

**(Unofficial version)**

**DATE: March 14, 2017**

The regular meeting of the Clarendon Municipal Council was held on the above night at the Council Hall. Mayor John Armstrong presided with, Gerald (Jerry) Barber, James Howard, Phillip Elliott, Keven Knox, Eric Smith, Mavis Hanna. The Director General Mike Guitard and the office assistant Pat Hobbs were also in attendance.

**OPENING THE MEETING**

Mayor John Armstrong opened the meeting at 7:00 PM

**QUESTION PERIOD/VISITORS**

Elwin Lang for the Shawville Lions club

**ADOPTION OF THE AGENDA**

**042-03-2017** Proposed by Cr. Hanna

Seconded by Cr. Smith

And is unanimously resolved to adopt the agenda as presented.

**Carried**

**ADOPTION OF THE MINUTES OF THE REGULAR MEETING OF February 28th, 2017**

**042-03-2017** Proposed by Cr. Howard

Seconded by Cr. Knox

And is unanimously resolved to adopt the minutes of the February 28th, 2017 regular meeting.

**Carried**

**MAYOR'S REPORT**

The Mayor gave a verbal report to council on the MRC meetings held this month.

**BUSINESS ARISING FROM MAYOR'S REPORT**

None

**CORRESPONDENCE AND INFORMATION**

The following items were tabled and discussed:

Thank You from Villa James Shaw

Letters from two rate payers

Invitation to Tourisme Pontiac's annual general meeting

Letter from the Pontiac High School governing board

**043-03-2017** Proposed by Cr. Howard

Seconded by Cr. Hanna

And is unanimously resolved to support the request from the governing board for a cross walk at 303 North and Maple drive.

**Carried**

Letter of support from Davidson Mill

Tabled and discussed

**PREVIOUS BUSINESS FOLLOW UP**

**Pontiac Print shop tourist map**

Tabled and discussed

**Truck tender**

Tabled and discussed

**Pontiac tourism asc. Membership renewal**

Tabled and discussed

**Water line project on Heath road**

Tabled and discussed

**RADIO LICENCE**

**044-03-2017** Proposed by Cr. Barber

Seconded by Cr. Knox

And is unanimously resolved to cancel the radio licences.

**Carried**

**IN-CAMERA**

It is moved by Cr. Elliott seconded by Cr. Hanna and resolved to go in-camera at 7:37 pm.

**OUT OF THE IN-CAMERA**

It is moved by Cr. Elliott seconded by Cr. Hanna and resolved to come out of in-camera at 7:52 pm.

**HARVEY LANE**

**045-03-2017** Proposed by Cr. Elliott

Seconded by Cr. Smith

And is unanimously resolved to maintain Harvey Lane as needed.

**Carried**

**IN-CAMERA**

It is moved by Cr. Elliott seconded by Cr. Hanna and resolved to go in-camera at 8:02 pm.

**OUT OF THE IN-CAMERA**

It is moved by Cr. Elliott seconded by Cr. Hanna and resolved to come out of in-camera at 8:25 pm.

**AGGREGATE LEVY**

**046-03-2017** Proposed by Cr. Barber

Seconded by Cr. Elliott

And is resolved that two councillors and the Director general invite Mr. Hoffman to a meeting to discuss the gravel levy and to report to council on this meeting.

**A vote is taken:**

5 for Cr., Barber, Howard, Elliott, Knox and Smith

1 is against Cr. Hanna

The resolution is **carried** due to a majority vote

**SEAT FOR GRADER**

Tabled and discussed

**THE FIRE SAFETY PLAN ANNUAL REPORT**

**047-03-2017**

**ADOPTION OF THE ANNUAL REPORT FOR YEAR 5 – FIRE SAFETY COVER PLAN**

**WHEREAS** the annual report for year 5 of the fire safety cover plan has been prepared by the municipality under section 35 of the Fire safety act;

**WHEREAS** this report must be sent to the Pontiac MRC;

**WHEREAS** the fire safety cover plan for the Pontiac MRC terminated on October 9<sup>th</sup>, 2016 and as such has been in its sixth anniversary since then and that it will have to be revised according to section 29 of the above mentioned Act,

**WHEREAS** during the transition period beginning on October 10<sup>th</sup>, 2016 and until the publication of a notice indicating the date of the coming into force of the revised plan, the municipalities must continue the procedures to retain the exemption of responsibility provided for in section 47 of the Act.

