

DATE: November 8th, 2016

The regular meeting of the Clarendon Municipal Council was held on the above night at the Council Hall. Mayor John Armstrong presided with, Gerald (Jerry) Barber, James Howard, Phillip Elliott, Keven Knox, Mavis Hanna and the Director General Mike Guitard and the office assistant Pat Hobbs in attendance
Cr. Eric Smith has motivated his absence.

OPENING THE MEETING

Mayor John Armstrong opened the meeting at 7:00 PM

QUESTION PERIOD/VISITORS

Amy Taylor gave a presentation on the SADC

ADOPTION OF THE AGENDA

268-11-2016 Proposed by Cr. Howard
Seconded by Cr. Knox

And is unanimously resolved to adopt the agenda as presented.

Carried

ADOPTION OF THE MINUTES OF THE REGULAR MEETING OF OCTOBER 25 2016

269-11-2016 Proposed by Cr. Elliott
Seconded by Cr. Howard

And is unanimously resolved to adopt the minutes of the October 25th, 2016 regular meeting.

Carried

2015 FINANCIAL REPORT

270-11-2016 Proposed by Cr. Knox
Seconded by Cr. Howard

And is unanimously resolved to adopt the 2015 financial report as presented by Dignard Éthier CPA Inc.

Carried

MAYOR'S REPORT AND ANNUAL FINANCIAL REPORT

Mayor Armstrong gave his monthly report on the meetings at the MRC
Mayor Armstrong also deposited his annual financial report.

ANNUAL REPORT TABLED BY MAYOR JOHN ARMSTRONG AT THE REGULAR COUNCIL MEETING OF NOVEMBER 22, 2016 REGARDING THE FINANCES OF THE MUNICIPALITY OF CLARENDON

To the members of Council and ratepayers,

I am happy to present the annual report on the Municipality's financial situation. In accordance with article 955 of the Municipal Code, a report of the Municipality's financial situation must be presented before the budget is tabled for adoption by council.

2015

For the period ending December 31, 2015, the verified financial report shows revenues of \$2,149,234 and expenses of \$2,095,000.

2016-Preliminary results

Considering the financial commitments already accounted for, the preliminary results for 2016 tentatively show that there will be a surplus.

Wages of elected representatives

According to article 11 of the Law on the Salary of Elected Members, here are the salaries and annual allowances paid to each elected representative by the municipality:

SALARY	AMOUNT	BENEFITS	TOTAL
Mayor	\$18 498.24	\$0	\$18 498.24
Councilors (6)	\$36 996.48	\$0	\$36 996.48

According to article no. 955 of the municipal code:

List of contracts over \$25,000 for the current year

COMPANY	DESCRIPTION	YEAR
Multi-Route	Road Calcium	2016
Campbell's Bay Ciment	Gravel	2016
3477835 Canada Inc.	Residual waste management	2016
Manulife	Group Insurance	2016
CIMA+	Professional Services	2016

List of contracts of \$2,000 with the same contractor totaling \$25,000 and over

SUPPLIER	DESCRIPTION	YEAR
MacEwen Petroleum	Heating oil and diesel fuel	2016
Mickey McGuire Construction	Heavy Equipment rental	2016
Lafarge Canada	Gravel and Sand	2016
Lamarche and McGuinty	Gravel and Sand	2016
R and M Truck and Trailer repairs	Truck repairs	2016

A complete list of contracts is available at Director General's office and will soon be posted on the Municipal website.

Three-year capital investment program

As provided for when adopting the three-year capital investment program for 2017-2018-2019, the municipality will need to continue investing in its aging fleet of trucks and equipment and make repairs to the Municipal buildings.

Preliminary orientations in 2017

In addition to the priorities identified in the three-year capital investment program, the Municipality of Clarendon will:

Upgrade the water line on the Heath road through the Gas tax this spring;

Continue to do the necessary training and expenditures to respect the Fire Cover Safety Plan;

Continue to upgrade and maintain our road network.

2017 Budget challenges

New guidelines for Government financial aid may bring more tax burden to the rate payers of Clarendon.

Budget consultation Meeting

A public budget consultation meeting will take place at the Municipal Office located at 427, route 148, Clarendon on December 13th at 6:30 p.m.

Adoption of the 2017 budget

The final budget for the year 2017 will be adopted December 13th, 2016 at 7:00 p.m. at the Clarendon Municipal Office. (Regular council meeting to follow) I invite all ratepayers to attend this meeting in order be better informed.

Given in Clarendon, Quebec, this 22rd day of November, 2016.

John Armstrong, Mayor, Municipality of Clarendon

BUSINESS ARISING FROM MAYOR'S REPORT

Pontiac Tourist Association membership

271-11-2016 Proposed by Cr. Barber
Seconded by Cr. Howard

And is unanimously resolved to purchase a 2017 Pontiac Tourist association membership.

