

(Unofficial version)

DATE: April 9th, 2019

The regular meeting of the Clarendon Municipal Council was held on the above night at the Council Hall. Mayor John Armstrong presided. Councillors, Jonathan Dagg, Ed Walsh, Eric Smith, Phillip Elliott & Rick Younge as well as Director General Patricia Hobbs were in attendance. Cr. Mavis Hanna motivated her absence.

1. OPENING THE MEETING

Mayor John Armstrong opened the meeting at 7:00 P.M.

2. QUESTION PERIOD/VISITORS

3. ADOPTION OF THE AGENDA

046-04-2019 Proposed by: Cr. Smith
Seconded by: Cr. Younge
And unanimously resolved to adopt the agenda as printed.
Carried

4 . ADOPTION OF THE MINUTES OF THE REGULAR MEETING OF March 26 , 2019

047-04-2019 Proposed by: Cr. Elliott
Seconded by: Cr. Walsh
And is unanimously resolved to adopt the minutes of the March 26, 2019 regular meeting.
Carried

5. MAYOR'S REPORT - Project Lifesaver

6. BUSINESS ARISING FROM MAYOR'S REPORT

Whereas, seven fire fighters from the Shawville/Clarendon Fire Dept will be receiving training from Project Lifesaver

Whereas the cost involved for the trainer and the documents will be covered by the Shawville Lions Club

Whereas the fire fighters involved need to receive remuneration for their hours of training

It is therefore

048-04-2019 **Moved by: Younge**
Seconded by: Dagg
And unanimously resolved to have the remuneration for the fire fighters who are trained for Project Lifesaver be paid equally by the Municipality of Clarendon and Shawville.
Carried

7. CORRESPONDENCE AND INFORMATION

- Request from Pontiac Artist's Tour for donation

049-04-2019 **Moved by: Smith**
Seconded by: Walsh
And unanimously resolved to give a donation in the amount of \$60
Carried

- Rural Economic Development Fair in Lowe Quebec – Tabled and Discussed

- Update on Gas Tax Project – Tabled and Discussed

- Chamber of Commerce General Meeting – Tabled and Discussed

- Thank you to Shawville/Clarendon Fire Dept

8. PREVIOUS BUSINESS FOLLOW-UP

9. FINANCIAL REPORT &/OR ACCOUNTS PAYABLE

Accounts Payable in the amount of \$ 407,779.47 were presented.

AUTHORITY OF PAYMENT OF THE LIST OF BILLS

Certificate of availability of credits

I, the undersigned, Patricia Hobbs, Director General of the Municipality of Clarendon certify that there are sufficient credits available to carry out the expenditure mentioned above.

In witness whereof, this certificate is given in Clarendon this 9th day of April 2019.

Patricia Hobbs Director General

050- 04-2019 Proposed by Cr. Smith

Seconded by Cr. Dagg

And is unanimously resolved to pay the bills amounting to \$ 407,779.47

Carried

10. OPENING OF CALCIUM TENDERS

Three tenders were received:

Multi-Route Inc. @ \$0.314 /lt, total with taxes \$78,698.00

Denchem Surface Solutions . @ \$0.34/lt, total with taxes \$83,755.60

Les Entreprises Bourget: @ \$0.3457/lt total with taxes \$86,655.00

051-04-2019 Proposed by Cr. Smith

Seconded by Cr.Dagg

And is unanimously resolved to accept the tender submitted by Multi Routes for a total of \$78,698.00 with taxes.

Carried

11. OPENING OF GRASS CUTTING TENDERS

Three tenders were received:

Blue Heron Landscaping @ \$ 2293.75 with taxes

Kevin Murphy@ \$1839.60 with taxes

Brandon Smith @ \$1724.63 with taxes

052-04-201 Proposed by Cr. Smith

Seconded by Cr. Elliott

And is unanimously resolved to accept the tender submitted by,Brandon Smith

Carried

12. OPENING OF STREET SWEEPING TENDERS

Two tenders were received:

Blue Heron Landscaping @\$ 101.17/hr

Kevin Murphy @ 86.23/hr with taxes

053-04-2019 Proposed by Cr. Smith

Seconded by Cr. Younge

And is resolved to accept the tender submitted by Kevin Murphy

Carried.

13. CREDDO REPORT – Tabled and Discussed

14. COMMITTEE MEETINGS AND REPORTS

14.1 PERSONNEL COMMITTEE

- Request for holiday

054-04-2019 Moved by Cr. Younge

Seconded by Cr. Smith

And unanimously resolved to have the municipal office closed for both Good Friday and Easter Monday for this year.

Carried

- Harassment Policy and Terms of Employment amendments

055- 04-2019 Moved by: Cr.Walsh

To move "in camera" at 8:12 p.m.

Moved by: Cr. Walsh

To move out of the "in camera" session at 9:12p.m.

056-94-2019 Moved by: Cr.Smith

Seconded by: Cr.Elliott

And unanimously resolved to terminate the employment of Road Superintendent, Roger Arbour as of April 10, 2019

Carried

14.2 LUP COMMITTEE

1. Conditional Use application – Starborn Farms

There was a discussion pertaining to the Conditional Use application received from Starborn Farms wishing to convert an old barn into a reception hall to hold private events. The request was accompanied by Architectural & Structural reviews prepared by professionals. The proposed activity is not permitted in zone AG-32 as specified in our Zoning By-law and the owners are seeking permission from the municipality.

