

DATE: March 22nd, 2016

The regular meeting of the Clarendon Municipal Council was held on the above night at the Council Hall. Pro-Mayor John Armstrong presided with Crs. Gerald (Jerry) Barber, James Howard, Phillip Elliott, Keven Knox, the Director General Mike Guitard and office assistant Pat Hobbs were also in attendance. Mayor Terry Elliott and Cr. Hanna motivated their absence.

OPENING THE MEETING

Pro-Mayor John Armstrong opened the meeting at 7:00 PM

QUESTION PERIOD/VISITORS

Jenner Garcia owner of Tom Orr Cartage

Questioned the council on the condition of the 7th line and the possibility to upgrade it.

ADOPTION OF THE AGENDA

053-03-2016 Proposed by Cr. Knox

Seconded by Cr. Howard

And is unanimously resolved to adopt the agenda with the addition of holidays at item 20.2.2.

Carried

ADOPTION OF THE MINUTES

054-03-2016 Proposed by Cr. Elliott

Seconded by Cr. Knox

And is unanimously resolved to adopt the minutes of March 8th, 2016 regular meeting.

Carried

MAYOR'S REPORT

No mayors report this meeting

CORRESPONDENCE

The following items were tabled and discussed:

Letter from a rate payer- *the road foreman will evaluate the cost and bring it back to council.*

MRC Pontiac 2016-2017 SQ Priorities- *document deposited*

Determination of commercial and community recreational sites on public land in the Outaouais
MRC Pontiac- *Document available for consultation*

Transport Action

055-03-2016 Proposed by Cr. Barber

Seconded by Cr. Elliott

And is unanimously resolved to allow the Transport Action add to be placed on our web site

Carried

Bélanger agro consultant – *service offer*

Request from a rate payer

056-03-2016 Proposed by Cr. Howard

Seconded by Cr. Elliott

And is unanimously resolved to remove the garbage tax from the property role number 0754 20 2060.

Carried

Tourism Pontiac

057-03-2016 Proposed by Cr. Barber

Seconded by Cr. Howard

And is unanimously resolved to become a member of Tourism Pontiac for an annual fee of \$100.00.

Carried

Letter from the Ministry of public security – *about fire service amalgamation*

EMERGENCY OFF ROAD INTERVENTION

Differed to next meeting

CAPITAL INVESTMENT

Differed to next meeting

LAWN CUTTING ON 148 TENDERS

058-03-2016 Proposed by Cr. Barber

Seconded by Cr. Elliott

And is unanimously resolved to go to tender for the lawn maintenance along the 148 which would include the removal of winter sand and gravel, the planting of new grass where needed and the regular cutting and raking of the cut grass.

Carried

STREET SWEEPING TENDERS

059-03-2016 Proposed by Cr. Barber

Seconded by Cr. Elliott

And is unanimously resolved to go to tender for street sweeping.

Carried

SHAWVILLE LIONS JAMBOREE

060-03-2016 Proposed by Cr. Knox

Seconded by Cr. Howard

And is resolved to purchase a bronze sponsorship package for \$100.00.

A vote is called:

2 for, Cr. Howard, Cr. Knox

2 against, Cr. Barber, Cr. Elliott

The Pro-mayor exercises his right to vote and votes for

The motion is carried by a majority.

GAS TAX GRANT

061-03-2016 Proposed by Cr. Elliott

Seconded by Cr. Knox

Whereas the municipality of Clarendon is aware of the Guide with the terms of payment of the government contribution under the gas tax program and the Quebec contribution (TECQ) for the years 2014 to 2018;

Whereas the municipality of Clarendon must comply with the terms of the guide that apply to it to receive the government contribution that was confirmed in a letter from the Minister of Municipal Affairs and Land Occupancy.

It is resolved that:

That the municipality of Clarendon undertakes to respect the terms of the guide which applies to it;

The municipality of Clarendon is committed to being the only one responsible and will acquit Canada and Quebec as well as their ministers, high officials, employees and agents from all liability for any claims, demands, loss, damage to property due to a deliberate or negligent act, directly or indirectly arising from the investment through the financial assistance obtained under of the 2014-2018 TECQ program.

That the municipality of Clarendon approves the content and allows the transmission to the Ministry of Municipal Affairs and Land Occupancy the programmed work attached and all other documents required by the Ministry to receive the government contribution which was confirmed in a letter from the Minister of Municipal Affairs and Land Occupancy;

That the municipality of Clarendon is committed to achieving the minimum level of investment in municipal infrastructure set at \$ 28 per capita per year, or a total of \$ 140 per capita for all five years of the program;

That the municipality of Clarendon undertakes to inform the Ministry of Municipal Affairs and occupation of any changes to the programming in work approved by this resolution.

