

**(Unofficial version)**

**DATE: February 26, 2019**

The regular meeting of the Clarendon Municipal Council was held on the above night at the Council Hall. Mayor John Armstrong presided. Councillors, Jonathan Dagg, Ed Walsh, Phillip Elliott, Rick Younge and Mavis Hanna were present as well as Director General Patricia Hobbs. Eric Smith motivated his absence

**1. OPENING THE MEETING**

Mayor John Armstrong opened the meeting at 7:00 P.M.

**2. QUESTION PERIOD/VISITORS**

**3. ADOPTION OF THE AGENDA**

**019-02-2019** Proposed by: Cr. Younge

Seconded by: Cr. Hanna

**Carried**

**4 . ADOPTION OF THE MINUTES OF THE REGULAR MEETING OF February 12 , 2019**

**020-02-2019** Proposed by: Cr. Elliott

Seconded by: Cr. Hanna

And is unanimously resolved to adopt the minutes of the February 12, 2019 regular meeting.

**Carried**

**5. MAYOR'S REPORT** - Isolated Area Rescue, and the Council of Mayors meeting

Thank you from James Connolly

**6. BUSINESS ARISING FROM MAYOR'S REPORT**

**7. CORRESPONDENCE AND INFORMATION**

- Emergency Preparedness Flyer

- Insurance Claim

- Chainsaw course update

- Accountant Request

**021-02-2019** Proposed by Cr. Younge

Seconded by Cr. Walsh

And unanimously agreed to change the method of payment for our accountant to a payroll type payment instead of a contract

**Carried**

- Back Up for Tax Program

**022-02-2019** Proposed by Cr. Hanna

Seconded by Cr. Younge

And unanimously agreed to install the ALTO 3 system for backup of our data and tax and accounting programs at the municipal office at a cost of \$200 for startup and \$120 monthly for maintenance.

**Carried**

- Garbage Tax Request

**023-02-2019** Proposed by Cr. Elliott

Seconded by Cr. Hanna

And unanimously agreed to exempt the property (cadastre # 5639380 ) from paying the garbage tax due to the fact that the building on this lot is vacant and has no hydro connected to it.

**Carried**

- Creddo – Agricultural Plastics Non Profit Organization request for support

**024-02-2019** Proposed by Cr. Dagg

Seconded by Cr. Walsh

And unanimously agreed to send the requested letter of support and resolution for CREDDO to be sent to MAPAQ pertaining to the project on recycling agricultural plastics.

**Carried**

**8. PREVIOUS BUSINESS FOLLOW-UP**

**9. FINANCIAL REPORT &/OR ACCOUNTS PAYABLE**

**Accounts Payable in the amount of \$ 23,183.77 were presented.**

**AUTHORITY OF PAYMENT OF THE LIST OF BILLS**

Certificate of availability of credits

I, the undersigned, Patricia Hobbs, Director General of the Municipality of Clarendon certify that there are sufficient credits available to carry out the expenditure mentioned above.

In witness whereof, this certificate is given in Clarendon this 26<sup>th</sup> day of February 2019.

\_\_\_\_\_  
Patricia Hobbs Director General

**025- 02-2019 Proposed by Cr. Elliott**

**Seconded by Cr. Younge**

And is unanimously resolved to pay the bills amounting to \$ 23,183.77

**Carried**

**10. COMMITTEES**

**10.1 PERSONNEL COMMITTEE**

**- 2 Recommendations from Personnel Committee**

**026-02-2019 Proposed by Cr. Younge**

**Seconded by Cr. Dagg**

And unanimously resolved to hire Saphia Massarwy as office assistant following her three week work placement on a part time basis

**Carried**

**10.2 LUP COMMITTEE**

**10.3 TRANSPORTATION COMMITTEE**

**10.4 LIBRARY COMMITTEE**

**10.5 FINANCE COMMITTEE**

**10.6 FIRE COMMITTEE**

**10.7 WASTE MANAGEMENT**

**11. NOTICE OF MOTION CONCERNING AMENDMENT TO ZONING BY LAW 2017-258 AND ADMINISTRATION BY LAW 2017-257 CONCERNING STANDARDS TO SECONDARY**

**PROVINCE OF QUEBEC  
MUNICIPALITY OF CLARENDON  
AMENDMENT TO ZONING BY-LAW 2017-258 & ADMINISTRATION BY-LAW 2017-257  
CONCERNING STANDARDS TO SECONDARY BUILDINGS  
(FIRST DRAFT)**

**BY-LAW 2017-258 - SECTION 4.3.2**

**Should read:**

**SPECIAL PROVISIONS – SLEEPING CABINS/BUNKY**

- a. Only one sleeping cabin per lot is permitted;
- b. The surface area of the sleeping cabin can never exceed 50% of the surface area of the main building and must never exceed 10% of the size of the property;
- c. It must remain as a one level building;
- d. It cannot have running water and washroom facility;
- e. It cannot be hooked up to a septic system;
- f. It cannot have kitchen utilities;

g. Where the purpose remains to accommodate family and friends and cannot be rented out on a commercial basis;

**BY-LAW 2017-257 - SECTION 2.3 - TERMINOLOGY**

**Should read:**

**SLEEPING CABINS/BUNKY**

Small shelter for sleeping accommodation made out of solid walls and roof. May or may not be insulated and where floor structure remains on pillars or raised blocks.

**027 -02-2019** Proposed by: Younge

Seconded by: Dagg

And unanimously resolved to bring this notice of motion regarding amendments to the Zoning By-Law 2017-258 and Administration By-Law 2017-257 concerning Standards of Secondary Buildings

Carried

**12 Grass Cutting along Hwy 148 2019 season**

**028-02-2019** Proposed by Cr. Hanna

Seconded by Cr. Walsh

And unanimously resolved that the municipality of Clarendon accept the Ministry of Transport's amount of \$ 1,825.00 to cover the grass cutting along Hwy 148 for the 2019 season.

Carried.

**14. ADJOURNMENT**

**029-02-2019** Motion by: Cr. Elliott to adjourn the meeting of February 26<sup>th</sup> , 2019, at 8:28 p.m.

Carried

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Mayor  
John Armstrong

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Director General  
/Secretary Treasurer  
Patricia Hobbs