

(Unofficial version)

DATE: October 25, 2022

The regular meeting of the Clarendon Municipal Council was held on the above night, at the council hall located at C427 route 148 in Clarendon. Present were: Mayor Edward Walsh, Cr. Younge, Cr. Dagg, Cr. Elliott, Cr. Holmes, Cr. Smith & Cr. Hanna. Also attending the meeting was Clerk Treasurer Patricia Hobbs

1. OPENING THE MEETING

Mayor, Edward Walsh opened the meeting at 7:00 p.m.

Conflict of Interest Statement:

A conflict of interest occurs when elected officers are placed in a situation of having to choose between their personal interests, or those of their entourage, and the public interest. The conflict of interest sections of the Act respecting municipal elections and referendums are designed to ensure that the decision-making process on a municipal council is not tainted by personal considerations

Public Participation:

2. ADOPTION OF THE AGENDA

140-10-2022 Proposed by Cr. Hanna

Seconded by: Cr. Elliott

And unanimously resolved to adopt the agenda of October 25, 2022 with the addition of Estimate for cleaning lots on 303S at 7.3.6 and paving on 5th concession at 7.3.7, Speed Limit Reduction at Calumet Road West at 7.3.8., Christmas Decoration at 7.5.1, Municipal Family Policy at 9.1

3. ADOPTION OF THE MINUTES OF THE REGULAR MEETING OF October 11, 2022

141-10-2022 Proposed by: Cr. Elliott

Seconded by: Cr. Smith

And is resolved to adopt the minutes of the October 11, 2022 regular meeting.

Carried

4. MAYOR'S REPORT

- Evaluation Department has put out a call for tender for evaluators
- More bus routes are being planned in the Pontiac. MTQ grant for \$ 118,300 to revise the transportation
- Presentation on Management of Organic Materials. There will be presentations at individual municipalities.
- French training sessions for municipal employees are being offered at Heritage College in Campbell's Bay

5. CORRESPONDENCE AND INFORMATION

- Official Complaint from residents regarding unauthorized trailer - Deposited
- Thank you from Pontiac Kidney Walk
- Request from PSDA for municipal road crossings in Clarendon – Tabled & Discussed (more information needed)
- Farm Vehicle Signs – Tabled

141A – 10-2022

Request from CLSC MANSFIELD for funding for an ultrasound

Moved by: Cr. Smith

Seconded by: Cr. Elliott

To donate the amount of \$ 1000.00 to this cause

A vote was taken. 5 in favor 1 Against

The motion carried.

6. FINANCIAL REPORT &/OR ACCOUNTS PAYABLE

Accounts Payable in the amount of \$ 133,646.87 were presented

AUTHORITY OF PAYMENT OF THE LIST OF BILLS

Certificate of availability of credits

I, the undersigned, Patricia Hobbs, Director General of the Municipality of Clarendon certify that there are sufficient credits available to carry out the expenditure mentioned above.

In witness whereof, this certificate is given in Clarendon this 25 day of October 2022

Patricia Hobbs
Patricia Hobbs – Clerk Treasurer

142-10-2022 Proposed by Cr. Smith
Seconded by Cr Dagg
And is resolved to pay the bills amount of \$ 133,646.87
Carried

7. COMMITTEE MEETINGS AND REPORTS

7.1 PERSONNEL COMMITTEE

7.1.1 Applications received and posting for 2nd position

Whereas an advertisement was posted for the position of Road Worker
Whereas, one application was received
Whereas, the personnel committee conducted an interview
It is therefore

143-10-2022 Moved by: Cr. Smith
Seconded by: Cr. Elliott
And unanimously agreed to hire the applicant and have their starting date as November 7th.

7.1.2 – Summer Student

144-10-2022 Moved by: Cr. Younge
Seconded by: Cr. Holmes
And unanimously agreed to start the process of looking into the hiring of a summer student for the summer of 2023
Carried

7.2 LUP COMMITTEE

7.2.1 – Re-organization of LUP committee Smith, Hanna

144a-10-2022 **Whereas,** the Municipality has agreed to renew the members of the Land Use Planning Committee for the year 2023 & 2024.
It is therefore
Moved by Cr.Smith
Seconded by Cr. Hanna
And unanimously agreed to re-appoint the members of the Land Use Planning Committee for a term of two years (2023-24) namely Cr. Younge, Cr. Holmes, Mavis Thompson, Jaime Christie Stewart, & Charlie Richardson
Carried

7.2.2 - Violation Files

a. Lot 6 422 623

Whereas, a complaint was received for a violation of Bylaw 2017-261 Section three on this property

Whereas, the designated officer made a site visit to this property on October 21st,2022 and confirmed that the trailer on the property is in non compliance With section 3 of the Trailer Bylaw which states “The storage of a recreational vehicle or trailer on a vacant lot is not permitted”

For these reasons It is

145-10-2022 Moved by: Cr. Smith
Seconded by: Cr. Holmes

And unanimously agreed to direct the Designated Officer to issue a warning letter stating that the trailer be removed within 2 weeks.

