

(Unofficial version)

DATE: November 28, 2023

The regular meeting of the Clarendon Municipal Council was held on the above night, at the council hall located at C427 route 148 in Clarendon. Present were: Mayor Edward Walsh, Cr. Younge, Cr. Elliott, Cr. Holmes, Cr. Dagg, Cr. Hanna & Cr. Smith . Also attending the meeting was Clerk Treasurer Patricia Hobbs.

1. OPENING THE MEETING

Conflict of Interest Statement:

A conflict of interest occurs when elected officers are placed in a situation of having to choose between their personal interests, or those of their entourage, and the public interest. The conflict of interest sections of the Act respecting municipal elections and referendums are designed to ensure that the decision-making process on a municipal council is not tainted by personal consideration

Public Participation:

Mayor Ed Walsh opened the meeting at 7 :00 p.m.

2. ADOPTION OF THE AGENDA

186-11-2023 Proposed by Cr. Hanna
Seconded by: Cr. Smith
And unanimously resolved to adopt the agenda of November 28, 2023

3. ADOPTION OF THE MINUTES OF THE REGULAR MEETING OF November 14, 2023

187-11-2023 Proposed by: Cr. Elliott
Seconded by: Cr. Smith
And is resolved to adopt the minutes of the November 14, 2023 regular meeting.
Carried

4. MAYOR'S REPORT – report from the MRC meeting strike of public workers was discussed with Andre Fortin.

David Cyr gone
Kerri Richard no longer at the MRC
New contract with the SPCA
Pilot project at Mansfield High school for fire fighting
Fire Safety meeting
Clarendon participated in the Christmas parade

5. CORRESPONDENCE AND INFORMATION

5.1 – Request for compensation from resident

6. FINANCIAL REPORT &/OR ACCOUNTS PAYABLE

Accounts Payable in the amount of \$ 45,834.51 were presented

AUTHORITY OF PAYMENT OF THE LIST OF BILLS

Certificate of availability of credits 1
I, the undersigned, Patricia Hobbs, Director General of the Municipality of Clarendon certify that there are sufficient credits available to carry out the expenditure mentioned above.

In witness whereof, this certificate is given in Clarendon this 28th day of November 2023

Patricia Hobbs

Patricia Hobbs – Clerk Treasurer

188-11-2023 Proposed by Cr. Younge
Seconded by: Cr. Dagg
And is resolved to pay the bills in the amount of \$ 45,834.51

7. COMMITTEE MEETINGS AND REPORTS

7.1 PERSONNEL COMMITTEE

7.2 LUP COMMITTEE

7.3 TRANSPORTATION COMMITTEE

7.3.1 Road Grant Resolution

WHEREAS the Department of Transportation has provided compensation in the amount of \$ 1 137 625 for the maintenance of the local road network for the calendar year 2023 under File # NTD99299/Supply # : 67965 Local Road Maintenance Component (PAVL)

WHEREAS the compensation distributed to the Municipality is for the routine and preventive maintenance of local roads 1 and 2 as well as the bridge components, located on these roads, for which the Municipality is responsible

WHEREAS the compensation in full has been used for the routine and preventative maintenance of local roads 1 and 2 as well as bridge components for which the Municipality is responsible.

WHEREAS, an external auditor will submit a completed Schedule B or Special External Audit Report within the time frame specified for filing the Accountability Report.

189-11-2023 THEREFORE, on a motion by Cr. Hanna and Cr. Elliott, it was unanimously resolved and carried that the Municipality of Clarendon informs the Ministry of Transportation of the use of the compensation for the routine and preventive maintenance of local roads 1 and 2 as well as the bridge components, located on these roads, for which the Municipality is responsible, in accordance with the objectives of the Local Road Maintenance Assistance Program.
Adopted

7.3.2 – Gravel Levy – Discussion Only

7.4 LIBRARY COMMITTEE

7.5 FINANCE COMMITTEE

7.5.1 Budget Discussion – Cr. Hanna

7.5.2 Three Year Capital Expenditure Plan Discussion

7.5.3 – Arena Discussion (Cr. Younge)

