

**DATE: January 12th, 2016**

The regular meeting of the Clarendon Municipal Council was held on the above night at the Council Hall. Mayor Terry Elliott presided with Crs. Gerald (Jerry) Barber, James Howard, Phillip Elliott, Keven Knox, John Armstrong, Mavis Hanna and the Director General Mike Guitard and Office Assistant Pat White also in attendance.

**OPENING THE MEETING**

Mayor Terry Elliott opened the meeting at 7:00 PM

**QUESTION PERIOD/VISITORS**

No Visitors

**ADOPTION OF THE AGENDA**

**001-01-2016** Proposed by Cr. Hanna

Seconded by Cr. Elliott

And is unanimously resolved to adopt the agenda with the addition of item 20.3 - 2015 Holidays

**Carried**

**ADOPTION OF THE MINUTES OF THE BUDGET MEETING OF DECEMBER 8<sup>TH</sup>, 2015**

**002-01-2016** Proposed by Cr. Barber

Seconded by Cr. Hanna

And is unanimously resolved to adopt the minutes of December 8th 2015 budget meeting.

**Carried**

**ADOPTION OF THE MINUTES**

**003-01-2016** Proposed by Cr. Elliott

Seconded by Cr. Armstrong

And is unanimously resolved to adopt the minutes of December 8th 2015 regular meeting

**Carried**

**MAYOR'S REPORT**

Mayor Elliott made a verbal report on his meetings at the MRC Pontiac

**ROAD FORMAN'S REPORTS**

M. Bruce Telford deposited his monthly road inspector's report.

**CORRESPONDENCE**

The following items were tabled and discussed:

ADMQ membership

**004-01-2016** Proposed by Cr. Hanna

Seconded by Cr. Elliott

And it is unanimously resolved to renew the Director General's membership to the ADMQ

**Carried**

Pontiac Heritage guide for Election Officials  
Heavy equipment registration  
Governor General Award  
Thank you from Brendan Lee

**IN-CAMERA**

It is moved by Cr. Armstrong seconded by Cr. Elliott and resolved to go in-camera at 7:49 pm.

**OUT OF THE IN-CAMERA**

It is moved by Cr. Armstrong seconded by Cr. Elliott and resolved to come out of in-camera at 8:34 pm.

**2015 PAARRM ROAD GRANT (File 21221-1)**

**005-01-2015** Proposed by Cr. Elliott  
Seconded by Cr. Hanna

AND unanimously resolved that the Municipal council of Clarendon approve the expenses in roadwork done on the 3<sup>rd</sup> Line /Front road for the amount of \$108,316.94 to date and that \$28,640.00 be submitted for the PAARRM Grant receivable from the Deputy of Pontiac, Mr. Andre Fortin and that the Council of the Municipality of Clarendon requests the second installment of the PAARRM grant for the Front Road/3<sup>rd</sup> Line Project; payable by the Ministry of Transport for the works completed. Council also has verified that the road work has been done to the Ministry guidelines.

**Carried**

**2015 PAARRM ROAD GRANT (File 23381-1)**

**006-01-2015** Proposed by Cr. Hanna  
Seconded by Cr. Knox

AND unanimously resolved that the Municipal council of Clarendon approve the expenses in roadwork done on Herby road, Heath road and the 7<sup>th</sup> line for the amount of \$50,249.10 and that \$50 000.00 be submitted for the PAARRM Grant receivable from the Deputy of Pontiac, Mr. Andre Fortin and that the Council of the Municipality of Clarendon requests the payment of the PAARRM grant for the Herby road, Heath road and the 7<sup>th</sup> line Project; payable by the Ministry of Transport in the amount of \$50 000.00 for the works completed. Council also has verified that the road work has been done to the Ministry guidelines.

**Carried**

**2016 PONTIAC TOURIST GUIDE**

Tabled and discussed

**MAYORS REPORT – PUBLICATION**

Tabled and discussed

### **PLASTIC STORAGE BOXES**

**007-01-2016** Proposed by Cr. Elliott  
Seconded by Cr. Barber

And is unanimously resolved to purchase plastic stackable storage boxes for the archives.

**Carried**

### **PONTIAC QUAD CLUB**

**008-01-2016** Proposed by Cr. Barber  
Seconded by Cr. Hanna

And is unanimously resolved to refuse the request made by the Pontiac Quad club as presented and that the director general gives the Quad club a copy of our by-law. The Quad club could then deposit a new request that is in conformity with the by-law in place.

**Carried**

### **IN-CAMERA**

It is moved by Cr. Howard seconded by Cr. Elliott and resolved to go in-camera at 8:55 pm.

