

**(Unofficial version)**

**DATE: January 27, 2022**

The annual public budget meeting of the Clarendon Municipal Council was held on the above night. The meeting was held by tele conference as per Covid Restrictions. A Public Notice was placed advising of the meeting date and time and a draft copy of the budget was made available upon request. Invitations for questions and comments were publicly announced. Mayor Edward Walsh presided with councillors, Rick Younge, Jonathon Dagg Phillip Elliott, Phil Holmes, Eric Smith and Mavis Hanna virtually attending. The Director-General Patricia Hobbs was also in attendance.

**1. OPENING THE MEETING**

Mayor Edward Walsh opened the meeting at 7:00 PM

**2. QUESTION PERIOD/VISITORS**

No questions or comments were received following the public notice

**3. ADOPTION OF THE AGENDA**

**009-01-2022** Proposed by Cr. Holmes  
Seconded by Cr. Hanna

And is unanimously resolved to adopt the agenda as presented.

**Carried**

The 2022 budget was presented by Cr. Hanna

**4. 2022 Budget**

**010-01-2022** Proposed by: Cr. Younge  
Seconded by Cr. Hanna

And is unanimously resolved to adopt the 2022 budget as presented with revenues of \$2,964,972.00 plus appropriated surplus of \$164,890.00 and operating expenses of \$2,759,444.00 plus investing activities of \$370,418.00. (Annex A)

**Carried**

**5. ADJOURNING & CLOSING THE MEETING**

**011-01-2022** Proposed by Cr. Elliott

And unanimously resolved to adjourn the budget meeting of the 27<sup>th</sup> day of January 2022 at 7:30 P. M.

**Carried**

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Mayor  
Edward Walsh

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Director General/Secretary Treasurer  
Patricia Hobbs

**THE MUNICIPALITY OF CLARENDON  
BUDGET ESTIMATES  
SUMMARY OF OPERATING ACTIVITIES FOR BUDGETARY PURPOSES  
PERIOD ENDED DECEMBER 31, 2022**

	<b>2022 Budget</b>	<b>2022</b>
<b>Revenue</b>		
Taxes	1,734,453	55.42%
Grants in lieu of taxes	229	0.01%
Transfers	1,172,290	37.46%
Assessment of rights	30,000	0.96%
Interest on tax arrears	20,000	0.64%
Other revenue	8,000	0.26%
Appropriation of surplus	164,890	5.27%
	<b>3,129,862</b>	
<b>Operating expense</b>		
General administration	558,794	17.85%
Public security	360,868	11.53%
Transportation	1,405,310	44.90%
Environmental health	234,741	7.50%
Urban planning and regional development	125,138	4.00%
Recreational and cultural activities	54,593	1.74%
Cost of Financing	20,000	0.64%
Investing activities	370,418	11.83%
	<b>3,129,862</b>	
<b>Operating surplus (deficit)</b>	<b>0</b>	

**THE MUNICIPALITY OF CLARENDON  
BUDGET ESTIMATES  
ANALYSIS OF REVENUE  
PERIOD ENDED DECEMBER 31, 2022**

**2022 Budget**

**AXES**

**General tax revenue**

Based on assessment - \$257,175,500/100 x.60

1,543,053

**Municipal services**

Waste disposal \$200 (957 users)

191,400

**1,734,453**

**GRANTS IN LIEU OF TAXES**

Public lands

79

Schools

150

**229**

**TRANSFERS**

Road maintenance grant

1,137,800

Recycling grant

18,000

Special grant - Q.S.T.

16,490

**1,172,290**

**ASSESSMENT OF RIGHTS**

Licenses and permits

5,000

Transfer duties

20,000

Aggregate levy

5,000

**30,000**

**INTEREST**

Interest on tax arrears

**20,000**

**OTHER**

Garbage bag sales

**8,000**

**THE MUNICIPALITY OF CLARENDON  
BUDGET ESTIMATES  
ANALYSIS OF EXPENSES  
PERIOD ENDED DECEMBER 31, 2022**

**2022 Budget**

**GENERAL ADMINISTRATION**

<b>Legislation</b>	
Mayor and Councillors - remuneration	44,189
Mayor and Councillors - allowance	22,095
Mayor and Councillors - travel	1,000
FQM convention	4,000
Employee recognition dinner	1,500
Employer's share	3,350
	<b>76,134</b>

**Financial management**

Director general - salary	67,000
Director general - employee benefits	9,420
Director general - group insurance	4,140
Director general - pension plan	3,540
Director general - travel expense	250
Director general - training/conferences	1,000
Assistant - wages	31,000
Assistant - employee benefits	4,330
Audit fee	19,000
Accounting services	22,500
Cleaning supplies	350
Office cleaning	1,200
Office - light and heat	5,000
Office insurance	2,600
Water service	420
Office supplies & Translation	15,000
Postage	4,000
Public notices	3,700
Clarendon website/Backup	3,000
Equipment rental and leasing	1,200
Office maintenance and repairs	2,000
Office equipment purchases	4,000
Office equipment maintenance	1,000
Association fees and memberships	3,100
Telephone	3,800
Cnesst annual fee	180
PG Gagnon - software and annual support	4,000
Sage 50 - software and support	1,500
	<b>218,230</b>

**Assessment**

M.R.C. Pontiac - assessment	<b>102,383</b>
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**THE MUNICIPALITY OF CLARENDON  
BUDGET ESTIMATES  
ANALYSIS OF EXPENSES  
PERIOD ENDED DECEMBER 31, 2022**

