

**DATE: April 26th, 2016**

The regular meeting of the Clarendon Municipal Council was held on the above night at the Council Hall. Pro-Mayor John Armstrong presided with Crs. Gerald (Jerry) Barber, James Howard, Phillip Elliott, Mavis Hanna the Director General Mike Guitard and office assistant Pat Hobbs were also in attendance.

Cr. Keven Knox motivated his absence

**OPENING THE MEETING**

Pro-Mayor John Armstrong opened the meeting at 7:00 PM

**QUESTION PERIOD/VISITORS**

No visitors were present

**ADOPTION OF THE AGENDA**

**097-04-2016** Proposed by Cr. Hanna

Seconded by Cr. Elliott

And is unanimously resolved to adopt the agenda with the following additions; 20.1.3 Committee Chairman, 20.4 Waste disposal Committee, 21.6 Library windows and 21.7 Tom Orr Cartage meeting report.

**Carried**

**ADOPTION OF THE MINUTES**

**098-04-2016** Proposed by Cr. Elliott

Seconded by Cr. Howard

And is unanimously resolved to adopt the minutes of April 12th, 2016 regular meeting

**Carried**

**OPENING OF CALCIUM TENDERS**

**Three tenders were received:**

**Multi-Route at \$0.2710/lt before taxes**

**Les Entreprises Bourget at \$0.2757/lt before taxes**

**Calclo at \$ 0.3550/lt before taxes**

**099-04-2016** Proposed by Cr. Howard

Seconded by Cr. Elliott

And is unanimously resolved to accept the tender deposited by Multi Route at \$0.2710/lt before taxes.

**Carried**

**OPENING OF GRASS CUTTING TENDERS**

Two grass cutting tenders were received:

Blue Heron Landscaping for \$1695.00 before taxes

Brandon Smith for \$ 2058.71 before taxes

**100-04-2016** Proposed by Cr. Hanna

Seconded by Cr. Howard

And is unanimously resolved to accept the tender deposited by Blue Heron Landscaping for \$ 1695.00.

**Carried**

**PRO-MAYOR'S REPORT**

Pro-Mayor John Armstrong made a verbal report on his meetings at the MRC Pontiac

## **CORRESPONDENCE**

The following items were tabled and discussed:

E-mail from Todd Hoffman allowing us to put the dry hydrant on his property

E-mail from Todd Hoffman asking that we spread calcium as last year and what would be the cost.

**101-04-2016** Proposed by Cr. Howard  
Seconded by Cr. Elliott

And is unanimously resolved to spread the calcium on Cummings road and to charge accordingly.

**Carried**

Pontiac Chamber of Commerce, the general annual meeting is postponed

Letter from a rate payer to reduce the transfer tax on a property.

**102-04-2016** Proposed by Cr. Elliott  
Seconded by Cr. Howard

And is unanimously resolved to accept the proposal by M. Brian Smith for matricule 0960 31 9184

**Carried**

Arbour month

**103-04-2016** Proposed by Cr. Hanna  
Seconded by Cr. Elliott

And is unanimously to participate in the distribution of trees on tree day the 20<sup>th</sup> of May.

**Carried**

Annual general meeting for Réseau Biblio de l'Outaouais

## **STARTING DATE FOR THE SUMMER EMPLOYEE**

**104-04-2016** Proposed by Cr. Hanna  
Seconded by Cr. Howard

And is unanimously resolved that Mr. Brown begin May 30<sup>th</sup>.

**Carried**

## **FALSE ALARM FINE**

Differed to next meeting

## **ROAD FOREMAN ATTENDING THE 2016 AORS MUNICIPAL WORKS TRADE SHOW**

**105-04-2016** Proposed by Cr. Barber  
Seconded by Cr. Elliott

And is unanimously resolved that the road foreman attend the AORS 2016 Municipal Public works Trade Show June 1<sup>st</sup> and 2nd and that reasonable expenses be paid by the municipality.

**Carried**

## **911 TARIFF HIKE**

**106-04-2016**

**Whereas** an agreement was signed between the municipalities and the Government of Quebec in September 2015;

**Whereas** decree 126-2016 obligates municipalities to modify the 911 tariff by-law from 0.40\$ to 0.46\$.

**It is moved** by Cr. Elliott, Seconded by Cr. Howard and resolved to

adopt by-law 2016-253 concerning the modification of a tax for the funding of 911 emergency centers.

A vote is taken

3 for Cr. Hanna, Howard and Elliott

1 against Cr. Barber

**The motion is Carried**

Canada  
Province of Quebec  
Municipality of Clarendon  
By-Law number 2016-253

**By-Law # 2016-253 modifying By-Law # 2009-242 concerning the imposition of a tax for the funding of 911 emergency centers**

The council decrees that:

1. Article 2 of By-Law number 2009-242 is replaced by the following
  2. As of 1 August 2016 the tax imposed on the provision of a telephone service fee, the amount is, for each telephone services, \$ 0.46 per month per telephone number or, in the case of a service other multiline a Centrex service, per outgoing access line.
2. This by-law will enter into effect on the date of the publication of a notice to this effect that the minister of municipal affairs, regions and territorial occupation will publish in the Gazette officielle du Quebec.

