

(Unofficial version)

DATE: September 24, 2019

The regular meeting of the Clarendon Municipal Council was held on the above night at the Council Hall. Mayor, John Armstrong presided. Councillors, Mavis Hanna, Ed Walsh, Eric Smith, Jonathan Dagg, Phillip Elliott & Rick Younge, as well as Director General Patricia Hobbs were in attendance.

1. OPENING THE MEETING

Mayor John Armstrong opened the meeting at 7:00 P.M.

2. QUESTION PERIOD/VISITORS

3. ADOPTION OF THE AGENDA

134-09-2019 Proposed by: Cr. Walsh
Seconded by: Cr. Smith
And unanimously resolved to adopt the agenda of September 24, 2019
Carried

4. ADOPTION OF THE MINUTES OF THE REGULAR MEETING OF September 10 , 2019

135-09-2019 Proposed by: Cr Elliott
Seconded by: Cr. Younge
And is unanimously resolved to adopt the minutes of the September 10th 2019 regular meeting.
Carried

5. MAYOR'S REPORT - Mayor Armstrong gave a report on the most recent MRC council meeting

6. BUSINESS ARISING FROM MAYOR'S REPORT

7. CORRESPONDENCE AND INFORMATION

- Anti Corruption Unit Information Session – Oct. 30th 1-2:30 at Campbell's Bay R.A.
- Industry Day – Chalk River Laboratories – Sept 26 8:00 to 3:00
- Training Session at the MRC Pontiac – “Awareness of Elected Officials about the Benefits of Recreation in the MRC Pontiac” – Monday, Oct. 28th 6:00 p.m.

8. FINANCIAL REPORT &/OR ACCOUNTS PAYABLE

Accounts Payable in the amount of \$49,034.23 were presented.

AUTHORITY OF PAYMENT OF THE LIST OF BILLS

Certificate of availability of credits

I, the undersigned, Patricia Hobbs, Director General of the Municipality of Clarendon certify that there are sufficient credits available to carry out the expenditure mentioned above.

In witness whereof, this certificate is given in Clarendon this 24 day of September 2019.

Patricia Hobbs – Director General

136- 09-2019 Proposed by Cr. Smith
Seconded by Cr. Dagg
And is unanimously resolved to pay the bills amounting to \$ 49,034.23
Carried

9. Snow Plow Tenders –

Four snow plow tenders were received.

137-09-2019 Proposed by: Cr. Younge

Seconded by: Cr. Dagg

And unanimously resolved to accept the snow plowing tenders from :

Bristol Auto

Kelly Bros

Mickey McGuire Construction

For the snow plowing and sanding of various roads in the Municipality of Clarendon for the 2019/2020 season

Carried

10.. COMMITTEE MEETINGS AND REPORTS

10.1 PERSONNEL COMMITTEE

10.2 LUP COMMITTEE

10.3 TRANSPORTATION COMMITTEE

10.4 LIBRARY COMMITTEE

10.5 FINANCE COMMITTEE

10.6 FIRE COMMITTEE

10.7 WASTE MANAGEMENT

138-09-2019 Proposed by: Cr. Dagg

Seconded by: Cr. Walsh

And unanimously resolved to purchase a suitable heater for the Brush Dump Site building, leaving the decision of the purchase to the discretion of the Waste Management Committee and the cost to be divided equally with the Municipality of Shawville.

Carried

11. RESOLUTION TO DESIGNATE MEMBERS OF MISSIONS FOR DISASTER PREPAREDNESS PLAN

WHEREAS the local municipalities have, under the Civil Protection Act (L.R.Q., C.S-2.3) responsibility for civil security on their territory;

WHEREAS the municipality is exposed to various hazards of natural and anthropogenic origin that can be the source of claims;

WHEREAS the Clarendon Municipal Council recognizes that the municipality may be affected by a disaster at any time;

WHEREAS the municipal council sees the importance of planning civil security on its territory in order to:

- Better understand the risks that are present there, eliminate or reduce the probability of occurrence of hazards and mitigate their potential effects on the environment;
- To prepare for the disasters and to create conditions that will minimize the negative consequences of their losses;

WHEREAS the municipal council of Clarendon wishes, as a priority, to provide the municipality with a preparation allowing it to respond to any type of disaster that may occur in its territory.

WHEREAS the disaster preparedness measures that will be put in place should be recorded in a civil security plan;

WHEREAS the implementation of disaster preparedness measures and the development of a civil security plan require the participation of several municipal services, including the fire department, public works and administration;

WHEREAS this preparation and this plan must be kept operational and be regularly monitored by City Council;

For these reasons, it is

139 -09-2019 Moved by: Cr. Smith

Seconded by Cr. Elliott

And unanimously resolved:

THAT a municipal committee of civil security be created;

THAT the following persons be designated as members of the municipal civil security committee of the Municipality of Clarendon;

- Patricia Hobbs, Municipal Security Coordinator;
- Mavis Hanna, Administration Representative;
- Ed Walsh, Communications Representative;
- Rick Younge, Rescue Representative;
- Jonathan Dagg, service representative;
- Eric Smith, Technical Representative;
- Phillip Elliott, Transportation Representative;

That this municipal civil security committee be mandated to:

- Undertake a civil security planning process and conduct it on an ongoing basis
- Ensure the implementation of disaster preparedness measures;
- Develop in concertation with the various municipal services, the municipality's civil security plan
- Develop a procedure for updating and revising the civil protection plan
- Propose ways to inform the population about the safety instructions to follow during disasters;
- Develop and monitor a training program on civil security
- Develop a program of exercises and ensure its implementation;
- Evaluate the resources needed to make disaster preparedness measures work and propose ways to meet additional needs;
- To prepare an annual report of the evolution of the civil security on the territory of the municipality.

This resolution repeals all previous resolutions concerning the municipal safety committee

Carried

13. Miscellaneous & Discussions

Fuel & Furnace Oil Tender – Tabled & Discussed

14. ADJOURNMENT

140-09-2019 Motion by: Cr. Walsh to adjourn the meeting of September 24, 2019, at 8:15 p.m.

Carried

Mayor
John Armstrong

Director General
/Secretary Treasurer
Patricia Hobbs