

(Unofficial version)

DATE: June 13, 2023

The regular meeting of the Clarendon Municipal Council was held on the above night, at the council hall located at C427 route 148 in Clarendon. Present were: Mayor Edward Walsh, Cr. Younge, Cr. Elliott, Cr. Dagg, Cr. Holmes, Cr. Hanna & Cr. Smith. Also attending the meeting was Clerk Treasurer Patricia Hobbs

1. OPENING THE MEETING

Mayor, Edward Walsh opened the meeting at 7:00 p.m.

Conflict of Interest Statement:

A conflict of interest occurs when elected officers are placed in a situation of having to choose between their personal interests, or those of their entourage, and the public interest. The conflict of interest sections of the Act respecting municipal elections and referendums are designed to ensure that the decision-making process on a municipal council is not tainted by personal consideration

Public Participation:

Mayor Ed Walsh opened the meeting at 7 :00 p.m.

2. ADOPTION OF THE AGENDA

095-06-2023 Proposed by Cr. Elliott

Seconded by: Cr. Dagg

And unanimously resolved to adopt the agenda of June 13, 2023 with the addition of Sports and Recreation and Leisure Committee at 9.1 and Tree on 8th concession at 9.2

Carried

3. ADOPTION OF THE MINUTES OF THE REGULAR MEETING OF May 23, 2023

096-06-2023 Proposed by: Cr. Younge

Seconded by: Cr. Elliott

And is resolved to adopt the minutes of the May 23, 2023 regular meeting.

Carried

4. MAYOR'S REPORT

- Farm tour organized through MAPAQ, the UPA and the MRC. The Mayor attended.

5. CORRESPONDENCE AND INFORMATION

5.1 – Letter from Ralph Lang – Tabled and Discussed

5.2 – Letter from Sandra Wolfe - Tabled

5.3 – Request for donation to Canada Day Flea Market

097-06-2023 Moved by: Cr. Smith

Seconded by: Cr. Holmes

And unanimously agreed to donate 14 ton of gravel for up to a 25km delivery
Carried.

5.4 – Donation to PHS Revitalization Project

A request was received from Pontiac High School for a revitalization project in 2022

An agreement was reached by council via email vote to donate \$ 5,000 to the project

Whereas, the project was delayed and is not in progress

098-06-2023 It is therefore

Moved by:Cr. Elliott

Seconded by:Younge

And unanimously agreed to now release the promised donation from unappropriated surplus

Carried.

5.5 Update on Sale of Lots

099-06-2023 Moved by: Cr. Dagg

Seconded by: Cr. Holmes

To list the two properties at 246 & 248 303south with the realtor (Remax Direct Inc) represented by Dwight Kucharik Inc; and name the Director General, Patricia Hobbs as the signatory in the event of a sale.

Agreed Unanimously.

5.6 – Letter from Property Owner regarding Beaver Dam

- forwarded to MRC environmental dept.

6. FINANCIAL REPORT &/OR ACCOUNTS PAYABLE

Accounts Payable in the amount of \$ 69,643.42 were presented

AUTHORITY OF PAYMENT OF THE LIST OF BILLS

Certificate of availability of credits

I, the undersigned, Patricia Hobbs, Director General of the Municipality of Clarendon certify that there are sufficient credits available to carry out the expenditure mentioned above.

In witness whereof, this certificate is given in Clarendon this 13 day of June 2023

Patricia Hobbs

Patricia Hobbs – Clerk Treasurer

100-06-2023 Proposed by Cr. Smith

Seconded by: Cr. Younge

And is resolved to pay the bills in the amount of \$ 69,643.42

Carried

7. COMMITTEE MEETINGS AND REPORTS

7.1 PERSONNEL COMMITTEE

7.1.2 – Office Closure

Moved by: Cr. Smith

Seconded by: Cr. Hanna

101-06-2023 And unanimously agreed to close the municipal office each Monday for the months of July and August.

Carried

7.2 LUP COMMITTEE

7.3 TRANSPORTATION COMMITTEE

7.3.1 – Report from Road Engineer regarding TECQ project - Discussion

7.4 LIBRARY COMMITTEE

7.5 FINANCE COMMITTEE

7.6 FIRE COMMITTEE

7.6.1 Fire Commission Meeting Report – Cr. Dagg

102-06-2023 **7.6.2 Resolution for Proposal to Bryson & Calumet Island Fire Coverage**

Moved by: Cr. Hanna

Seconded by: Cr. Smith

And unanimously resolved the following...

The Municipality of Clarendon understands that the agreement between Shawville and Bryson and Calumet Island is not valid due to the fact that the Municipality of Clarendon did not authorize the agreement .

Further, the Municipality of Clarendon is not interested in the Shawville /Clarendon fire dept being on auto call for the municipalities of Bryson and Calumet Island and we suggest that these municipalities form an auto call arrangement with a closer neighboring municipality.

Carried

7.7 WASTE MANAGEMENT

Administrataion Fee – Tabled and Discussed

7.8 COTTAGE ASSOCIATION COMMITTEE

7.8.1 – Dock Issue

- 103-06-2023** Motion by Cr. Holmes to look into the cost of a dock that would moor 3 boats that would be installed near the municipal boat launch/fire lane.
Seconded by: Cr. Dagg
Carried

7.9 CHAMBER OF COMMERCE COMMITTEE

8. Resolution – Retention Schedule and Signing Authority

Whereas, pursuant to section 7 of the Archives Act (RLRQ, chapter A-21.1), every public body must establish and keep up to date a retention schedule for its documents;

Whereas, pursuant to the third paragraph of section 8 of this Act, every public body referred to in paragraphs 4 to 7 of the schedule must, in accordance with the regulations, submit to the Bibliothèque et Archives nationales du Québec for approval its retention schedule and any changes relating to the addition of new documents or to documents intended for permanent retention;

Whereas the Municipality of Clarendon, is a public body referred to in paragraph 4 of the schedule to this Act;

Whereas the Municipality of Clarendon does not have a by-law delegating powers or signature or its by-law does not provide for the subject matter of this resolution;

- 104-06-2023** It is proposed by Cr. Hanna

Seconded by; Cr. Holmes

And agreed to authorize the Director General/Clerk Treasurer to sign the conservation schedule and any amendments relating to the addition of new documents or relating to documents intended for permanent conservation, and to submit such schedule or amendment to the Bibliothèque et Archives nationales du Québec for approval for and on behalf of the Municipality of Clarendon

9. Miscellaneous & Discussion

9.1 Sports, Recreation and Leisure

Cr. Holmes started the discussion regarding the fact that ideas and funding are needed in the sports, recreation and leisure portfolio in our area. The suggestion was made to form a committee with different stake holders in this area to find grants/funding and explore new projects. Cr. Holmes was asked to head up this endeavor.

9.2 Tree on the 8th concession

A request was received to remove a tree on the road allowance on the 8th concession. A quote will be requested and council will be informed.

12. ADJOURNMENT

- 105-06-2023** Motion by Cr. Holmes to adjourn the meeting of June 13, 2023 at 9:35 p.m.
Carried

Mayor Edward Walsh

Clerk Treasurer – Patricia Hobbs

