

(Unofficial version)

DATE: May 25, 2021

The regular meeting of the Clarendon Municipal Council was held on the above night, respecting Covid 19 Pandemic restrictions and requirements. Mayor John Armstrong, Cr. Elliott, Cr. Younge, Cr. Dagg, Cr Walsh, Cr. Smith & Cr. Hanna attended. Director General Patricia Hobbs was also in attendance.

1. OPENING THE MEETING

Mayor, John Armstrong opened the meeting at 7:00 p.m.

Public Participation: No public participation due to Covid 19 restrictions. An invitation to email questions and comments was placed on the Clarendon website

2. ADOPTION OF THE AGENDA

066-05-2021 Proposed by: Cr Hanna

Seconded by: Cr. Elliott

And unanimously resolved to adopt the agenda of May 25 2021 with the addition of Waste Management Committee at 7.7.1 and Signage on Radford Road at 7.3.1

Carried

3 . ADOPTION OF THE MINUTES OF THE REGULAR MEETING OF May 11, 2021

067-05-2021 Proposed by: Cr. Walsh

Seconded by: Cr Dagg

And is unanimously resolved to adopt the minutes of the May 11, 2021 regular meeting.

Carried

4. MAYOR'S REPORT – Mayor Armstrong gave information on grants for summer jobs through the MRC

5. CORRESPONDENCE AND INFORMATION

- Information on Bill 96

6. FINANCIAL REPORT &/OR ACCOUNTS PAYABLE

Accounts Payable in the amount of \$ 72,544.12 were presented

AUTHORITY OF PAYMENT OF THE LIST OF BILLS

Certificate of availability of credits

I, the undersigned, Patricia Hobbs, Director General of the Municipality of Clarendon certify that there are sufficient credits available to carry out the expenditure mentioned above.

In witness whereof, this certificate is given in Clarendon this 25th day of May 2021

Patricia Hobbs – Director General

068-05-2021 Proposed by Cr. Younge

Seconded by Cr. Smith

And is resolved to pay the bills amounting to \$ 72,544.12

Carried

7.. COMMITTEE MEETINGS AND REPORTS

7.1 PERSONNEL COMMITTEE

7.2 LUP COMMITTEE

7.2.1 - Report on Environmental Complaints

Whereas there has been unauthorized development of water front property in violation of municipal bylaws and the Q-2, r.35 *Protection Policy for Lakeshores, Riverbanks, Littoral Zones and Floodplains*

Whereas a second site visit is planned by the designated officer

069-05-2021

It is therefore

Moved by: Cr. Smith

Seconded by: Cr. Walsh

And unanimously resolved to support any measures deemed necessary to cause this property owner to conform with the rules and regulations of our building by laws.

Carried

7.2.2 Permit Fees

Whereas Section 4.12.7 of the Administration By law 2003-215 states "*The Municipality can change its schedule of rates for Permits and Certificates by resolution*",

It is therefore

072-05-2021

Moved by: Cr. Hanna

Seconded by : Cr. Smith

And unanimously resolved to adopt Schedule of Rates for Permits

Certificates identified as Annex A

Carried

7.3 TRANSPORTATION COMMITTEE

Calcium Requests – Tabled & Discussed

Culverts – Tabled & Discussed

Request for Children Playing Signs to slow traffic on Radford Road and Calumet Rd. – The foreman will be asked to install two signs

7.4 LIBRARY COMMITTEE

7.5 FINANCE COMMITTEE

7.6 FIRE COMMITTEE

7.7 WASTE MANAGEMENT

Letter from McGrimmon Cartage – Tabled & Discussed

7.7.1 – Waste Management Committee - Eric

8. Contract Management Amendment

BY-LAW NUMBER 2021/05 MODIFYING THE BY-LAW ON CONTRACTUAL MANAGEMENT

Regular Sitting of the Municipal Council of the Municipality of held on May 25, 2021 at the place of council meetings, at which sitting were present :

MAYOR: John Armstrong

COUNCIL MEMBERS:

Phillip Elliott

Rick Younge

Jonathan Dagg

Eric Smith

Edward Walsh

Mavis Hanna

All members of council and forming a quorum.

