

**(Unofficial version)**

**DATE: August 27, 2019**

The regular meeting of the Clarendon Municipal Council was held on the above night at the Council Hall. Mayor John Armstrong presided. Councillors, Jonathan Dagg, Ed Walsh Phillip Elliott & Rick Younge, Eric Smith & Mavis Hanna as well as Director General Patricia Hobbs were in attendance. Mavis Hanna motivated her absence.

**1. OPENING THE MEETING**

Mayor John Armstrong opened the meeting at 7:00 P.M.

**2. QUESTION PERIOD/VISITORS**

**3. ADOPTION OF THE AGENDA**

**117-08-2019** Proposed by: Cr. Walsh

Seconded by: Cr. Dagg

And unanimously resolved to adopt the agenda of August 27, 2019 with the addition paving on Sand Bay Road under transportation

**Carried**

**4 . ADOPTION OF THE MINUTES OF THE REGULAR MEETING OF August 13 , 2019**

**118-08-2019** Proposed by: Cr. Younge

Seconded by: Cr. Smith

And is unanimously resolved to adopt the minutes of the August 13<sup>th</sup>, 2019 regular meeting.

**Carried**

**5. MAYOR'S REPORT** - The Mayor reported on the most recent meeting at the MRC

**6. BUSINESS ARISING FROM MAYOR'S REPORT**

**7. CORRESPONDENCE AND INFORMATION**

- **Line Painting is set to begin on August 29**

- **Front Road Bridge** – a request has been sent to the MTQ regarding fixing the under carriage of this bridge

**8. TECQ project – SAND BAY ROAD**

**119-08-2019** Moved by: Cr. Dagg

Seconded by: Cr. Walsh

And unanimously resolved to add to the contract for the project "Reconsctrucion de la structure de chaussée du chemin de Sand Bay" a change order for the extension of the work of 185m of additional road reconstruction. The total length of road reconstruction will change from 215m to 400m in total. Change order #1 is based on the plans dated August 27, 2019, issued for "Ordre de changement #1. The total amount of the Change Order is \$105,797.44 excluding taxes. Therefore the revised total amount of the Contractor's contract will be \$285,210.93.

Also, the Change Order #1 includes a contract extension of 14 calendar days. Therefore, the Contractor will have a total of 42 consecutive days to complete the contract.

**Carried**

**9. FINANCIAL REPORT &/OR ACCOUNTS PAYABLE**

**Accounts Payable in the amount of \$ 69,476.65 were presented.**

**AUTHORITY OF PAYMENT OF THE LIST OF BILLS**

Certificate of availability of credits

I, the undersigned, Patricia Hobbs, Director General of the Municipality of Clarendon certify that there are sufficient credits available to carry out the expenditure mentioned above.

In witness whereof, this certificate is given in Clarendon this 27 day of August 2019.

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**Patricia Hobbs – Director General**

**120- 08-2019 Proposed by Cr. Dagg**

**Seconded by Cr. Elliott**

And is unanimously resolved to pay the bills amounting to \$ 69,476.65

**Carried**

**10. Disaster Plan Resolution**

**WHEREAS** the local municipalities have, under the Civil Protection Act (L.R.Q., c. S-2.3), responsibility for civil security on their territory;

**WHEREAS** the municipality is exposed to various hazards of natural and anthropogenic origins that can be the source of claims;

**WHEREAS** the Clarendon Municipal Council recognizes that the municipality may be affected by a disaster at any time;

**WHEREAS** the municipal council sees the importance of preparing for the losses likely to occur in its territory;

**WHEREAS** the municipal council of Clarendon wishes to provide the municipality with a preparation allowing it to respond to any type of disaster that may occur in its territory;

**WHEREAS** the disaster preparedness measures that will be put in place should be recorded in a civil security plan;

**WHEREAS** the implementation of disaster preparedness measures and the development of a civil security plan require the participation of several municipal services, including those of fire safety, public works and administration;

**WHEREAS** this preparation and this plan must be kept operational and be subject to regular monitoring by the municipal council.

