

DATE: January 26th, 2016

The regular meeting of the Clarendon Municipal Council was held on the above night at the Council Hall. Mayor Terry Elliott presided with Crs. Gerald (Jerry) Barber, James Howard, Phillip Elliott, Keven Knox, John Armstrong, Mavis Hanna and the Director General Mike Guitard were in attendance.

OPENING THE MEETING

Mayor Terry Elliott opened the meeting at 7:00 PM

QUESTION PERIOD/VISITORS

No visitors at this meeting

ADOPTION OF THE AGENDA

014-01-2016 Proposed by Cr. Hanna

Seconded by Cr. Elliott

And is unanimously resolved to adopt the agenda with the addition of Nature Conservancy of Canada as item 12.4.

Carried

ADOPTION OF THE MINUTES

015-01-2016 Proposed by Cr. Armstrong

Seconded by Cr. Knox

And is unanimously resolved to adopt the minutes of January 6th 2015 regular meeting

Carried

MAYOR'S REPORT

Mayor Elliott made a verbal report on his meetings at the MRC Pontiac.

CORRESPONDENCE

The following items were tabled and discussed:

Agricultural zone development plan

Chamber of Commerce

Sûreté du Québec

016-01-2016 Proposed by Cr. Barber

Seconded by Cr. Hanna

And is unanimously resolved to form an interim committee composed of three councillors, Cr. Hanna, Barber and Armstrong to discuss the municipality's priorities for the SQ for 2016. The committee is to bring their recommendations back to council at the February 22nd meeting.

Carried

FIRE PREVENTION REPORT

017-01-2016 Proposed by Cr. Armstrong

Seconded by Cr. Hanna

And is unanimously resolved to proceed with the works needed as indicated in the fire prevention plan.

Carried

PREVIOUS BUSINESS FOLLOW-UP

The following items were tabled and discussed:

Land tax sales

Access to information request

Tree felling course

FINANCIAL REPORT &/or ACCOUNTS PAYABLE

**Municipalité de/of Clarendon
Vendor Aged Summary As at 26/01/2016**

<u>Name</u>	<u>Total</u>		
ADMQ Association des directeurs municipaux du Quebec	496.69		
Blue Heron Landscaping/9113-9849 Quebec Inc	2,299.50		
C.R.S.B.P. de l'Outaouais Inc	6,012.21		
CoCo Paving	821.73		
M.R.C. Pontiac	233.75		
Magnalum Co. Ltd.	68.99		
Malmberg Truck Equipment	812.19		
Mickey McGuire Construction Ltd.	1,899.97		
O'Malley Truck & Trailer Service	926.70	388.62	JOINT
Pitney Works	251.22		
Signoplus	720.03		
Taylor Fire Extinguishers	124.38	JOINT	
Vaughn Bastien Tire Service	598.31		
WePC	<u>481.75</u>		
Total outstanding:	<u>15,747.42</u>		

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AUTHORITY OF PAYMENT OF THE LIST OF BILLS

Certificate of availability of credits

I, the undersigned, Mike Guitard, Director General of the Municipality of Clarendon certify that there are sufficient credits available to carry out the expenditure mentioned above.

In witness whereof, this certificate is given in Clarendon this 26th day of January 2016.

Mike Guitard Director General

018-01-2016 Proposed by Cr. Barber

Seconded by Cr. Armstrong

And is unanimously resolved to pay the bills amounting to \$ 15,747.42

Carried

IN-CAMERA

It is moved by Cr. Knox seconded by Cr. Elliott and resolved to go in-camera at 8:37 pm.

OUT OF THE IN-CAMERA

It is moved by Cr. Knox seconded by Cr. Elliott and resolved to come out of in-camera at 8:57 pm.

COMMITTEE MEETINGS AND REPORTS

Trailer By-law
Differed to next meeting

Members of committees
All committees remain the except the personnel committee that will drop to three councillors as Cr. Barber has stepped down from this committee.

Fire commission
Discussed the next fire commission meeting

Personnel committee

019-01-2016 Proposed by Cr. Knox
Seconded by Cr. Howard
And is unanimously resolved that all complaints by an employee towards council or the direction be made in writing.

Carried

020-01-2016 Proposed by Cr. Howard
Seconded by Cr. Knox
And is unanimously resolved that all holidays must be pre authorised by the Director General 48 hr in advance and that the office and the foreman be notified of all sick leave as soon as possible.

Carried

MISCELLANEOUS AND DISCUSSIONS

Holidays during winter hours
Training for firemen
Glad Crest farm request

ADJOURNING & CLOSING THE MEETING

021-01-2016 Proposed by Cr. Howard

And unanimously resolved to adjourn the council meeting of January 16th, 2016 at 9.34 PM

Carried