

(Unofficial version)

DATE: October 23, 2018

The regular meeting of the Clarendon Municipal Council was held on the above night at the Council Hall. Mayor John Armstrong presided. Councillors, Phillip Elliott, Eric Smith, Jonathan Dagg, Rick Younge, & Ed Walsh were in attendance. Cr. Mavis Hanna motivated her absence. Assistant Director General, Patricia Hobbs also attended.

1. OPENING THE MEETING

Mayor John Armstrong opened the meeting at 7:00 P.M.

2. QUESTION PERIOD/VISITORS

3. ADOPTION OF THE AGENDA

243-10-2018 Proposed by: Cr. Younge
Seconded by: Cr. Walsh
And is unanimously resolved to adopt the agenda
Carried

4. MRC PRESENTATION REGARDING STRATEGIC PLANNING

- Claudee Galipeau from the MRC gave a presentation

5. ADOPTION OF THE MINUTES OF THE REGULAR MEETING OF OCTOBER 9 , 2018

244-10-2018 Proposed by: Cr. Walsh
Seconded by: Cr. Smith
And is unanimously resolved to adopt the minutes of the October 9th , 2018 regular meeting.
Carried

6. MAYOR'S REPORT

- Mayor John Armstrong gave a report of the meetings at the MRC

7. BUSINESS ARISING FROM MAYOR'S REPORT

8. In Camera Session (floating)

245-10-2018 Proposed by: Cr. Smith
Seconded by: Cr. Elliott
To begin *In Camera* session at 7:47 p.m.
Proposed by: Cr. Smith
Seconded by: Cr. Elliott
To end *In Camera* session at 8:04 p.m.

246-10-2018 **Proposed by: Cr. Smith**
Seconded by: Cr. Walsh
And unanimously resolved to hire Patricia Hobbs in the position of Director General
Carried

9. CORRESPONDENCE AND INFORMATION

- 9.1 Final Inspection of Heath Road Waterline with Outabec Report – Cr. Elliott**
- 9.2 Meeting regarding Agricultural Plastics– Report by Cr. Younge**
- 9.3 Confirmed meeting and presentation with Nature Conservancy for Nov. 9th**
- 9.4 Valley Heritage Radio – Seasons Greetings Promotion**
- 9.5 New Cadastre Information has been sent to all rate payers – Public Notice in the Equity**
- 9.6 Engineer Act Info**
- 9.7 Clarendon Residents supplied by Shawville Water – Procedure**
- 9.8 Procedure for handling the disclosure of wrongdoings**

10. PREVIOUS BUSINESS FOLLOW

11. FINANCIAL REPORT &/or ACCOUNTS PAYABLE
Municipalité de/of Clarendon
Vendor Aged Summary As at 23/10/2018

Name	Total	
Bell Mobility	321.69	Joint - \$86.76
DRL-BEAUDOIN	8270.73	
Exel Radio Inc.	229.95	Joint
Fire Remuneration	1500.00	
Hayes Manufacturing	776.08	
Hydro Quebec	383.88	
Jim Newton	1035.00	
M & R Feeds & Farm Supply	5.62	
Mavis Hanna	266.49	watch
Mickey McGuire Construction Ltd	12,405.80	
Nortrax	788.83	
O'Malley Truck & Trailer Service	266.75	
Pontiac Cleaners	72.60	
Pontiac Journal	74.73	
R & M Lang	1 310.72	
Ralph M Lang Custom	19 746.96	Grass cutting
Reis Equipment Center	177.36	
Robinson's Filter Exchange	270.59	
SNC-LAVALIN	18 384.50	
Valley Truck & Spring Service	589.59	
Total outstanding:	66 877.87	

AUTHORITY OF PAYMENT OF THE LIST OF BILLS

Certificate of availability of credits

I, the undersigned, Patricia Hobbs, Assistant Director General of the Municipality of Clarendon certify that there are sufficient credits available to carry out the expenditure mentioned above.

In witness whereof, this certificate is given in Clarendon this 23 rd. day of October 2018.