the Contract Management By-law was adopted by the Municipality on October 25, 2016, in accordance with article 938.1.2 of the Quebec Municipal Code (hereinafter referred to as the "M.C.") (or article 573.3.1.2 of the Cities and Towns Act (hereinafter referred to as the C.T.A."));

WHEREAS the Act to establish a new planning regime in flood-prone areas of lakes and watercourses, to grant temporary powers to municipalities to meet certain needs and to amend various provisions (S.Q. 2021, chapter 7) received assent on March 25, 2021

WHEREAS in the context of the COVID-19 pandemic, section 124 of this Act provides that for a period of three (3) years, starting June 25, 2021, municipalities must provide for measures to favour Quebec businesses for any contract that involves an expenditure below the threshold decreed for the expenditure of a contract that can only be awarded after a request for public tender

WHEREAS a notice of motion was given and a draft by-law was tabled and presented at the meeting of May 11, 2021

THEREFORE, IT IS

073-05-2021 MOVED BY : Cr.Dagg

SECONDED BY : Cr. Elliott

UNANIMOUSLY RESOLVED THAT THIS BY-LAW BE ADOPTED AND THAT IT BE ORDERED AND DECREED AS FOLLOWS

1. Section 2 of this by-law shall be effective from June 25, 2021, or the day this by-law comes into force, whichever is later, and shall remain in effect until June 25, 2024.
2. The Contract Management By-law Number is amended by adding the following section:
10.1 Without limiting the principles and measures set out in this by-law with respect to the rotation of suppliers, in awarding any contract that involves an expenditure below the decreed threshold of the expenditure of a contract that can only be awarded after a public request for tenders, the municipality must favour Quebec goods and services as well as suppliers, insurers and contractors who have an establishment in Quebec.
For the purposes of this section, an establishment in Quebec is any place where a supplier, insurer or contractor carries on business on a permanent basis that is clearly identified with its name and accessible during normal business hours. Quebec goods and services are goods and services of which the majority of their design, manufacture, assembly or realization is done from an establishment located in Quebec.
The Municipality, in making a decision regarding the awarding of a contract referred to in the present article, shall consider, among other things, the principles and measures set out in the articles of the by-law regarding the rotation of potential suppliers, subject to the necessary adaptations for local purchasing.
3. This by-law comes into force in accordance with the law.

ADOPTED in the Municipality of Clarendon

Mayor _____

Director General/Secretary Treasurer

Notice of motion: May 11, 2021

Deposit and presentation of the draft by-law: May 11, 2021

Adoption of the by-law: May 25, 2021

Effective: June 25, 2021 to June 25, 2024

9. TECQ 2019-2023 RESOLUTION

TENDER FOR SAND BAY ROAD PROJECT

Five tenders were received and opened on May 14th at 2:00 PM

Nugent Construction Inc. 923 381.59 \$
Mickey McGuire Construction Ltd. 935 593.05 \$
10712957 Canada inc. / Infratek Construction 1 018 390.18 \$
Eurovia Québec Construction inc. 1 098 165.32 \$
Les pavages Lafleur et Fils Inc. 1 129 418.96 \$

After the opening of the tenders, they were examined by Cima+ to verify the submission documents and the bid calculations. There was a slight miscalculation in the bid of Mickey McGuire Construction Ltd. No disqualifications were required since the miscalculations have no major impact on the total amounts of the bids and they do not change the ranks of the Contractors bids.

Whereas the selection committee verified the conformity of the tender and deemed it to be in conformity,

Whereas the tender is the lowest,

It is therefore

070-05-2021 Proposed by Cr Elliott.
Seconded by Cr. Dagg

And unanimously resolved to accept the tender submitted by Nugent Construction for the Reconstruction of the Sand Bay Road pavement structure – Phase II at \$923,381.59

Carried

9.1 Resolution to Accept Cima Proposal for TECQ 2019-2023

Whereas the Municipality of Clarendon has undertaken the Reconstruction Project of Sand Bay Road Phase II under the TECQ 2019-2023 Grant

Whereas, the tender process has concluded

071-05-2021 It is therefore

Moved by: Cr. Walsh

Seconded by Cr. Smith

And unanimously agreed to accept the proposal of Cima for the construction management and supervision of this project at a cost of \$ 87,000 plus an additional \$1000.00 for assisting the Municipality regarding the co-ordination work to re locate the fence line at various locations along the East side of Sand Bay Road prior to the start of construction.

