

(Unofficial version)

DATE: May 8th, 2018

The regular meeting of the Clarendon Municipal Council was held on the above night at the Council Hall. Mayor John Armstrong presided with, Rick Younge, Jonathan Dagg, Phillip Elliott, Edward Walsh, Eric Smith and Mavis Hanna. The Director-General Mike Guitard was also in attendance.

OPENING THE MEETING

Mayor John Armstrong opened the meeting at 7:00 PM

QUESTION PERIOD/VISITORS

None for this meeting

ADOPTION OF THE AGENDA

104-05-2018 Proposed by Cr. Hanna

Seconded by Cr. Walsh

And is unanimously resolved to adopt the agenda as presented.

Carried

ADOPTION OF THE MINUTES OF THE REGULAR MEETING OF APRIL 24TH, 2018

105-05-2018 Proposed by Cr. Elliott

Seconded by Cr. Smith

And is unanimously resolved to adopt the minutes of the April 24th, 2018 regular meeting.

Carried

MAYOR'S REPORT

Mayor John Armstrong deposited a verbal report of his last meetings at the MRC.

BUSINESS ARISING FROM MAYOR'S REPORT

No business for this meeting

ROAD FOREMAN'S REPORT

The road foreman gave a report on the state of the roads.

CORRESPONDENCE AND INFORMATION

The following items were tabled and discussed:

2018 Kidney Walk

Deferred to next meeting

Dr. SE McDowell Spring fair

106-05-2018 Proposed by Cr. Walsh

Seconded by Cr. Smith

And is unanimously resolved to donate \$100.00 to the Dr. SE McDowell Spring fair

Carried

A request for ditching

Deferred to next meeting

PREVIOUS BUSINESS FOLLOW UP

Access to a lot

Tabled and discussed

Cadasder Complaint

Tabled and discussed

Mee Road

Tabled and discussed

Chamberlain Rd.

107-05-2018 Proposed by Cr. Smith

Seconded by Cr. Elliott

And is unanimously resolved to pay the cost to repair the fence on Chamberlain road upon completion of the work. The cost must not exceed the estimate presented to Cr. Smith on May 8th, 2018. These works must be done before the end of 2018.

Carried

Aggregate levy

Tabled and discussed

OPENING OF THE LINE PAINTING TENDERS

Two tenders were received:

Lignes Masqua @ \$12 313.82 for lines and \$2 150.06 for stop sign lines for a total of \$15 463.88

Lignes Rives Sud @ \$15 563.42 for lines and \$1 264.78 for stop sign lines for a total of \$16, 828.20

108-05-2018 Proposed by Cr. Elliott

Seconded by Cr. Dagg

And is unanimously resolved to accept the tender submitted by Ligne Masqua

Carried

PONTIAC VOLUNTEER AWARD

109-05-2018 Proposed by Cr. Hanna

Seconded by Cr. Younge

And is unanimously resolved to nominate Dorothy Morrison for the Pontiac volunteer of the year award.

Carried

110-05-2018

UMQ AUTHORISATION TO GO TO TENDER

GROUP INSURANCE CONTRACT - GROUP PURCHASE - UMQ SOLUTION

UMQ Grouping ESTRIE-MONTÉRÉGIE

Maximum duration: 2019-2024

Whereas The Municipal Code allows a municipality to enter into an accord to authorize UMQ to launch a public tender and obtain through common purchasing insurance coverage for its employees, for the period 2019-2024;

Whereas Mallette actuares inc., has already won the public tender for professional services in collective insurances consulting for UMQ and the ESTRIE-MONTÉRÉGIE UMQ grouping;

Whereas Mallette fees are,65 % and UMQ fees are 1,15 % of all insurance coverage invoicing to municipalities members of the common purchasing group;

Whereas the Municipality of Clarendon now wishes to confirm its adhesion to the

UMQ group insurance grouping solution and the mandate to Mallette Actuaire inc.

Consequently;

IT IS

PROPOSED BY: Cr. Elliott

SECONDED BY: Cr. Walsh

AND RESOLVED:

THAT The Municipality of Clarendon hereby confirms its authorization in joining UMQ common purchasing group for collective insurance coverage of its employees.

THAT The joining of the Municipality of Clarendon to the purchase grouping will have a duration not extending a period of five (5) years, from 2019 to 2024;

THAT the Municipality of Clarendon mandate the UMQ to act as its representative in said common purchasing group and public tender to acquire said collective insurance coverages, and also for the renewal of said insurance contract, in accordance to applicable laws and regulations.

THAT the Municipality of Clarendon hereby agrees to pay fees to Mallette at ,65 % and UMQ at 1,15 % of all collective coverage invoicing due by the city.

THAT the Municipality of Clarendon hereby undertakes to respect all terms of collective insurance contract and terms of contract awarded by UMQ to Mallette actuaire inc.

THAT the Municipality of Clarendon finally agrees that municipal entities may join said common purchasing group, during the term of said contract, inasmuch as said joining municipal entities do respect all contracts and that said joining does not distort the very nature of contracts already passed among UMQ common purchasing group.