### **OUT OF THE IN-CAMERA**

It is moved by Cr. Howard seconded by Cr. Elliott and resolved to come out of in-camera at 9:00 pm.

### **LAND TAX SALES**

**009-01-2016** Proposed by Cr. Barber  
Seconded by Cr. Elliott

And is unanimously resolved to send the following immovables , matricule 0856-03-1020, 1062-87-4509, 0958-37-0675 and 9548-02-9616 to be sold in the annual sale for non-payment of taxes.

**Carried**

### **EDUC EXPERT**

**010-01-2016** Proposed by Cr. Barber  
Seconded by Cr. Knox

And is unanimously resolved to pay the amount for courses as per the signed contracts the adjustment sent will not be paid.

**Carried**

## PREVIOUS BUSINESS FOLLOW-UP

The following items were tabled and discussed:

Loader tires  
Road closure signs  
Pecuniary interests  
Brush cutting

## FINANCIAL REPORT &/or ACCOUNTS PAYABLE

### **Municipalité de/of Clarendon Vendor Aged Summary As at 11/01/2016**

<u>Name</u>	<u>Total</u>
3477835 Canada Inc	8,358.25
7719477 Canada Inc.	126.48
Battleshield Industries - joint	1,903.11
Benson Auto Parts	1,537.16
Brigade de Feu Voluntaire Inc. - joint	650.00
Bruce Telford	15.92
Campbell`s Bay Ciment	78,410.25
Council Remuneration - January	4,624.56
DRL-BEAUDOIN	345.50
Esso Pétrolière Impériale	1,080.78
Freco Fluid Power	53.68
Fresh Image Computing Services	54.32
G.M.S. Security Systems - joint	275.94
GCR TIRE CENTRES (OTTAWA)	11,474.51
Gerard Labelle, CPA Inc.	866.91
Hayes Manufacturing	294.34
Hydro Quebec	1,268.45
Lafarge Canada Inc.	32,422.96
Lapointe Beaulieu Avocats	7,455.56
Les Service d'Architecture	569.13
M & R Feeds & Farm Supply	41.28
M.R.C. Pontiac	507.18
MacEwen Petroleum	6,570.55
Magnalum Co. Ltd.	86.23
Malmberg Truck Equipment	325.71
Nortrax	6,514.89
Ottawa Valley Oxygen	216.16
P G Solutions Inc	2,127.03
Payroll - December (Including firefighters)	56,507.72
Pitney Works	229.95
Pontiac Agricultural Society	114.97
Pontiac Auto Parts	407.33
Pontiac Printshop Ltd	164.43
Receiver General	3,261.31
Revenue Quebec	10,188.75
Richard Brownlee	650.00
Rogers Wireless	46.45
Standard Life Insurance	2,804.39
Telebec Ltee	256.95
Theresa Gauthier	70.00
Valley Truck & Spring Service	4,037.58
Vaughn Bastien Tire Service	57.98
W.A. Hodgins Store	<u>2,735.09</u>
<b>Total outstanding:</b>	<u><u>249,709.74</u></u>

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**AUTHORITY OF PAYMENT OF THE LIST OF BILLS**

Certificate of availability of credits

I, the undersigned, Mike Guitard, Director General of the Municipality of Clarendon certify that there are sufficient credits available to carry out the expenditure mentioned above.

In witness whereof, this certificate is given in Clarendon this 12<sup>th</sup> day of January 2016.

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Mike Guitard Director General

**011-01-2016** Proposed by Cr. Barber

Seconded by Cr. Armstrong

And is unanimously resolved to pay the bills amounting to \$249 709.74

**Carried**

**COMMITTEE MEETINGS AND REPORTS**

**Trailer By-law**

A notice of motion was deposited by Crs. Hanna that a first draft of the By-law regarding the use of trailers in the Municipality of Clarendon will be deposited at the next regular meeting of council and that the reading of said by-law be waved at that time.

**Hiring policy**

Tabled and discussed

**Members of committees**

Differed to next meeting

**Pro-mayor**

**012-01-2016** Proposed by Cr. Knox

Seconded by Cr. Barber

And is unanimously resolved to that Cr. John Armstrong remain as Pro-mayor for 2016

**MISCELLANEOUS AND DISCUSSIONS**

**The 7<sup>th</sup> line**

Tabled and discussed

**Employee code of ethics**

Tabled and discussed

**2015 Holidays**

Tabled and discussed

**ADJOURNING & CLOSING THE MEETING**

**013-01-2016** Proposed by Cr. Howard

And unanimously resolved to adjourn the council meeting of January 12th, 2016 at 9:45 PM

**Carried**

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Mayor Terry Elliott

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Director General/Secretary Treasurer  
Mike Guitard