Carried

10. Election – Tabled & Discussed

11. MISCELLANEOUS AND DISCUSSION

11.1 Request from Sand Bay Association for Beach Clean Up Day

A request was presented from the Sand Bay Volunteer Association for a day (June 5, 2021) where volunteers would be cleaning up the Municipal property identified as Lot 5 640 667. There will be the presence of a motorized vehicle for that day only, to be used to pick up debris from the clean up.

074-05-2021

Moved by: Cr. Elliott

Seconded by Cr. Dagg

And unanimously agreed to allow the clean up day on June 5th provided Covid 19 restrictions are adhered to.

Carried

12. ADJOURNMENT

075 -05-2021 Motion by: Cr. Dagg to adjourn the meeting of May 25th 2021 at 8:55 p.m.

ANNEX A

Municipality of Clarendon
 Schedule of Rates for Permits and Certificates
 Bylaw 2003-215
 Division 4.12

Effective: January 1, 2020

Bylaw Reference	Activity Description	Previous Rate	New Rate	Changes X
Subdivision 4.12.1	Sudvision Permit	\$ 20.00	\$ 50.00	X
Subdivision 4.12.2	Construction Permit and Seasonal Type Dwellings			
	(.2 percent of constuction value)	0.200%		
	Flat Rate - building only		\$ 200.00	X
	Secondary Building, Shed and Garage	\$ 25.00	\$ 50.00	X
	Fence	None	\$ 25.00	X
	Addition, renovation, enlargement of a residence or cottage	\$ 25.00	\$ 25.00	
	Swimming Pool	\$ 25.00	\$ 25.00	
	Complete Septic installation, modification or correction	\$ 30.00	\$ 50.00	X
	Septic Facility with percolation tests	\$ 80.00	\$ 80.00	
	New Well	None	\$ 30.00	X
	Industry, business and public building, new and renovation (.1 percent of total \$\$)	0.100%		
	Flat Rate (Includes Septic and Well)		\$ 200.00	X
	Renewal of a Permit	25	\$ 25.00	
	Changes to a permit 50% of the original rate	50% of original rate		
	Flat Rate		\$ 100.00	X
	Dock - new	\$ 10.00	\$ 10.00	
Subdivision 4.12.3	Land Exploitation (per year)			
	Commercial Purpose	None	\$ 100.00	X
	Quarry, sand and gravel pit	None	\$ 100.00	X
Subdivision 4.12.4	Change in zoning			
	Examination of an application for a change in zoning	\$ 100.00	\$ 100.00	
	Publication Fees	\$ 50.00	\$ 50.00	
Subdivision 4.12.5	Certificate of Authorization			
	To post signs (each)	\$ 20.00	\$ 20.00	
	To move a building	\$ 30.00	\$ 30.00	
	To change a use	\$ 50.00	\$ 50.00	
	For domestic use	None	\$ 50.00	
	For demolition	\$ 25.00	\$ 25.00	
	For a temporary use (trailer, camper-trailer)	\$ 10.00	\$ 10.00	
Subdivision 4.12.6	Certificate for occupancy			
	No charge in the case of an application made subsequent to a construction permit, in all other cases.	\$ 10.00	\$ 10.00	

Subdivision 4.12.7 **Revision of Rates**
 "The municipality can change its rates by resolution."

- Notes:**
1. X indicates a change in the rates
 2. Any amounts charged up until the passing of a resolution will be considered correct with no adjustments owing or owed by either the land owner or the municipality.
 3. Land Exploitation requires a rate
 4. Certificate of authorization for domestic use requires a rate
 5. New well not previously rated, now \$ 30.00
 6. Fence not previously rated, now \$ 25.00