057-04-2019 Moved by: Cr. Younge

Seconded by: Cr. Walsh

And unanimously resolved that the council of the Municipality of Clarendon accept the recommendation of the L.U.P. committee to support the Conditional Use application presented by Starborn Farms, to authorize the conversion of the main barn into a reception hall for the holding of private events at their property located at 202 Front Road conditional that:

Conditional that, the use is to be restrain to the inside of the main barn and to a maximum of 2 acres for outdoor use, toilets rentals and parking area as presented;

Conditional that, all related works, publicity signs, parking etc. respects all municipal by-laws and that permits are granted accordingly;

Conditional that, this activity remains accessory to the main activity (agriculture);

Conditional that, the agricultural aspect and the architecture of the building remains (historical);

Conditional that, there is no on-street parking on Front road;

Conditional that, environmental regulations pertaining to the pumping of and emptying of sewage is respected after each rental;

Conditional that, the number of users never exceeds the capacity established by the Architect as presented on page A-100 dated January 15th 2019;

Carried

2. CPTAQ Authorization request – Starborn Farms

An authorization request was presented to the municipality of Clarendon for the lots 5 638 940 owned by Starborn Farms. The owner is seeking authorization to use part of the main barn and exterior space for use other than agriculture. The objective is to convert the barn into a reception hall with a capacity of 150 peoples and use some of the exterior open space for parking and to install portable washroom facilities. The proposed overall area used for these activities is of 2,202 m².

Where as, the property is located in zone AG-32 and requires permission from the CPTAQ for uses other than agriculture;

Where as, Starborn Farms have also requested a Conditional Use to respect municipal zoning regulations. The project presented to the CPTAQ conforms to the conditions submitted by the municipality for Conditional Use;

Where as, this use would be accessory to the main agriculture activity;

Where as, the project would be beneficial for the local economy of other businesses and employment;

Where as, there is a general lack of facility for gathering events in our municipality;

Where as, it makes the preservation of an important heritage building economically viable;

Where as, no lands are taking out of farming activities;

Where as, the parking would remain inside the compliance of the grounds;

Where as, the main barn would become a protected building under the meaning of the law but would not interfere with neighbouring producers;

058-04-2019 Moved by: Cr. Dagg

Seconded by : Cr. Smith

And unanimously resolved to accept the L.U.P. committee's recommendation to support the CPTAQ Authorization application for the use of a reception hall on lot 5 638 940 as presented by Starborn Farms.

Carried

3. ADOPTION OF SECOND DRAFT AMENDMENT OF BYLAW CONCERNING AMENDMENT TO ZONING BY LAW 2017-258 AND ADMINISTRATION BY LAW 2017-257 CONCERNING STANDARDS TO SECONDARY BUILDINGS WITH THE FOLLOWING CHANGES (TERMINOLOGY)

**PROVINCE OF QUEBEC
MUNICIPALITY OF CLARENDON
AMENDMENT TO ZONING BY-LAW 2017-258 & ADMINISTRATION BY-LAW 2017-257
CONCERNING STANDARDS TO SECONDARY BUILDINGS**

BY-LAW 2017-258 - SECTION 4.3.2

Should read:

SPECIAL PROVISIONS – SLEEPING CABINS/BUNKY

- a. Only one sleeping cabin per lot is permitted;
- b. The surface area of the sleeping cabin can never exceed 50% of the surface area of the main building and must never exceed 10% of the size of the property;
- c. It must remain as a one level building;
- d. It cannot have running water and washroom facility;
- e. It cannot be hooked up to a septic system;
- f. It cannot have kitchen utilities;
- g. Where the purpose remains to accommodate family and friends and cannot be rented out on a commercial basis;

BY-LAW 2017-257 - SECTION 2.3 - TERMINOLOGY

Should read:

SLEEPING CABINS/BUNKY

Small shelter for sleeping accommodation made out of solid walls and roof. May or may not be insulated and where floor structure remains on pillars or raised blocks.

For the purpose of this by-law, sleeping cabins/bunkys are considered as accessory structures/secondary buildings

059 -04-2019 Proposed by: Cr. Elliott

Seconded by: Walsh

And unanimously resolved to adopt the second draft of the amendments to the Zoning By-Law 2017-258 and Administration By-Law 2017-257 concerning Standards of Secondary Buildings

Carried

14.3 TRANSPORTATION COMMITTEE
- Bayview Road – Tabled & Discussed

14.4 LIBRARY COMMITTEE

14.5 FINANCE COMMITTEE

14.6 FIRE COMMITTEE

060-04-2019 Fire Agreement with Calumet Island

Moved by: Cr. Younge

Seconded by Cr. Walsh

And unanimously agreed to give the Director General, Patricia Hobbs and the Mayor, John Armstrong the power to sign the intermunicipal fire agreement with the Municipality of Calumet Island that matches the intermunicipal agreement between Shawville and Calumet Island.

Carried

Repairs to the Ladder Truck

Whereas the Fire Commission Committee (FCC) recommends that a cost analysis for the repairs needed to the Ladder truck be done

It is therefore

061-04-2019 Moved by: Cr. Dagg

Seconded by: Cr. Smith

and unanimously agreed that the Municipality of Clarendon agrees to pay 1\2 of the cost incurred to do the following..

Tear down the ladder truck

Analyze the repairs needed

Provide a report and a quotation on the repairs to the chair of the Fire Commission Council

Carried

14.7 WASTE MANAGEMENT

Green Waste Dump Site – Tabled & Discussed

15. Miscellaneous & Discussions

- Disaster Preparedness Plan – Telmatik – Information

16. ADJOURNMENT

062-04-2019 Motion by: Cr. Walsh to adjourn the meeting of April 9 , 2019, at 10:15 p.m.

Carried

Mayor
John Armstrong

Director General
/Secretary Treasurer
Patricia Hobbs