

**(Unofficial version)**

**DATE: April 12, 2022**

The regular meeting of the Clarendon Municipal Council was held on the above night, respecting Covid 19 Pandemic restrictions and requirements in place. Present were: Mayor Edward Walsh, Cr. Elliott, Cr. Younge, Cr. Dagg, Cr. Holmes Cr. Smith & Cr. Hanna. Also attending the meeting was Clerk Treasurer Patricia Hobbs.

**1. OPENING THE MEETING**

Mayor, Edward Walsh opened the meeting at 7:00 p.m.

**Conflict of Interest Statement:**

*A conflict of interest occurs when elected officers are placed in a situation of having to choose between their personal interests, or those of their entourage, and the public interest. The conflict of interest sections of the Act respecting municipal elections and referendums are designed to ensure that the decision-making process on a municipal council is not tainted by personal considerations*

**Public Participation**

**2. ADOPTION OF THE AGENDA**

**038-04-2022** Proposed by Cr. Younge

Seconded by: Cr. Elliott

And unanimously resolved to adopt the agenda of April 12, 2022 with the addition of Eco Center at 7.7, information from the Fair Board regarding Canada Day events at #5.

Carried

**3. ADOPTION OF THE MINUTES OF THE REGULAR MEETING OF March 22, 2022**

**039-04-2022** Proposed by: Cr. Smith

Seconded by: Cr. Dagg

*And is* resolved to adopt the minutes of the March 22, 2022 regular meeting.

**Carried**

**4. MAYOR'S REPORT - Mayor** Ed Walsh gave a report on the Police Committee meeting. The police officer for the Municipality of Clarendon is Alexandre Vermette. The two police priorities for the Municipality of Clarendon will be the community of Sand Bay for speeding and illegal grow ops.

**Employee 25 year Recognition– Tabled & Discussed**

**Sale of 1996 International Truck.** – An ad will be placed in the Equity and closed bids will be requested

**5. CORRESPONDENCE AND INFORMATION**

**Offer of Service – Mosaic 3D** - Tabled & Discussed

**Pontiac Artist Association**

A request for a donation to the Pontiac Artist Association was received

**040-04-2022** Moved by: Cr Hanna

Seconded by: Cr. Smith

And unanimously agreed to donate an amount of \$ 60.

Carried

## Shawville Lions Country Jamboree

July 14 – 17

A request for a donation was received to support the Shawville Lions Country Jamboree

**041 -04-2022**

Moved by: Cr. Holmes

Seconded by: Cr. Younge

And unanimously agreed to donate an amount of \$200.00

Cr. Smith abstained from voting

### **INFORMATION ONLY – Canada Day Events**

- Discussion Only

### **6. FINANCIAL REPORT &/OR ACCOUNTS PAYABLE**

Accounts Payable in the amount of \$ 306,755.91 were presented

### **AUTHORITY OF PAYMENT OF THE LIST OF BILLS**

Certificate of availability of credits

I, the undersigned, Patricia Hobbs, Director General of the Municipality of Clarendon certify that there are sufficient credits available to carry out the expenditure mentioned above.

In witness whereof, this certificate is given in Clarendon this 12 day of April 2022

*Patricia Hobbs*

Patricia Hobbs – Clerk Treasurer

**042- 04-2022 Proposed by Cr. Elliott**

**Seconded by Cr. Holmes**

And is resolved to pay the bills amount of \$ 302,029.86 (minus the invoice for the Veterans Park. We will ask for more information about this invoice)

**Carried**

### **7. COMMITTEE MEETINGS AND REPORTS**

#### **7.1 PERSONNEL COMMITTEE**

#### **7.2 LUP COMMITTEE**

##### **7.2.1 Subdivision Request**

A request was received to approve the master plan for a subdivision in the RE25 (Residential Zone) as per the survey Minute 7377, Parcels 6 477 514 and 6 266 028