**2022 Budget**

**GENERAL ADMINISTRATION (continued)**

**Other**

M.R.C. Pontiac - other administrative expense	102,047
Liability and errors and omissions insurance	7,000
Legal fees	25,000
Legal fees - tax collection	12,000
Other administrative expense	2,000
Donations, gifts and awards	9,000
Professional services	5,000

**162,047**

**558,794**

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**PUBLIC SECURITY**

**Police protection**

Government of Quebec	<b>184,526</b>
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**Fire protection**

M.R.C. Pontiac - fire protection	19,299
Fire chief - remuneration & benefits	35,060
Firemen remuneration (Clarendon)	41,255
Fire - fuel (Clarendon's share)	2,500
Fire - fuel Clarendon fires	1,500
Fire - hydrant maintenance	1,000
Firemen - insurance on volunteers	2,800
Fire hall expenses	10,200
Fire services provided by other municipalities	2,500
Fire - annual verifications	4,000
Fire - joint training	2,500
Fire - joint vehicle fuel	1,000
Fire - joint vehicle insurance	1,000
Fire - joint vehicle licences	1,800
Fire - joint vehicle maintenance	10,000
Fire - joint fire supplies	22,605
Fire - joint cell phone	700
Fire - joint communication licence	250
Fire - joint equipment/pagers	2,500
Fire - joint banquet	750
Disaster Preparedness	3,000

**166,219**

**Other**

M.R.C. Pontiac - animal control	<b>10,123</b>
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**360,868**

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**THE MUNICIPALITY OF CLARENDON  
BUDGET ESTIMATES  
ANALYSIS OF EXPENSES  
PERIOD ENDED DECEMBER 31, 2022**

**2022 Budget**

**TRANSPORTATION**

**Municipal roads - summer & winter**

Wages (summer & winter)	352,260
Employee benefits	49,350
Pension plan	10,740
Group insurance	24,850
Training	2,000
Vehicles - fuel	130,000
Vehicles - maintenance	100,000
Vehicles - insurance	14,000
Vehicles - licences	14,000
Shop supplies	4,000
Small equipment maintenance	950
Garage - light and heat	6,500
Garage - maintenance	40,000
Garage - insurance	1,000
Cell phones	2,500
Travel expense	800
Group AST	1,200
Road safety equipment	3,000
Small tools and supplies	2,000
Boots	1,600
Other road expense	350
<i>25% of above items charged to winter roads</i>	<i>(190,275)</i>
Calcium	100,000
Culverts	30,000
Bridge maintenance	7,000
Pit run and gravel	130,000
Equipment rental	120,000
Pavement maintenance	55,000
Beavers	5,000
Brushing	3,000
Grass cutting	9,000
Street sweeping	12,000
MRC - share Engineering	13,510
Professional services	8,700

**1,064,035**

**now removal**

Snow removal contracts	22,500
Salt	30,000
Sand and equipment rental	80,000
<i>25% from summer roads</i>	<i>190,275</i>

**322,775**

**street lighting**

Electricity/maintenance	<b>8,500</b>
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**Traffic**

Road signs and civic numbering

10,000

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1,405,310

**THE MUNICIPALITY OF CLARENDON  
BUDGET ESTIMATES  
ANALYSIS OF EXPENSES  
PERIOD ENDED DECEMBER 31, 2022**

**2022 Budget****ENVIRONMENTAL HEALTH****Water distribution system**

Sampling 800

**Domestic garbage****Collection**

Waste disposal 140,000

**Elimination**

Supplies (Garbage bags) 8,000

M.R.C. Pontiac - waste management 21,441

Redevance 15,000

**44,441****Secondary materials**

Recycling 28,500

Brush site 21,000

**49,500**

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**234,741****URBAN PLANNING****Urban planning and zoning**

M.R.C. Pontiac 85,038

Municipal inspector Contract 35,000

Travel expense 1,000

Supplies 1,600

Bylaw Update 2,500

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**125,138**

**THE MUNICIPALITY OF CLARENDON  
BUDGET ESTIMATES  
ANALYSIS OF EXPENSES  
PERIOD ENDED DECEMBER 31, 2022**

**2022 Budget**

**RECREATIONAL AND CULTURAL ACTIVITIES**

**Recreational**

Arena	4,500
Grants	600
Youth centre / rec. project/ RA student	3,000
	<b>8,100</b>

**Cultural - Library**

C.R.S.B.P.O.	6,415
Remuneration	17,795
Employer's share	2,758
Telephone	300
Books and periodicals+B413	3,000
Program animation	1,000
Parts and accessories	500
Equipment maintenance	250
Stationery	1,100
Insurance	1,500
Building maintenance & Flooring	2,250
Cleaning contract	3,000
Cleaning supplies	150
Electricity	3,600
Snow plowing/grass cutting	1,000
Publicity	50
Lost book account	200
Elevator fee	50
New equipment	250
Christmas décor	225
	<b>45,393</b>

**Other cultural activities**

Canada Day expense	500
Archives expense	100
Veterans Park	500
	<b>1,100</b>

**54,593**

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**COST OF FINANCING**

**20,000**

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**APPROPRIATIONS**

**Capital assets purchased**



Gas Tax - Clarendon Share  
Road Equipment

300,418  
70,000

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**370,418**