For these reasons it is

**121 -08-2019 Moved by: Cr. Elliott**

**Seconded by: Cr. Dagg**

And unanimously resolved that Director General, Patricia Hobbs be appointed responsible for the preparation of the disaster preparedness measures and the development of the municipality's civil security plan;

THAT this manager be mandated to:

ensure the implementation of disaster preparedness measures;

develop, in consultation with the various departments of the municipality, the municipality's civil protection plan;

develop a procedure for updating and revising the civil protection plan;

propose ways to inform the population about the safety instructions to be followed during disasters;

monitor training and exercise needs;

evaluate the resources needed to make disaster preparedness measures work and

propose ways to meet additional needs;

prepare an annual report of the evolution of civil security in the territory of the municipality;

THAT the various municipal services concerned and that the necessary resources be made available to this manager so that he can carry out his mandates.

This resolution repeals all previous appointments concerning the person responsible for establishing disaster preparedness measures and preparing the municipality's civil security plan.

**Carried**

**11. New Equipment for Fire Dept**

**122-08-2019 Moved by: Cr. Walsh**

**Seconded by: Cr. Younge**

And unanimously resolved to purchase a Battery Operated Jaws of Life and Glass Cutter Machine for the Fire Dept with the understanding that the Fire Dept will contribute \$15,500 to this purchase from donations.

**Carried**

**12. COMMITTEE MEETINGS AND REPORTS**

**12.1 PERSONNEL COMMITTEE**

**12.2 LUP COMMITTEE**

**12.3 TRANSPORTATION COMMITTEE**

**12.3 A. CAMPBELL’S BAY ROAD REPAIRS**

**WHEREAS** road repairs are necessary on two locations of Campbell’s Bay Road due to flooding in the Spring of 2019

**WHEREAS** materials needed to repair the road are available at the site on lot #5 639 689  
It is therefore

**123 -08-2019** Moved by: Cr. Smith

Seconded by: Cr. Walsh

And unanimously agreed to pay the owner of lot # 5 639 689 an amount of \$3000.00 for materials used to repair this road

**Carried**

**12.3 B WINTER SAND TENDER**

Three tenders were received and the tenders were as follows:

Lafarge	Delivered – No tender	
	No delivery	\$6.80 per ton before taxes
	Total for 8,000 mt	\$54,400 before taxes

Mickey McGuire Construction	Delivered	9.80 per ton before taxes
	Total for 8,000 mt	\$78,400.00 before taxes
	No Delivery – No tender	

Brian Stanton	Delivered	9.17 per ton before taxes
	Total for 8.000mt	\$73,360.00 before taxes
	Not Delivered	3.77 per ton before taxes

**124-08-2019** Moved by: Cr. Elliott

**Seconded by: Cr. Walsh**

And unanimously agreed to accept the tender of Stanton Enterprises Inc. for purchase and delivery of 8,000 mt of winter sand.

**Carried**

**12.3 C Winter Salt Tender**

Three tenders were received with the following results

Compass Minerals	\$116.96/mt (taxes included)	
	Total for 275mt	\$32,164.00

Multi Routes Inc	\$183.96/mt (taxes included)	
	Total for 275mt	\$50,589.00

Sel Warwick	\$134.52/mt (taxes included)	
	Total for 275mt	\$36,993.00

**125-08-2019** Moved by: Cr. Younge

**Seconded by: Cr. Dagg**

And unanimously agreed to accept the tender from Compass Minerals

**Carried**

**12.3 D Paving on Sand Bay Road - Tabled & Discussed**

**12.4 LIBRARY COMMITTEE**

**12.5 FINANCE COMMITTEE**

**12.6 FIRE COMMITTEE**

**12.7 WASTE MANAGEMENT**

**13. Miscellaneous & Discussions**

**14. ADJOURNMENT**

**126-08-2019** Motion by: Cr.Dagg to adjourn the meeting of August 27, 2019, at 8:45 p.m.  
Carried

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Mayor  
John Armstrong

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Director General  
/Secretary Treasurer  
Patricia Hobbs