Carried

CORRESPONDENCE AND INFORMATION

The following items were tabled and discussed

Letter from MTQ

Tabled and discussed

Letters from the Min. Of Culture

272-11-2016 Proposed by Cr. Barber
Seconded by Cr. Knox

And is unanimously resolved to invite MNA Fortin to our next council meeting to explain the new legislation on signage.

Carried

Letter from Pontiac Artist's asc.

273-11-2016 Proposed by Cr. Howard
Seconded by Cr. Knox

And is unanimously resolved to support the PAA by purchasing a Bronze package for \$60.00.

Carried

Info on Tepees at the international sled dog and Skijoring races

Cr. Hanna will look in to this further and report to council at the next meeting

Invitation from Sieur de Coulonge to participate in the graduation ceremonies

Cr. Hanna will participate

Letter from the Shawville curling club

274-11-2016 Proposed by Cr. Barber
Seconded by Cr. Knox

And is unanimously resolved to renew our sponsorship with the Shawville curling Club for 2017 at a cost of \$115.00.

Carried

Requests from the Friends of Cycloparc PPJ

275-11-2016 Proposed by Cr. Barber
Seconded by Cr. Knox

And is unanimously resolved to write a letter of support to the Friends of the Cycloparc PPJ in their projects.

Carried

Thank you letter from the Shawville Lions Club

Tabled and discussed

Shawville RA

276-11-2016 Proposed by Cr. Barber
Seconded by Cr. Elliott

And is unanimously resolved to give a \$3000.00 grant to the Shawville RA for the 2017 season.

Carried

Pontiac High graduation ceremonies
Mayor Armstrong will attend

PREVIOUS BUSINESS FOLLOW UP

None cadastered roads
Differed to next meeting

911 service

277-11-2016 Proposed by Cr. Knox
Seconded by Cr. Elliott

And is unanimously resolved to change the 911 provider to the MRC des Collines for the 2018 season.

Carried

2016 PAARRM ROAD GRANT (File 24719-1)

278-11-2016 Proposed by Cr. Elliott
Seconded by Cr. Knox

AND unanimously resolved that the Municipal council of Clarendon approve the expenses in roadwork done on 7th concession and the Front road for the amount of \$60,783.10 and that \$60 000.00 be submitted for the PAARRM Grant receivable from the Deputy of Pontiac, Mr. Andre Fortin and that the Council of the Municipality of Clarendon requests the payment of the PAARRM grant for the 7th concession and the Front road Project; payable by the Ministry of Transport in the amount of \$60 000.00 for the works completed. Council also has verified that the road work has been done to the Ministry guidelines.

Carried

TRUCK #3

Tabled and discussed

FINANCIAL REPORT &/or ACCOUNTS PAYABLE

Municipalité de/of Clarendon
Vendor Aged Summary As at 07/11/2016

Name	Total	
3477835 Canada Inc	10,948.05	
Bell Mobility	86.77	Joint
Benson Autoparts	476.40	
Compass Minerals	3,724.49	
Council Remuneration	4,624.56	
Dignard Ethier CPA	10,606.44	audit
DRL-BEAUDOIN	1,446.39	
Dumouchel, Victor	200.00	
Firemen Remuneration 2016	18,239.75	
Fresh Image Computing Services	30.18	
Hayes Manufacturing	1,031.04	
Hydro Quebec	613.32	
J. & J. Grocery	2,184.62	
MacEwen Petroleum	4,565.03	
Manulife Financial	2,981.89	
McWinn Ottawa 1550979 Ontario Inc	195.85	
Municipality of Shawville	8,553.98	
Nortrax	64.55	
Payroll	37,919.95	

Pontiac Auto Parts	158.48	
Pontiac Printshop Ltd	97.18	Joint
Randy Gagnon	172.46	56.94
Receiver General	3,634.32	
Revenue Quebec	9,870.16	
Royal Canadian Legion	100.00	
Signoplus	79.33	
Telebec Ltee	253.43	
W.A. Hodgins	37.78	
Vaughn Bastien Tire Service	<u>117.84</u>	
Total outstanding:	<u><u>123,014.24</u></u>	

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AUTHORITY OF PAYMENT OF THE LIST OF BILLS

Certificate of availability of credits

I, the undersigned, Mike Guitard, Director General of the Municipality of Clarendon certify that there are sufficient credits available to carry out the expenditure mentioned above.

In witness whereof, this certificate is given in Clarendon this 8th day of November, 2016.