\_\_\_\_\_  
John Armstrong  
Pro-Mayor

\_\_\_\_\_  
Mike Guitard  
Director General/Sec.-Treas.

Notice of Motion: 2016/04/12

Date of Adoption: 2016/04/26

Date of Publication:

**CAPITAL INVESTMENT**

**107-04-2016** Proposed by Cr. Hanna  
Seconded by Cr. Elliott

And is unanimously resolved to put the moneys allocated for capital investments, the Vila James Shaw, and the legal fees totaling \$240,000.00 in a 12 month GIC.

**Carried**

**TODD SMART VETERAN**

Differed to a future meeting

**FIRE AGREEMENT WITH THORNE**

**110-04-2016** Proposed by Cr. Barber  
Seconded by Cr. Elliott

And is unanimously resolved to authorise the director general and the Pro-mayor to sign the Fire agreement with Thorne.

**Carried**

**PREVIOUS BUSINESS FOLLOW-UP**

The following items were tabled and discussed:

*Push and Talk*

Differed to next meeting

*Snow Road*

*Composters*

**FINANCIAL REPORT &/or ACCOUNTS PAYABLE**

**Municipalité de/of Clarendon**

**Vendor Aged Summary As at 25/04/2016**

<u>Name</u>	<u>Total</u>	
Battleshield Industries	957.17	JOINT
Bell Mobility	86.70	JOINT
Bruce Telford- Rain suits	463.98	
Carleton Uniforms Inc.	139.97	JOINT
GCR TIRE CENTRES (OTTAWA)	395.51	
Hugh Tracy	230.11	
Hydro Quebec	1,482.31	
J. & J. Grocery - oil	1,124.28	
M.R.C. Pontiac	233.75	
Manulife Financial	2,961.09	
Master Card Banque Nationale du Canada	41.37	
Pitney Works	229.95	
Purolator Courier Ltd.	28.72	
Sage Software Canada Ltd.	1,054.32	
Shawville/Clarendon Fire Dept	100.00	donation
Vaughn Bastien Tire Service	83.08	
<b>Total outstanding:</b>	<b>9,612.31</b>	

**Generated On: 25/04/2016**

**AUTHORITY OF PAYMENT OF THE LIST OF BILLS**

Certificate of availability of credits

I, the undersigned, Mike Guitard, Director General of the Municipality of Clarendon certify that there are sufficient credits available to carry out the expenditure mentioned above.

In witness whereof, this certificate is given in Clarendon this 26<sup>th</sup> day of April, 2016.

\_\_\_\_\_  
Mike Guitard Director General

**111-04-2016** Proposed by Cr. Elliott

Seconded by Cr. Howard

And is resolved to pay the bills amounting to \$9,612.31

A vote is taken

3 for Cr. Hanna, Howard and Elliott

1 against Cr. Barber

**The motion is Carried**

The Quarterly budget report was presented to council by the Finance director.

**COMMITTEE MEETINGS AND REPORTS**

**Personnel Committee**

Report on meeting with employees was given by the Director General and the Pro mayor

**IN-CAMERA**

It is moved by Cr. Barber, seconded by Cr. Elliott and resolved to go in-camera at 9:15 PM .

**OUT OF THE IN-CAMERA**

It is moved by Cr. Barber, seconded by Cr. Elliott and resolved to come out of in-camera at 9:54 PM.

Road foreman's job

Committee Chairman

**112-04-2016** Proposed by Cr. Barber

Seconded by Cr. Hanna

And is unanimously resolved to name Cr. Elliott as chair of the personnel committee, Cr. Elliott accepts.

**Carried**

**Road committee**

Drainage on 5<sup>th</sup> line - Tabled and discussed

Report on meeting – differed to next meeting

**LUP Commitee**

Trailer by-law - Tabled and discussed

**Waist disposal committee** - Tabled and discussed

**MISCELLANEOUS AND DISCUSSIONS**

*Sand Bay Road* - Tabled and discussed

*Keith McClellan Benefit supper*

**113-04-2016** Proposed by Cr. Elliott r

Seconded by Cr. Barber

And is unanimously resolved to buy a gift basket of products of Clarendon as a silent action item for the Keith McClelland benefit supper

**Carried**

*Cadaster reform* - Tabled and discussed

*Wood cut by the municipality* - Tabled and discussed

*Groupe Insurance* - Tabled and discussed

*Library window cleaning*- Tabled and discussed

**ADJOURNING & CLOSING THE MEETING**

**114-04-2016** Proposed by Cr. Howard

And unanimously resolved to adjourn the council meeting of April 26th, 2016 at 11:15 PM

**Carried**