

(Unofficial version)

DATE: November 12th, 2019

The regular meeting of the Clarendon Municipal Council was held on the above night at the Council Hall. Mayor, John Armstrong presided. Councillors, Phillip Elliott, Ed Walsh, Phillip Elliott & Rick Younge, as well as Director General Patricia Hobbs were in attendance. Cr. Eric Smith & Cr. Jonathan Dagg motivated their absence.

1. OPENING THE MEETING

Mayor, John Armstrong opened the meeting at 7:00 P.M.

2. QUESTION PERIOD/VISITORS

3. ADOPTION OF THE AGENDA

159-11-2019 Proposed by: Cr. Younge
Seconded by: Cr. Elliott
And unanimously resolved to adopt the agenda of November 12th, 2019
Carried

4 . ADOPTION OF THE MINUTES OF THE REGULAR MEETING OF October 22nd, 2019

160-11-2019 Proposed by: Cr Elliott
Seconded by: Cr. Walsh
And is unanimously resolved to adopt the minutes of the October 22, 2019 regular meeting.
Carried

5. PRESENTATION & ADOPTION OF SAFETY/PREVENTION PROGRAM

6. MAYOR'S REPORT – Mayor Armstrong discussed the MRC budget meeting

7. CORRESPONDENCE AND INFORMATION

8. Opening of Fuel & Heating Tenders

Two tenders were received

Petro Pontiac:	Diesel: \$1.1073/liter before taxes
MacEwen Petroleum	Diesel: \$ 1.1097/liter before taxes

Petro Pontiac	Heating Fuel	.891 cents/liter before taxes
MacEwen	Heating Fuel	.886 cents/liter before taxes

161-11-2019 **Moved by: Cr. Younge**
Seconded by Cr. Walsh
And unanimously agreed to accept the tender from Petro Pontiac for the Fuel Tender and to accept the tender from MacEwen Petroleum for the Heating Fuel
Carried

9. BUDGETARY DISCUSSIONS REGARDING PERSONNEL & LIBRARY

LIBRARY

162 -11-2019 Proposed by: Cr. Walsh
Seconded by: Cr. Elliott
And unanimously agreed to accept the Library Budget recommendations from the Library Committee for the 2020 Budget
Carried

163 -11-2019 Proposed by: Cr. Walsh
Seconded by: Cr. Elliott
And unanimously agreed to accept the wage increases for Personnel from the Personnel Committee for the 2020 Budget
Carried

10. FINANCIAL REPORT &/OR ACCOUNTS PAYABLE

Accounts Payable in the amount of \$ 145,639.51 was presented.

AUTHORITY OF PAYMENT OF THE LIST OF BILLS

Certificate of availability of credits

I, the undersigned, Patricia Hobbs, Director General of the Municipality of Clarendon certify that there are sufficient credits available to carry out the expenditure mentioned above.

In witness whereof, this certificate is given in Clarendon this 12th day of November 2019.

Patricia Hobbs – Director General

164 - 11-2019 Proposed by Cr. Walsh

Seconded by Cr. Elliott

And is unanimously resolved to pay the bills amounting to \$ 145,639.51

Carried

11.. NOTICE OF MOTION TO SET MILL RATE, SERVICE RATES & INTEREST RATE FOR 2020

Notice of Motion by Cr. Elliott

Draft by-law # 165 -11-2019

ARTICLE 1

For the implementation of this budget, the general land tax and taxes for services will be levied according to the following chart:

General land Tax	Rate per \$1000	\$0.60
Garbage	Fixed rate per unit	\$175.00
Water		
Single Family Dwelling	Fixed rate per unit serviced	\$346.50
Commercial Establishment	Fixed rate per unit serviced	\$277.20
Commercial Plus Garage	Fixed rate per unit serviced	\$651.53
Single Family dwelling plus Restaurant	Fixed rate per unit serviced	\$720.83
Commercial Establishment plus Single Family Dwelling	Fixed rate per unit serviced	\$623.70
Garage	Fixed rate per unit serviced	\$374.33
Farms With livestock	Fixed rate per unit serviced	\$288.75
Giant Tiger	Fixed rate per unit serviced	\$825.00

Method of Payment

Article 2 Method of payment of taxes in the present by-law are as follows:

- 1) All tax invoices to which the total does not exceed \$300.00 the invoice must be paid in one instalment on April 1st 2020.
- 2) All tax invoices to which the total is or exceeds \$300.00, the debtor has the right to pay the invoice in one or two payments as follows:

Two equal instalments:

- The first instalments must be paid by April 1st 2019
- The second instalment must be paid by July 1st 2019

Article 3 Taxes are payable at the Municipality office at 427 Route 148 Clarendon by cash or by check, payment to the order of The Municipality of Clarendon.

