministry of public security and forward this request to the Pontiac MRC.

Carried

NEW FIREMAN

039-01-2015 Proposed by Cr. Hanna
Seconded by Cr. Knox

And it is unanimously resolved to accept Ryan Roney as a new fireman for the Shawville-Clarendon fire department.

Carried

IN-CAMERA (FLOATING)

DECLARATION OF PECUNIARY INTERESTS

The pecuniary interest forms were filled out and returned to the director general

PREVIOUS BUSINESS FOLLOW-UP

Exel radio

No new information was not available for this meeting and will be differed to the next meeting

Fire chiefs raise was tabled and discussed

SNOW LEFT ON MUNICIPAL ROADS

A letter will be written to the rate payers in question

REQUEST FOR PAYMENT OF PRINTER BY ROAD FORMAN

Tabled and discussed

2015 TAXES- stuffers and Staff

040-01-2015 Proposed by Cr. Howard
Seconded by Cr. Hanna

And it is unanimously resolved the office assistant work Fridays for the month of March and that Connie Levesque be hired for one day to teach the tax printing procedure to the director general and the assistant.

Carried

SHAWVILLE AND DISTRICT RA

041-01-2015 Proposed by Cr. Barber
Seconded by Cr. Armstrong

And unanimously resolved that the Municipality of Clarendon will donate the amount of 1,500.00 to the Shawville & District R.A. for Student Employment and \$1,500.00 as a monetary donation for general recreational purpose.

Carried

ELECTED WARDEN AT MRC

043-01-2015 Proposed by Cr. Elliott
Seconded by Cr. Barber

And unanimously resolved by Council, that the Municipality of Clarendon requests that Mayor Terry Elliott put forward a motion at the MRC level, that the County Warden be elected by the population and strongly urge that all the mayors support this motion. Copies of this resolution will be forwarded to the MRC of Pontiac, all the municipalities of Pontiac and to the Chamber of Commerce.

Carried

FINANCIAL REPORT &/or ACCOUNTS PAYABLE

**Municipalité de/of
Clarendon
Vendor Aged Summary As at 26/01/2015**

<u>Name</u>	<u>Total</u>
Antrim Truck Centre	249.35
Ass. des directeurs mun.du Quebec	985.34
Bell Mobility	86.70
C.R.S.B.P. de l'Outaouais Inc	6,775.43
CRTPS INC.	573.30
GCR TIRE CENTRES (OTTAWA)	1,084.80
Groupe AST(1993) inc	862.31
L & J Towing & Garage	517.38
Les Extincteurs L & S Enrg.	50.48
Les Services d'Architecture	776.08
M.R.C. Pontiac	485.75
Master Card Banque Nationale du Canada	357.67
Mickey McGuire Construction Ltd.	183.96
O'Malley Truck & Trailer Service	470.83

Pontiac Artists Association	60.00
R. & M. Truck & Trailer	
Repairs	303.04
Robitaille Equipment Inc	3,093.97
Shawville/Clarendon Fire	
Dept	1,420.00
Shawville Curling Club	115.00
Standard Life Insurance	2,728.88
Vaughn Bastien Tire Service	28.74
Villa James Shaw	300.00
Wilson & Lafleur Ltee	69.83
	<hr/>
Total outstanding:	21,578.84
	<hr/> <hr/>

Generated On: 26/01/2015

AUTHORITY OF PAYMENT OF THE LIST OF BILLS

Certificate of availability of credits

I, the undersigned, Mike Guitard, Director General of the Municipality of Clarendon certify that there are sufficient credits available to carry out the expenditure mentioned above.

In witness whereof, this certificate is given in Clarendon this 27th day of January 2015.

Mike Guitard Director General

044-01-2015 Proposed by Cr. Barber
 Seconded by Cr. Armstrong
 And is unanimously resolved to pay the bills amounting to \$21 578.84

Carried

COMMITTEE MEETINGS

1.1 Finance

The next meeting will be held on February 10th after the regular meeting

1.2 Personnel

1.3 Road

A combined road and personnel meeting will be held on the 16th of February at 9:30 am

MISCELLANEOUS

ADJOURNING & CLOSING THE MEETING

045-01-2015 Proposed by Cr. Howard

And unanimously resolved to adjourn the council meeting of January 27th, 2015 at 10:58 PM

Carried

Mayor Terry Elliott

Director General Mike Guitard