 Patricia Hobbs Assistant Director General

247- 10-2018 Proposed by Cr. Smith

Seconded by Cr.Dagg

And is unanimously resolved to pay the bills amounting to \$ 66,877.87

Carried

12. COMMITTEE REPORTS

12.1 PERSONNEL COMMITTEE

- a. Employee Farewell
- b. Temporary Worker layoff date – Tabled & Discussed
- c. Guidelines for Employees

248-10-2018 Propsed by Cr. Walsh

Seconded by Cr. Smith

to open an *In Camera* session at 8:52 p.m.

Proposed by Cr. Walsh

Seconded by Cr. Smith

To end the *In Camera* session at 9:38 p.m

Carried

249-10-2018 Proposed by Cr. Smith

Seconded by : Cr. Walsh

And unanimously resolved to post an ad in both the Equity and the Journal for a Clerk/Receptionist position with the deadline for applications to be November 23rd , 2018
Carried

12.2. LUP COMMITTEE

12.3. TRANSPORTATION COMMITTEE

- Road Maintenance Request – Tabled & Discussed
- On Call Hours – Tabled & Discussed
- Salt – Tabled & Discussed
- Cima Recommendations for Sand Bay Road – Tabled & Discussed

12.4 LIBRARY COMMITTEE

12.5 FINANCE COMMITTEE

Tabling of Comparative Financial Statements

12.6 FIRE COMMISSION

- Minutes from Fire Commission Meeting – Cr. Dagg
- Budget Recommendations for Fire Dept

250-10-2018 Proposed by Cr. Dagg

Seconded by: Cr. Walsh

And unanimously agreed to accept the wish list which was deposited by the Fire Chief for items needed in 2019 for the amount of \$7,500 to be divided evenly with the Municipality of Shawville with each municipality budgeting \$3,750.

Carried

251-10-2018 Moved by: Cr. Younge

Seconded by Cr. Elliott

And unanimously agreed to the following wage increases for the Fire Dept

	2017	2018	2019	Change
Practices/Courses & Training	\$11.22	\$11.50	\$11.75	> \$0.25
House Inspections				
Basic Firefighter	\$14.28	\$14.28	\$14.28	No change
Firefighter with FF1	\$15.30	\$16.00	\$16.25	> \$0.25
Officers	\$17.30	\$17.50	\$17.75	> \$0.25
Weekends On Call (4-hour minimum call)	\$100	\$100	X	eliminated
Secretary	\$535.50	\$550.00	\$550.00	No change
Deputy Chiefs	\$1224.50	\$1225.00	\$1225.00	No change

Carried

FIRE TRAINING FINANCIAL AID RESOLUTION FOR MRC

252-10-2018

WHEREAS the Regulation respecting the conditions governing the exercise of functions within a municipal fire safety service provides training requirements for firefighters of the fire safety services to ensure a minimum professional qualification;

WHEREAS this regulation is part of a desire to ensure municipalities forming fire crews with the skills and abilities necessary to respond effectively to emergencies;

WHEREAS in December 2014, the Quebec government established the financial assistance program for the training of volunteer and part-time firefighters;

- WHEREAS** the programs main objective is to provide municipal organizations financial assistance to enable them to have sufficient number of trained firefighters to act effectively and safely in an emergency;
- WHEREAS** this program also aims to promote the acquisition of basic skills required by volunteer firefighters and part time practicing in the municipal fire safety services;
- WHEREAS** the municipality of Clarendon wishes to benefit from the financial support offered by the program;
- WHEREAS** the municipality of Clarendon foresees the training of 3 firefighters for the Firefighter 1 program and 5 firefighters for the *Auto Pump* program during the next year to respond effectively and safely to emergency situations on its territory;
- WHEREAS** the municipality must send this resolution to the Ministry of Public Security through the Pontiac MRC in accordance with article 6 of the program;

252-10-2018 Proposed by: Cr. Younge

Seconded by Cr Walsh

And unanimously resolved to apply for the financial assistance under the financial assistance program for volunteer or part-time firefighter training at the Ministry of public security and forward this request to the Pontiac MRC.

Carried

12.7 WASTE MANAGEMENT

13. MISCELLANEOUS AND DISCUSSION

13.1 Water Drainage Pipe – Heath Road

Tabled

14. ADJOURNMENT\CLOSING OF THE MEETING

253-10-2018 Motion by: Cr. Walsh to adjourn the meeting of October 23rd , 2018 at 11:00 p.m.

Carried

Mayor
John Armstrong

Director General
/Secretary Treasurer
Patricia Hobbs