Carried

b. Lot 5 640 595

Whereas, a complaint was received for a violation of Bylaw 2017-261 Section three on this property

Whereas, the designated officer made a site visit to this property on September 9, 2022 finding 3 trailers, a bus and a C Can

Another site visit on October 21, 2022 confirmed that an additional trailer was now present

Therefore it is

146-10-2022

Moved by: Cr. Smith

Seconded by: Cr. Younge

And unanimously agreed that the Designated officer be directed to issue a warning letter stating that the trailers, C Can and bus along with all surface debris be removed within 2 weeks

Carried

c. Lot # 5 639 395

Whereas, a complaint was received for a violation of Bylaw 2017-261 Section Three on this property

Whereas, the designated officer made a site visit to the property and found 2 trailers and various debris on the property

Whereas, this lot is in Zone RE-25 and no trailers are permitted under any circumstances

Therefore it is

147-10-2022

Moved by: Cr. Smith

Seconded by: Cr. Ellio

And unanimously agreed that the Designated officer be directed to issue a warning letter stating that the trailers and all surface debris must be removed within 2 weeks

Carried

d. Lot 5 639 828

Whereas, a complaint was received for violations of Bylaw 2003-217 (Construction Bylaw) on this property

Whereas, the designated officer made a site visit to this property and discovered many violations of this bylaw

Therefore it is

148-10-2022

Moved by: Cr. Smith

Seconded by: Cr. Elliott

And unanimously agreed that the Designated officer be directed to issue a warning letter to remove the occupant, trailers and abandoned vehicles and to complete a demolition of the burnt down residence within four weeks.

Carried

e. Lot 5 639 829

Whereas, a complaint was received for violations of Bylaw 2003-217 (Construction Bylaw) on this property

Whereas, the designated officer made a site visit to this property and confirmed the violation

It is therefore

149-10-2022

Moved by: Cr. Smith

Seconded by: Cr. Younge

And unanimously agreed to direct the Designated officer to issue a warning letter to remove all surface debris and abandoned vehicles from the property within four weeks.

Carried

7.2.3 – Update on Subdivisions – Discussion Only

7.3 TRANSPORTATION COMMITTEE

7.3.1 – Purchase of Backhoe – Discussion only

7.3.2 – PPA Grant Resolution

RESOLUTION REGARDING THE LOCAL ROAD FUNDING PROGRAM (PPA – PAVL)

Whereas, the Township of Clarendon is aware of the terms and conditions and regulations regarding the Local Roads Financial Assistance Program (Specific Improvement Projects (PAVL);

Whereas, the accountability form V-0321 has been duly completed

Whereas, the work performed and the associated costs are eligible under the PAVL;

Whereas the road network for which financial assistance has been granted is municipal and eligible under the PAVL

150-10-2022 It is therefore

Moved by : Cr. Elliott

Seconded by : Cr. Dagg

And Resolved that the Council of the Village of Clarendon approves the expenditures of \$69,428.56 for improvements and eligible expenses as per the requirements of the Ministry of Transportation of Quebec.

Carried

7.3.3 – Harvey Road Update - Discussion

7.3.4 – Street Lights in Sand Bay – The street lights in Sand Bay have been repaired

7.3.5 – Purchase of Transit for Clarendon Garage

151-10-2022 Moved by Cr., Elliott

Seconded by : Cr, Hanna

And unanimously resolved to purchase a transit for the municipal garage

Carried

7.3.6 – Estimate for Cleaning Lots on 303S

Whereas the Municipality now has ownership of two lots on the 303 S from the land tax sale of 2021

Whereas , a quote was received from Sortir du Bois to clean up these lots

152-10-2022 It is therefore

Moved by : Cr. Younge

Seconded by : Cr. Hanna

And Unanimously resolved to have the two lots cleaned by Sortir du Bois at a cost of \$ 4,500.

Carried

7.3.7 – Paving on 5th concession

And estimate was received from JasonHynes Construction Inc (EST 082) to pave 200 meters on the 5th concession in the amount of \$ 49,740.00 (taxes included)

153-10-2022 Moved by : Cr.Elliott

Seconded by Cr. Holmes

And unanimsouly resolved to accept this quote from Jason Hynes Construction Inc.

Carried

7.3.8 – Request for Speed Reduction on Calumet West

Whereas, a request for a speed reduction on Calumet West

154-10-2022 It was therefore :

Moved by : Cr. Dagg

Seconded by : Cr. Hanna

And unanimously resolved to install new signs on Calumet West near Radford Road at 50km/hour

Carried

7.4 LIBRARY COMMITTEE

7.5 FINANCE COMMITTEE

7.5.1 – Christmas Decorating Budget

155-10-2022 Moved by: Cr. Smith

Seconded by: Cr. Hanna

To set this year’s Christmas decorating budget for the Municipal Hall at \$ 500.00

Carried

7.6 FIRE COMMITTEE

7.7 WASTE MANAGEMENT

7.8 COTTAGE ASSOCIATION COMMITTEE

7.9 CHAMBER OF COMMERCE COMMITTEE

8. RESOLUTION FOR AUTHORIZED SIGNATORY FOR LAND TAX SALE PROPERTIES

Whereas the Municipality has acquired two properties in the 2021 land tax sale

Whereas, these properties have passed their waiting period for owner

reinstatement

It is therefore

156-10-2022 Moved by : Cr. Hanna

Seconded by : Cr.Younge

And unanimously agreed to name Cr. Eric Smith as authorized signatory for any

procedures on these properties

Carried

9. MISCELLANEOUS AND DISCUSSION

9.1 – Municipal Family Policy - Discussion

10. Adjournment

157-10-2022 Motion by: Cr Holmes to adjourn the meeting of October 25, 2022 at 9:55 p.m.

Mayor Edward Walsh

Clerk Treasurer – Patricia Hobbs