**Whereas** the Survey, Minute 7377, meets all of the requirements stipulated in Bylaw 2017-259 "Subdivision Bylaw".

**Whereas** the Residential Zones including RE-25 is planned for a density of 5 to 7 residences per hectare.

**Whereas** the subdivision proposed contains 50 additional lots having a density of 1.6 residences per hectare.

**Whereas** concerns regarding the quantity and quality of ground water was identified.

**Whereas** no hydrogeological studies have been previously performed in the RE-25 zone.

**Whereas** on January 18th, 2022, the Department of Environment (MERC) provided some broad comments and recommendations, noting that the municipality was not entitled to demand a Hydrologist Report, detailing a study of the ground water.

**043- 04-2022**

It is therefore

Moved by : Cr. Dagg

Seconded by : Cr, Smith

To approve the subdiviiosn as per the survey Minute 7377, Parcels 6 477 514 and 6 266 028

A vote was taken. Five in favor and 1 (Cr. Elliott) opposed  
The motion was carried.

**7.2.2 Request for Road Maintenance on lot 116 193 18 off of the 13<sup>th</sup> conc.**

**Tabled & Discussed**

**7.3 TRANSPORTATION COMMITTEE**

**7.3.1 – Calcium Tenders**

Two tenders were received for delivery of Calcium for the 2022 season  
Multi Routes Inc .339 cents per liter for a total of \$ 97,441.31  
(Including taxes)

Les Entreprises Bourget Inc: .3605 cents per liter for a total of  
\$ 103,600.00 (including taxes)

Moved by: Cr Elliott

Seconded by: Cr. Holmes

And unanimously agreed to accept the lowest tender from Multi Routes  
Inc.

Carried

**044-04-2022**

**7.4 LIBRARY COMMITTEE**

**7.5 FINANCE COMMITTEE**

**7.6 FIRE COMMITTEE**

**7.6.1 Fire Commission Meeting Information**

**7.6.2 Resolution to Adopt the Intermunicipal Agreement relating to the  
Application of the Fire Prevention Bylaw**

**ADOPTION OF THE INTERMUNICIPAL AGREEMENT RELATING TO THE  
APPLICATION OF THE FIRE PREVENTION BYLAW**

**045-04-2022 WHEREAS** that according to article 16 of the Fire Safety Act (CQLR c. S-3.4),  
the municipalities are required to adopt regulatory measures in matters of fire  
safety;

**WHEREAS** that the entry into force on May 1, 2017 of the revised fire safety  
cover plan for the MRC Pontiac under the Fire Safety Act;

**WHEREAS** the MRC of Pontiac has declared its jurisdiction over part of the  
field of fire safety, namely that relating to fire prevention with respect to all local  
municipalities located on its territory through resolution C.M. 2020-12- 22;

**WHEREAS** resolution C.M. 2021-06-26 concerning the adoption of by-law  
271-2021 providing for fire prevention on the territory of the MRC Pontiac;

**WHEREAS** it is necessary to agree on the terms of application of this fire  
prevention by-law on the territory of local municipalities;

**WHEREAS** this agreement has been presented to the Municipal Council.  
It is therefore

Moved by Cr. Dagg

Seconded by: Cr. Hanna

And resolved that the municipality of Clarendon adopt the submitted  
agreement.

IN ADDITION, the Municipal Council authorizes the Clerk Treasurer and the  
mayor to sign any document related to the agreement on behalf of the  
municipality of Clarendon

Carried

7.6.3 Resolution Authorizing Persons to Issue Statements of Offence on behalf of the Municipality

**RESOLUTION AUTHORIZING PERSONS TO ISSUE STATEMENTS OF OFFENCE ON BEHALF OF THE MUNICIPALITY**

Whereas article 147 of the Code of Criminal Procedure (R.S.Q., c.25.1) prescribes that a person must be authorized in writing by the prosecutor to issue a statement of offence to a defendant;

Whereas that the Municipality of Clarendon initiates proceedings for the sanction of an infringement of by-law 271-2021 providing for the prevention of fires on the territory of the MRC Pontiac;

Whereas it is necessary to effectively and legally ensure these criminal proceedings to authorize persons to issue on behalf of the Municipality of Clarendon offence statements

It is therefore

**046-04-2022** Moved by: Cr. Dagg

Seconded by Cr. Smith

And unanimously resolved that the municipal council give the persons occupying the following positions the power to issue statements of offence on behalf of the municipality of Clarendon.

