

**DATE: July 12th, 2016**

The regular meeting of the Clarendon Municipal Council was held on the above night at the Council Hall. Mayor John Armstrong presided with Crs. Gerald (Jerry) Barber, James Howard, Phillip Elliott, Keven Knox, Mavis Hanna the Director General Mike Guitard and office assistant Pat Hobbs were also in attendance.

**OPENING THE MEETING**

Mayor John Armstrong opened the meeting at 7:00 PM

**QUESTION PERIOD/VISITORS**

No visitors at this meeting

**ADOPTION OF THE AGENDA**

**149-07-2016** Proposed by Cr. Hanna

Seconded by Cr. Elliott

And is unanimously resolved to adopt the agenda with the following additions of items 23.1 LUP Committee and 26.6 Ministry of the Environnement

**Carried**

**ADOPTION OF THE MINUTES OF THE REGULAR MEETING OF June 14<sup>th</sup> 2016**

**150-07-2016** Proposed by Cr. Elliott

Seconded by Cr. Knox

And is unanimously resolved to adopt the minutes of June 14th, 2016 regular meeting

**Carried**

**MAYOR'S REPORT**

Mayor John Armstrong gave a verbal report of the last MRC meeting.

And the fire agreement session held on the 28<sup>th</sup> of June in Campbell's Bay

**ROAD FORMAN'S REPORTS**

M. Bruce Telford deposited his monthly road inspector's report.

**CORRESPONDENCE**

The following items were tabled and discussed

*Request for more calcium on Stony Batter*

Tabled and discussed

*Touch a truck*

**151-07-2016** Proposed by Cr. Howard

Seconded by Cr. Knox

To send a grader to the touch a truck event to be held at the fair grounds on July 12<sup>th</sup>, 2016.

A Vote was taken

2 fore Cr. Howard and Cr. Knox

3 against Cr. Barber, Cr. Elliott and Cr. Hanna

The motion is **defeated** by a majority vote

*Letter from Mna Fortin*

Tabled and discussed

*Letter from Will Amos*

Tabled and discussed

*Letter from Brian Stanton Enterprises*

The DG will make a request to Brian Stanton enterprises for the hourly rate of equipment.

*Parking in Sand Bay*

**152-07-2016** Proposed by Cr. Elliott

Seconded by Cr. Barber

And is unanimously resolved to install No parking signs on the Sand bay road from the intersection of Clarendon Street to the south end of Sand Bay Road.

**Carried**

*Letter from a rate payer*

A letter will be sent advising that the work will be done as soon as possible.

*New used oil company*

Tabled and discussed

*Letter from MacEwen*

Tabled and discussed

*Estimate to fix a snow plow from Hays manufacturing*

Tabled and discussed

*Gravel on Draper road north of Calumet east*

Tabled and discussed

**Rescinding resolution 143-06-2016**

**153-07-2016** Proposed by Cr. Barber

Seconded by Cr. Knox

To rescind resolution 143-06-2016.

**Carried**

## **RESOLUTION TO SAVE 10% ON OUR INSURANCE PREMIUM**

**154-07-2016**

REQUEST TO THE MUTUAL OF MUNICIPALITIES OF QUEBEC CONCERNING THE FIRE COVER SAFETY PLAN

**WHEREAS** the Minister of Public Security has issued to the MRC Pontiac a certificate of conformity of its fire cover safety plan in a letter dated June 17, 2011.

**WHEREAS** once the certificate of conformity issued, fire cover safety plan was adopted on 10 October 2011 by the Pontiac and entered into force on 10 October 2011.

**WHEREAS** the implementation of the fire cover safety plan will benefit the municipal sector, despite investments and requirements encountered since the fire departments that have adopted the measures in the implementation of the plan and comply, benefit from an exemption from liability when working at a fire or emergency, unless gross negligence or intentional misconduct;

**WHEREAS** the Mutual of Quebec City, which insures risks of the Municipality of Clarendon, encourages the implementation of risk coverage plans;

**THEREFORE:**

It is proposed by Cr. Barber

Seconded by Cr. Knox

And unanimously resolved by those present

That the Municipality confirms having met all annual targets under the five-year plan of the fire safety cover plan attested June 17, 2011.

**BE IT FURTHER RESOLVED** that the municipality ask the Mutual of Municipalities of Quebec, as announced by the latter to grant to the Municipality of Clarendon a premium reduction of 10% in terms of insurance of property (building / content), as a member-company implementing measures of fire cover safety plan in fire safety.