It is moved by Cr. Knox seconded by Cr. Smith and resolved to adopt the annual report for year 5 of the fire safety cover plan and to transmit this report to the Pontiac MRC.

**Carried**

**TENDER FOR LAWN MAINTENANCE ALONG THE 148**

**048-03-2017** Proposed by Cr. Barber

Seconded by Cr. Hanna

And is unanimously resolved to go out to tender for the lawn maintenance along the 148 and around the office.

**Carried**

**TENDER FOR ROAD SWEEPING**

**049-03-2017** Proposed by Cr. Elliott

Seconded by Cr. Howard

And is unanimously resolved to go out to tender for the road sweeping in the spring.

**Carried**

**TENDER FOR CALCIUM**

**050-03-2017** Proposed by Cr. Howard

Seconded by Cr. Knox

And is unanimously resolved to go out to tender for the road calcium.

**Carried**

**FINANCIAL REPORT &/or ACCOUNTS PAYABLE**

**Municipalité de/of Clarendon**

**Vendor Aged Summary As at 14/03/2017**

Name	Total	
3477835 Canada Inc	8,459.55	
Antrim Truck Centre	56.68	
Benson Autoparts	151.33	
Boivin-Gauvin Inc.	235.13	
Council Remuneration	4,476.02	
CMP MAYER	5,136.20	Joint
DRL-BEAUDOIN	136.82	
Esso Pétrolière Impériale	1,291.90	
Hayes Manufacturing	174.54	
Hugh Tracy	747.33	Joint - chainsaw-SCFD
Hydro Quebec	553.97	Street Lighting
J. & J. Grocery	1,255.07	
La Capitale	2,659.44	
Lapointe Beaulieu Avocats	2,640.22	received \$14,408.64 (tax arrears)
MacEwen Petroleum	12,700.26	
Malmberg Truck Equipment	2,650.51	
Ministre des Finances	67,484.00	1st installment - Public Security
Municipality of Shawville	400.14	1/2 payment from Litchfield fire
Nortrax	164.00	
Ottawa Valley Oxygen	205.18	
Payroll for February	33,194.00	
Peter Draper (shop supplies)	485.87	Princess Auto
Pontiac Auto Parts	134.98	
Pontiac Chamber of Commerce	143.72	
Pontiac Printshop Ltd	197.74	
Purolator Courier Ltd.	61.33	

Receiver General	2,988.74	
Revenue Quebec	8,582.20	
Ron's Auto Repair	230.96	
W.A. Hodgins Store	62.12	
WePC	456.43	Joint - \$120.72
Wurth Canada Limited	<u>96.22</u>	

**Total outstanding:** 158,212.60

**Generated On: 14/03/2017**

**AUTHORITY OF PAYMENT OF THE LIST OF BILLS**

Certificate of availability of credits

I, the undersigned, Mike Guitard, Director General of the Municipality of Clarendon certify that there are sufficient credits available to carry out the expenditure mentioned above.

In witness whereof, this certificate is given in Clarendon this 14<sup>th</sup> day of March, 2017.

\_\_\_\_\_  
Mike Guitard Director General

**051-03-2017** Proposed by Cr. Barber  
Seconded by Cr. Smith

And is unanimously resolved to pay the bills amounting to \$158,212.60

**Carried**

**COMMITTEE MEETINGS AND REPORTS**

**IN-CAMERA**

It is moved by Cr. Hanna seconded by Cr. Smith and resolved to go in-camera at 9:45 pm.

**OUT OF THE IN-CAMERA**

It is moved by Cr. Hanna seconded by Cr. Smith and resolved to come out of in-camera at 9:54 pm.

**Personnel committee**

Road foreman temporary replacement

**052-03-2017** Proposed by Cr. Elliott  
Seconded by Cr. Knox

And is unanimously resolved to ask Victor to be relief foreman to March 30<sup>th</sup>, if refused go down the list according de seniority.

**Carried**

**MISCELLANEOUS AND DISCUSSIONS**

**None**

**ADJOURNING & CLOSING THE MEETING**

**053-03-2017** Proposed by Cr. Howard

And unanimously resolved to adjourn the council meeting of the 14th day of March, 2017 at 9:55 PM.

**Carried**

\_\_\_\_\_  
Mayor  
John Armstrong

\_\_\_\_\_  
Director General/Secretary Treasurer  
Mike Guitard