Interest Rates

Article 4 All accounts owing to the municipality bear interest at the rate of EIGHTEEN PERCENT (18%) per annum from the deadline at which they must be paid. However, only outstanding amounts on each instalment required bear interest.

Coming into Force

Article 5 The present by-law will come into force on the day of its publication, in accordance with the law.

12. THREE YEAR CAPITAL INVESTMENT PLAN

ADOPTION OF THE THREE YEAR CAPITAL INVESTMENT PLAN

166-11-2019 Proposed by Cr. Younge
Seconded by Cr. Walsh

And is unanimously resolved to adopt the three year capital investment plan as shown below:

2020- \$ 320,000

2021- \$ 40,000

2022 \$ 320,000

These amounts will be put aside and used to upgrade the municipality’s vehicle fleet.

Carried

13. ADOPTION OF THE CALENDAR OF REGULAR MEETINGS FOR 2020

Whereas section 148 of the Municipal Code of Quebec provides that the council must establish before the beginning of each calendar year the dates for the regular sessions for the next year, setting the day and time for each

Consequently, it is

167 11-2019 Proposed by Cr. Walsh
Seconded by Cr. Younge

And unanimously resolved that the following schedule be adopted for the holding of regular meetings of the council of Clarendon for 2020. The meetings will be held on Tuesdays and will start at 7:00 p.m. A public notice of this calendar will be posted

January 13th & 27th

February 11th & 25th

March 10th & 24th

April 14th & 28th

May 12th & 26th

June 9th & 23rd

July 14th

August 11th & 25th

September 9th & 22nd

October 13th & 27th

November 10th & 24th

December 8th and 15th for public budget meeting

14. COMMITTEE MEETINGS AND REPORTS

14.1 PERSONNEL COMMITTEE

14.2LUP COMMITTEE

CPTAQ Authorization Request – Alienation of lot 5 639 259

Authorization request for the alienation of Lot 5 639 259 from the joining lots 5 639 260, 5 641 180 and 5 637 867. The owner wishes to alienate the residential use from the land with the objective to transfer the farm land to her nephew. Additionally, the residential use exceeds the size permitted of 5,000 sqm. The size requested by the application is of 6,769,6 sqm. and is bounded North by a watercourse and South by the municipal road;

Where as, the subdivision would not contravene any Municipal By-laws;

Where as, permitting this alienation would not reduce or increase the viability of the agricultural activities of the farm;

Where as, the piece of land used for residential purpose is bounded on the North by a watercourse and a very steep ravine and bounded on the South by the Municipal Road;

Where as, the request is reasonable taking in consideration the difference in size, the farming potential of the land and all the restrictions pertaining to the watercourse and the topography of the land;

Where as, the potential additional buildings/construction would also be very restrictive considering the protection strip along watercourse and landslide risk along the ravine;

Where as, the transferee has farming background and would preserve the farming activities;

Whereas, a similar situation was authorized on the adjacent property under decision no.420958;

168 -11-2019 **Moved by: Cr. Elliott**
 Seconded by Cr. Walsh

And unanimously agreed to support the recommendation from the Land Use Planning Committee to support the CPTAQ Authorization Request submitted for the alienation of Lot 5 639 259 (for a total of 6,769.6 sqm)

Carried

14.3 TRANSPORTATION COMMITTEE

14.4 LIBRARY COMMITTEE

14.5 FINANCE COMMITTEE

14.6 FIRE COMMITTEE

14.7 WASTE MANAGEMENT

15. Miscellaneous & Discussions

16. ADJOURNMENT

169-11-2019 Motion by: Cr. Younge to adjourn the meeting of November 12, 2019, at 10:00 p.m.
Carried

Mayor
John Armstrong

Director General
/Secretary Treasurer
Patricia Hobbs