Carried

CALCIUM TENDERS

062-03-2016 Proposed by Cr. Knox
Seconded by Cr. Barber

And is unanimously resolved to tender for 200 000 liters of liquid 35% calcium chloride.

Carried

NEW FIRE FIGHTER

063-03-2016 Proposed by Cr. Elliott
Seconded by Cr. Barber

And is unanimously resolved to accept M. Jeremy Williams as a volunteer firefighter

Carried

REQUEST FROM THE MUNICIPALITY OF THORNE FOR A FIRE AGREEMENT FOR HIGH RISK BUILDINGS

This request will be sent to the fire commission

IN-CAMERA

It is moved by Cr. Elliott seconded by Cr. Knox and resolved to go in-camera at 8:32 PM .

OUT OF THE IN-CAMERA

It is moved by Cr. Elliott seconded by Cr. Knox and resolved to come out of in-camera at 9:36 pm.

PREVIOUS BUSINESS FOLLOW UP

Firemen
Tabled and discussed

REGULAR ROAD GRANT

Tabled and discussed

FINANCIAL REPORT &/or ACCOUNTS PAYABLE

Municipalité de/of Clarendon Vendor Aged Summary As at 21/03/2016

<u>Name</u>	<u>Total</u>	
Esso Pétrolière Impériale	793.05	
Bell Mobility	138.44	Joint
Master Card Banque Nationale du Canada	124.01	
Municipality of Campbell's Bay	144.36	Joint
Municipality of Shawville	875.99	Vet Park
Pitney Works - postage	1,149.76	
Pontiac Chamber of Commerce	143.72	
Pontiac Electric	297.91	

R. & M. Truck & Trailer Repairs	1,396.97
Receiver General	352.00
Rogers Wireless	46.45

Total outstanding: 5,462.66

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AUTHORITY OF PAYMENT OF THE LIST OF BILLS

Certificate of availability of credits

I, the undersigned, Mike Guitard, Director General of the Municipality of Clarendon certify that there are sufficient credits available to carry out the expenditure mentioned above.

In witness whereof, this certificate is given in Clarendon this 22nd day of March 2016.

Mike Guitard Director General

064-03-2016 Proposed by Cr. Barber
Seconded by Cr. Elliott

And is unanimously resolved to pay the bills amounting to \$ 5 462.66

Carried

Billing with Shawville

Tabled and discussed

COMMITTEE MEETINGS AND REPORTS

The following items were tabled and discussed

Fire commission

Feedback on Fire hall meeting- a thank you note will be sent to the Fire department

Purchasing a chassis to upgrade the tanker

065-03-2016 Proposed by Cr. Knox
Seconded by Cr. Howard

And is unanimously resolved to refurbish tanker 1 by purchasing a chassis and cab the same age (or younger) as the present tank, to install the tank on the new chassis and make the necessary upgrades and modification to the pump. The cost of this must not exceed \$80,000.00. This providing that the Municipality of Shawville pays half. The Director General will meet with the Fire chief to prepare the invitation to tender.

Carried

Fire amendment with Campbell's bay and Litchfield

066-03-2016 Proposed by Cr. Knox
Seconded by Cr. Elliott

And is unanimously resolved to sign the amendment with the municipalities of Campbell's bay and Litchfield to send 5 firefighters during the day so they will be able to comply with the Fire cover safety plan and to authorise the Mayor and the Director General to sign this amendment.

Carried

**Personnel Committee
Committee recommendation**

067-03-2016 Proposed by Cr. Elliott
Seconded by Cr. Knox

And is unanimously resolved to give a verbal warning to the employees involved in a disrespectful discussion for non respect of the workers ethics code. The Director General will notify the employees in question of the disciplinary reprimand and will document it in their files.

Carried

DG's contract – the contract was handed out for consultation and comments.

Holidays- Council had a discussion on the statutory holidays allowed as stated in the terms of employment for the road crew which are the following:

STATUTORY HOLIDAYS (as set out by Les Normes de Travail)

New Years Day

Good Friday

Victoria Day (nearest Monday)

St. Jean de Baptiste (June 24)

Canada Day

Civic Holiday (1st Monday in August)

Labour Day

Thanksgiving Day

Christmas Day

Boxing Day

Council asked the Director General to inform the road crew that Easter Monday was not a holiday.

LUP Committee

Trailer By-law – handed out for consultation and comments

MISCELLANEOUS AND DISCUSSIONS

Tabled and discussed

Push and Talk – possible replacement for radios

Winter hours

Snow Road – problem with some culverts on the private part of the road affecting the public portion, the Director General will contact the owner(s) to discuss possible repair scenarios.

Road classification for MRC – The Director General will provide the information to the MRC on road priorities.

ADJOURNING & CLOSING THE MEETING

068-03-2016 Proposed by Cr. Howard

And unanimously resolved to adjourn the council meeting of March 22nd, 2016 at 10.55 PM

Carried