**Fire Chief & or His Representative**

In addition, this resolution will be sent to the MRC for application of by-law 271-2021 providing for the prevention of fires on the territory of the MRC Pontiac.

7.6.4 Resolution to Amend Agreement with Campbell's Bay  
Tabled & Discussed

7.6.5 Manpower for Fire Dept

Whereas, manpower is an ongoing issue for the Shawville/Clarendon Fire Dept

Whereas, the Fire chief has several candidates wishing to join the Fire Dept

It is therefore

**047 -04-2022** Moved by: Cr. Younge

Seconded by:Cr. Elliott

And unanimously agreed to allow the Fire chief to add Fire Fighters to the Shawville/Clarendon Fire Department as needed.

**7.7 WASTE MANAGEMENT**

Discussion regarding the possibility of an Eco Center – Tabled & Discussed

**8. Resolution Regarding Lots 5 640 667, 5 640 647. 6 101 791, & 5 640 711**

**Whereas**, the Municipality of Clarendon is the rightful sole owner of the following lots: 5 640 667, 5 640 647, 6 101 791, & 5 640 711 in the Municipality of Clarendon.

**Considering**, the new orientations of the Municipal Council with respect to the uses and tolerances of the above mentioned lots in the Municipality of Clarendon

**048-04-2022** It is therefore

Moved by: Cr. Holmes

Seconded by: Dagg

And unanimously resolved by all councilors present that:

From and after the passing of this resolution, this Council declares that no permanent installation may be erected, constructed or developed on Lots 5 640 667, 5 640 647, 6 101 791, 5 640 711 in the Municipality of Clarendon without the express authorization of the Council by resolution to that effect.

Carried.

**9. Updated Disaster Preparedness Plan**

**RESOLUTION TO ADOPT UPDATED DISASTER PREPAREDNESS PLAN**

**WHEREAS** the local municipalities have, under the *Loi sur la sécurité civile* (RLRQ, c. S-2.3), responsibility for civil security on their territory;

**WHEREAS** the municipality is exposed to various hazards of natural and anthropogenic origin that can be at the origin of disasters;

**WHEREAS** the Clarendon Municipal Council recognizes that the municipality may be affected by a disaster at any time;

**WHEREAS** the municipal council sees the importance of preparing for the losses likely to occur in its territory;

**WHEREAS** this preparation must be kept operational and be regularly monitored by Municipal Council;

**WHEREAS** the measures put in place by the municipality and recorded in the civil security plan are in accordance with the provisions of the *Règlement sur les procédures d'alerte et de mobilisation et les moyens de secours minimaux pour protéger la sécurité des personnes et des biens en cas de sinistres* ;

For these reasons, it is

**049-04-2022** Moved by: Cr. Holmes

Seconded by Cr. Smith

And unanimously resolved

THAT the updated civil security plan of the municipality prepared by Director General, Patricia Hobbs be adopted;

THAT Director General, Patricia Hobbs be named responsible for the release (s) responsible for the update and revision of the civil security plan

This resolution repeals any security plan previously adopted by the municipality and any previous appointment of the person designated to update or revise the plan.

**Carried**

**10. Requests for purchase of parcels of land adjacent to established properties  
- Tabled & Discussed**

**11. Adjournment**

**050-04-2022**

Motion by: Cr Holmes to adjourn the meeting of April 12, 2022 at 9:35 p.m.

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 Annex.pdf

 Mayor Edward Walsh  
Annex.pdf

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Clerk Treasurer – Patricia Hobbs