**Carried**

#### **DITCHING ON PIRIE LINE**

**Tabled to next meeting**

#### **CULVERT ON 13 TH**

**155-07-2016** Proposed by Cr. Hanna  
Seconded by Cr. Elliott

And is unanimously resolved to transfer \$5000.00 from equipment rentals folder to the culverts folder for 2016 budget, and to repair the culvert on the 13<sup>th</sup> line.

**Carried**

#### **LOADER WINDOWS**

Tabled and discussed

#### **RESOLUTION FOR 2015 ROAD GRANT**

**156-07-2016** Proposed by Cr. Hanna  
Seconded by Cr. Knox

Whereas the Ministry of Transportation has paid a compensation of \$805,542.00 for the maintenance of the local roads for the calendar year 2015:

Whereas the distributed compensation to the municipality focuses on the current maintenance and prevention of the local road 1 and 2 including the bridge elements situated on roads that the municipality is responsible;

Whereas the present resolution is attached to Annexe "A" identifying the maintenance done by the municipality of the mentioned roads;

Whereas an external auditor will serve within the allotted time for filing of accountability duly completed in Annexe "B";

For these reasons;

It is unanimously resolved THAT the Municipality of Clarendon inform the Minister of Transport of the use of compensation on the current and preventative maintenance of local roads 1 and 2 including the bridge elements situated on these roads that are the responsibility of the of the municipality; which is in conformity with the objectives of the Road Improvement Grant.

**Carried**

#### **LINE PAINTING TENDERS**

Three requests for tenders were sent, one was received.

**157-07-2016** Proposed by Cr. Knox  
Seconded by Cr. Howard

It is unanimously resolved to accept the tender submitted by Lignes Rives Sud for \$7588.46 for 22 km of solid lines, and \$3795.00 for 330 M2 of stop lines.

**Carried**

### **HEATH ROAD WATER LINE TENDERS**

Three requests for tenders were sent out.  
CIMA+ and WSP deposited a bid

**158-07-2016** Proposed by Cr. Barber  
Seconded by Cr. Knox

It is unanimously resolved to set up an evaluation committee  
**Carried**

**159-07-2016** Proposed by Cr. Knox  
Seconded by Cr. Elliott

It is unanimously resolved to forward the bids to the evaluation comity for analysis.  
**Carried**

### **ESTIMATES FOR REPAIRS ON PAVED ROADS**

**160-07-2016** Proposed by Cr. Knox  
Seconded by Cr. Elliott

It is unanimously resolved to repair Calumet road east and the front road as per the estimate submitted by Jason Hynes.  
**Carried**

### **ADMQ ZONE CONVENTION**

**161-07-2016** Proposed by Cr. Hanna  
Seconded by Cr. Elliott

It is unanimously resolved to send the director general to the ADMQ regional convention held on September 15 and 16 and to cover costs of room and meals.  
**Carried**

### **FUEL TENDER**

**162-07-2016** Proposed by Cr. Hanna  
Seconded by Cr. Howard

It is unanimously resolved to offer the fuel provider to split the difference in the new tax till the end of the year.  
**Carried**

### **STONY BATTER SPEED LIMIT**

**163-07-2016** Proposed by Cr. Barber  
Seconded by Cr. Hanna

It is unanimously resolved to remove the speed limit signs on the Stony Batter road.  
**Carried**

### **CLEANING STAFF**

Tabled and Discussed

### **PREVIOUS BUSINESS FOLLOW-UP**

The following items were tabled and discussed:

The 10% rebate for insurance

The recycling and garbage report is done

The road grant report is done

24% of potential voters came out to vote at the by-election

**FINANCIAL REPORT &/or ACCOUNTS PAYABLE**

**Municipalité de/of Clarendon  
Vendor Aged Summary As at 08/07/2016**

<u>Name</u>	<u>Total</u>	
3477835 Canada Inc	11,509.91	
6559379 Canada (DJB TRANSPORT0	789.88	
Bell Mobility	233.75	
Benson Autoparts	349.14	
Blue Heron Landscaping/9113-9849 Quebec Inc	4,349.17	
CMP MAYER INC.	3,477.44	Joint
EducExpert	373.67	Joint
Esso Pétrolière Impériale	1,220.51	Joint \$ 300.39
Fresh Image Computing Services	30.18	
Gerard Labelle, CPA Inc.	866.91	
Hayes Manufacturing	225.58	
Hydro Quebec	593.49	
Hobbs, Wilmont - Beaver	585.00	
Jason Hynes construction	3,966.64	
Lapointe Beaulieu - Tax collection	43.12	
Lapointe Beaulieu - Legal Fees	16,418.26	
Levitt Securitee Ltd	1,494.68	Joint
M.R.C. Pontiac	233.75	
Magnalum Co. Ltd	224.20	
Manulife Insurance	3,186.05	
McWinn Ottawa	31.03	
Mickey McGuire Construction Ltd.	551.88	
MULTI ROUTES INC	35,211.91	
O'Malley Truck & Trailer Service	103.47	
Pontiac Auto Parts	308.97	
Pontiac Printshop Ltd	1,076.27	
R.& M. Truck & Trailer Repairs	360.76	
Receiver General	3,742.09	
Revenue Quebec	10,532.18	
Richard Brownlee	1,690.00	
Ron's Auto Repair	577.40	
Telebec Ltee	254.38	
Todd Brownlee	2,471.96	
Vaughn Bastien Tire Service	197.74	
W.A. Hodgins Store	305.61	
WePC	319.63	
<b>Total outstanding:</b>	<u><u>107,906.610</u></u>	

**Generated On: 08/07/2016**

**AUTHORITY OF PAYMENT OF THE LIST OF BILLS**

Certificate of availability of credits

I, the undersigned, Mike Guitard, Director General of the Municipality of Clarendon certify that there are sufficient credits available to carry out the expenditure mentioned above.

In witness whereof, this certificate is given in Clarendon this 12th day of July, 2016.

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Mike Guitard Director General

**164-07-2016** Proposed by Cr. Barber

Seconded by Cr. Elliott

And is unanimously resolved to pay the bills amounting to \$ 107 906.61

**Carried**

## **COMMITTEE MEETINGS AND REPORTS**

### **Lup Committee**

#### **Subdivision project of Lot 7A & 8A, Range 12**

**165-07-2016** Proposed by Cr. Keven

Seconded by Cr. Elliott

And is unanimously resolved to authorize the subdivision project as presented on minutes 27079 from Michel Fortin Land Surveyor, dated May 17<sup>th</sup> 2016. The project being the subdivision of lots 7A and 8A on range 12, known as Schreiner Road.

**Where as**, all lots meets the minimum requirements in size, frontage and average depth as stipulated in By-law 2003-217 enacting the subdivision by-law;

**Where as**, all lots have direct frontage on Schreiner Road;

**Where as**, lot 7A and 8A, Range 12 is located in zone RT-5 and is not under the jurisdiction of the CPTAQ

**Carried**

#### **Trailer by-law**

Additional information for council in regards to their concern on properties with trailers and municipal taxes. Following verification with the MRC of Pontiac, only one (1) property in the Municipality of Clarendon have been charged taxes on their trailer. The property in question is C25 McNeill Lake Road. All others may have be taxed on accessories to the trailers, (decks, shed, roof, etc) but not the trailer itself. If council still feel that they cannot authorize the Trailer by-law as presented, they could adopt the draft by-law with modifications. Please advise the LUP committee how to proceed.

## **NOTICE OF MOTION TO MODIFY BY-LAWS 2011-244 AND 246-2012**

A notice of motion is hear by given by councillor by Cr. Howard that at a subsequent meeting draft by-laws will be deposited modifying by-laws 2011-244 and 246-2012 in accordance to the modification requested by the provincial government in law # 83 adopted on June 10<sup>th</sup>.

## **MISCELLANEOUS AND DISCUSSIONS**

Retirements

Tabled and Discussed

Construction waste at the foundation

Tabled and Discussed

### **IN-CAMERA**

It is moved by Cr. Howard seconded by Cr. Hanna and resolved to go in-camera at 10.14 pm.

### **OUT OF THE IN-CAMERA**

It is moved by Cr. Cr. Howard seconded by Cr. Hanna and resolved to come out of in-camera at 10:19 pm

Nature Conservancy of Canada  
Tabled and Discussed

Road grant \$60 000.00

**166-07-2016** Proposed by Cr. Barber  
Seconded by Cr. Elliott

And is unanimously resolved to upgrade the 7<sup>th</sup> line west of the 303 North

**Carried**

Grader for Shawville fair

**167-07-2016** Proposed by Cr. Barber  
Seconded by Cr. Elliott

And is unanimously resolved to allow the use of a grader at the Shawville Fair.

**Carried**

Environnement Quebec  
Tabled and Discussed

#### **ADJOURNING & CLOSING THE MEETING**

**168-07-2016** Proposed by Cr. Howard

And unanimously resolved to adjourn the council meeting of July 12th, 2016 at 10:34 PM

**Carried**

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Mayor  
John Armstrong

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Director General/Secretary Treasurer  
Mike Guitard