Mike Guitard Director General

279-11-2016 Proposed by Cr. Barber

Seconded by Cr. Elliott

And is unanimously resolved to pay the bills amounting to \$ 123 014.24

Carried

NOTICE OF MOTION FOR THE BY-LAW FOR THE TAX RATE AND INTEREST RATE FOR 2017

Notice of Motion is given by Cr. Elliott that at the special budget meeting to held on December 13th at 6:30 pm to set the tax rate and interest rate he will introduce By-Law # 2016-255.

LIBRARY CHRISTMAS DECORATING

280-11-2016 Proposed by Cr. Howard

Seconded by Cr. Barber

And is unanimously resolved to pay \$150.00 half of the \$300.00 estimated total providing Shawville pays their half.

Carried

2017 REGULAR COUNCIL MEETING DATES

281-11-2016 Proposed by Cr. Barber

Seconded by Cr. Knox

And is unanimously resolved that the 2017 regular council meetings be held on the following dates at 7:00 p.m.

January 10 – 24

February 14 – 28

March 14-28

April 11 – 25

May 9 – 23

June 13-27

July 11

August 8 – 22

September 12 – 26

October 10 -24 monday

November 14 – 28

December 12

Public Notice of the contents of this calendar is published in accordance with the law which governs the municipality.

Carried

2017 BUDGET DISCUSSIONS

IN-CAMERA

It is moved by Cr. Hanna seconded by Cr. Elliott and resolved to go in-camera at 8.58 pm.

OUT OF THE IN-CAMERA

It is moved by Cr. Hanna seconded by Cr. Elliott and resolved to come out of in-camera at 9:06 pm.

COMMITTEE MEETINGS AND REPORTS

Personnel committee

Lay off date for seasonal employee

282-11-2016 Proposed by Cr. Barber

Seconded by Cr. Hanna

And is resolved to that Mr. Brown will be laid off on the 11th of November.

A vote is taken:

4 votes in favor: Cr. Barber, Elliott, Knox and Hanna

1 vote against: Cr. Howard

The resolution is deemed **carried** due to a majority vote.

Fire commission recommendations

2017 Equipment purchase list

283-11-2016 Proposed by Cr. Knox

Seconded by Cr. Hanna

And is unanimously resolved to accept the Fire departments equipment list for 2017 at for a total of \$12,434.18, \$6, 271.09 per municipality.

Carried

30 year service

284-11-2016 Proposed by Cr. Elliott

Seconded by Cr. Howard

And is unanimously resolved to buy a clock with engraved plaque for fire fighter Blake Pirie for his 30 years of service for a total not exceeding \$300.00, \$150, 00 per municipality.

Carried

Fireman's wages

285-11-2016 Proposed by Cr. Howard

Seconded by Cr. Hanna

And is unanimously resolved to raise the firefighter's wage by 2% or the cost of living which ever is higher for the 2017 season.

Carried

Fire chief wage

286-11-2016 Proposed by Cr. Elliott

Seconded by Cr. Howard

And is unanimously resolved to raise the fire Chief's wage by 2% or the cost of living which ever is higher for the 2017 season.

Carried

Library committee's recommendations

Remuneration

287-11-2016 Proposed by Cr. Knox

Seconded by Cr. Barber

And is unanimously resolved to raise the Library staff's wages by 2% or the cost of living which ever is higher for the 2017 season.

Carried

Library cleaning contract

Tabled and discussed

Library membership

Tabled and discussed

IN-CAMERA

It is moved by Cr. Barber seconded by Cr. Knox and resolved to go in-camera at 9.45 pm.

OUT OF THE IN-CAMERA

It is moved by Cr. Barber seconded by Cr. Knox and resolved to come out of in-camera at 9:48 pm.

MISCELLANEOUS AND DISCUSSIONS

Annual supper

288-11-2016 Proposed by Cr. Howard

Seconded by Cr. Barber

And is unanimously resolved to give a 50\$ gift card to the employees as a yearend bonus.

Carried

Canada Day Fire works

Tabled and discussed

New regulations for trucks circle check – need new documents

289-11-2016 Proposed by Cr. Elliott

Seconded by Cr. Hanna

And is unanimously resolved to purchase the log books necessary to comply with the new circle check requirements.

Carried

Remembrance Day

290-11-2016 Proposed by Cr. Barber

Seconded by Cr. Hanna

And is unanimously resolved to close the office from 10:30 am to 1:30 pm if the staff participates in the Remembrance Day ceremonies.

Carried

Closure at Transfer station

291-11-2016 Proposed by Cr. Hanna

Seconded by Cr. Elliott

And is unanimously resolved that transfer station stay open on Saturday mornings as this could have a detrimental effect on the rate payers of Clarendon.

Carried

ADJOURNING & CLOSING THE MEETING

292-11-2016 Proposed by Cr. Howard

And unanimously resolved to adjourn the council meeting of the 8th day of November, 2016 at 10.35 PM.

Carried