CARRIED

FINANCIAL REPORT &/or ACCOUNTS PAYABLE

Municipality of Clarendon

Vendor Aged Summary As at 07/05/2018

Name	Total	
3477835 Canada Inc	12,428.27	
Atlas Fire & Safety Equipment	44,620.54	payable by fire dept
Bell Mobility	86.76	
Benson Autoparts	298.96	
Council Remuneration	4,567.36	
CoCo Paving	1,643.62	
DRL-BEAUDOIN	4,553.02	
Freco Fluid Power	1,362.95	
Gerard Labelle, CPA Inc.	919.80	

Groupe Ultima Inc	15,956.00	
Hach Sale & Service Canada LP	58.54	
Hydro Quebec - street lighting	599.17	
M.R.C. Pontiac	103,247.76	
Mickey McGuire Construction Ltd.	2,575.44	
Municipality of Bristol	1,368.00	
Municipality of Shawville	10,329.10	Fire Expense Jan - Mar
Municipality of Shawville	648.00	1/2 of Fire Call income
Municipality of Shawville	8,203.52	Library Expense Jan-Mar
Payroll for April	33,828.87	
Petro Pontiac	7,304.42	
Pontiac Auto Parts	20.70	
Pontiac Printshop Ltd	456.17	
Purolator Courier Ltd.	5.21	
Receiver General	3,306.48	
Revenue Quebec	9,271.19	
Shawville Auto Service	763.46	
Telebec Ltee	271.87	
Valley Truck & Spring Service	413.41	
W.A. Hodgins	967.80	
WePC	45.98	
Wurth Canada Limited	374.46	
Total outstanding:	270,496.83	

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AUTHORITY OF PAYMENT OF THE LIST OF BILLS

Certificate of availability of credits

I, the undersigned, Mike Guitard, Director General of the Municipality of Clarendon certify that there are sufficient credits available to carry out the expenditure mentioned above.

In witness whereof, this certificate is given in Clarendon this 8th day of May 2018.

Mike Guitard Director General

111-05-2018 Proposed by Cr. Walsh
Seconded by Cr. Younge

And is unanimously resolved to pay the bills amounting to \$ 270 496.83

Carried

COMMITTEE REPORTS

Personnel committee

112-05-2018 Proposed by Cr. Elliott
Seconded by Cr. Smith

And is unanimously resolved have a discussion with the employee in question.

Carried

LUP COMMITTEE

113-05-2018

Cadastral Plan – Original Lot 5 638 962

A Cadastral Plan received by Daniel Handfield, Quebec registered Land Surveyor, minutes 20767 depicting the subdivision of lot 5 638 962 to create two lots with the objective to

alienate the residential use (new lot 6 223 540) from the farm (new lot 6 223 541) from the property known as C199 4th Concession was received .

Whereas, the alienation of the residential use respects the area permitted by the acquired rights (CPTAQ);

Whereas, the proposed lots respect Municipal By-laws in force;

Whereas, all existing buildings on the property would respect the minimum setbacks as regulated by our Zoning By-laws in force;

Moved by Cr. Younge and seconded by Cr. Elliott to support the LUP committee's recommendation and to accept the Cadastral Plan submitted by Daniel Handfield, Quebec Land Surveyor, minutes 20767.

Carried

114-05-2018

CPTAQ Authorization request – Lots 5 638 925 & 5 641 097

A request pertaining to the subdivision of Lots 5 638 925 and 5 641 097 from the joining lot 5 638 827 was deposited. The overall property size is of 22 hectares located on Front Road. The objective is to separate the property between the two brothers for which they have inherited from a Family Estate.

Whereas, the subdivision would not contravene any Municipal By-laws;

Whereas, permitting this subdivision would not reduce or increase the viability of the property as it is already too small for any important agricultural activities;

Whereas, it would settle an estate;

Whereas, there exists a distinction between the two lots in terms of permissible uses and viability considering the two designations (Dynamic and Agro-Forestry);

Whereas, the objective is to continue the use of Lot 5 638 925 for organic agriculture (Licensed producer);

Moved by Cr. Dagg and seconded by Cr. Walsh to accept the recommendation of the LUP committee and to support the CPTAQ Authorization Request submitted for the subdivision of Lot 5 638 925 & 5 641 097.

Carried

TRANSPORTATION COMMITTEE

The culvert on the Telford sideline

Tabled and discussed

LIBRARY COMMITTEE

Library part-time employee salary

115-05-2018 Proposed by Cr. Elliott
Seconded by Cr. Younge

And is unanimously resolved to raise the salary of the part-time employee to \$12.00 per hour.

Carried

FINANCE COMMITTEE

2017 Financial statement

Tabled and discussed

FIRE COMMISSION

Cr. Dagg gave a report on the last Firemen's meeting.

Telesquirt

Tabled and discussed

Air filling station

Tabled and discussed

MISCELLANEOUS AND DISCUSSIONS

Office cleaning

Tabled and discussed

Meeting with Hydro last week

Tabled and discussed

ADJOURNING & CLOSING THE MEETING

116-05-2018 Proposed by Crs. Walsh

And unanimously resolved to adjourn the council meeting of the 8th day of May 2018 at 9:35 PM.

Carried

Mayor
John Armstrong

Director General/Secretary Treasurer
Mike Guitard