7.6 FIRE COMMITTEE

- Request from the Municipality of Shawville

- Fit Testing Machine Resolutions

7.6.2 RESOLUTION TO PARTICIPATE IN AN INTERMUNICIPAL AGREEMENT FOR THE PROVISION OF FIT TESTING SERVICES FOR THE FACEPIECES OF SCBA AND RESPIRATORY PROTECTION MASKS FOR EMPLOYEES OF MRC PONTIAC MUNICIPALITIES

CONSIDERING CSI-2023-09-03 recommendation of the MRC Pontiac fire safety committee (CSI) concerning the implementation of a fit-testing service for the facepieces of SCBAs and respiratory protection masks worn by MRC municipal employees;

CONSIDERING resolution C.M. 2023-11-27 adopted by the regional council of the MRC Pontiac;

CONSIDERING that this request will be the subject of a grant application to the MAMH under Component 4 - Support for intermunicipal cooperation of the Fonds régions et ruralité (FRR);

CONSIDERING the draft agreement has been presented to the municipal council;

190-11-2023 It is proposed by Cr. Holmes

And seconded by: Cr. YOUNGE

and resolved that the Municipality of Clarendon wishes to participate in the intermunicipal agreement for the fit-testing service for the facepieces of its employees' SCBA and respiratory protection masks.

FURTHERMORE, Council authorizes Edward Walsh, Mayor, and Patricia Hobbs , Director General, to sign all documents related to the agreement on behalf of the Municipality.

Carried

7.6.3 RESOLUTION FOR THE NOMINATION OF THE MRC DE PONTIAC AS PROJECT LEADER FOR THE REQUEST FOR FINANCIAL ASSISTANCE WITHIN THE FRAMEWORK OF THE FRR VOLET 4 - SOUTIEN À LA COOPÉRATION INTERMUNICIPALE

WHEREAS the Municipality has taken note of the Guide intended for organizations concerning Component 4 - Support for intermunicipal cooperation of the Fonds régions et ruralité;

WHEREAS the 18 municipalities of the MRC Pontiac wish to present a project for the implementation of a fit-testing service for the facial piece of SCBAs and respiratory protection masks for employees of the municipalities of the MRC Pontiac within the scope of Component 4 - Support for intermunicipal cooperation of the Fonds régions et ruralité;

THEREFORE

191-11-2023 It is proposed by Cr. Holmes

Seconded by: Cr.Younge

And resolved that the present resolution be adopted and that it rule and decree as follows:

The Council of the Municipality of Clarendon undertakes to participate in the project to implement a fit-testing service for the facial piece of SCBAs and respiratory protection masks worn by employees of the municipalities of the Pontiac MRC and to assume part of the costs from its share (no direct financial payment);

- Council authorizes the project to be submitted under Component 4 - Support for intermunicipal cooperation of the Fonds régions et ruralité;

- The Council appoints the MRC Pontiac as the organization responsible for the project.

Carried

7.7 WASTE MANAGEMENT

7.8 COTTAGE ASSOCIATION COMMITTEE

7.9 CHAMBER OF COMMERCE COMMITTEE

8. NOTICE OF MOTION FOR TAXATION BYLAW FOR 2024

Notice of Motion given by Cr. Smith for the taxation bylaw for 2024 (draft below)

BY-LAW 2024-001 REGARDING THE GENERAL PROPERTY TAX RATE, SERVICE RATES AND THE ANNUAL INTEREST RATE

ARTICLE 1

For the implementation of this budget, the general land tax and taxes for services will be levied according to the following chart:

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General land Tax	Rate per \$1000	\$0.54
Garbage	Fixed rate per unit	\$200.00
Water		
Single Family Dwelling	Fixed rate per unit serviced	\$428.50
Commercial Establishment	Fixed rate per unit serviced	\$355.00
Commercial Plus Garage	Fixed rate per unit serviced	\$775.00
Single Family dwelling plus Restaurant	Fixed rate per unit serviced	\$827.50
Commercial Establishment plus Single Family Dwelling	Fixed rate per unit serviced	\$743.50
Garage	Fixed rate per unit serviced	\$460.00
Farms With livestock	Fixed rate per unit serviced	\$355.00
Giant Tiger	Fixed rate per unit serviced	\$865.00

Method of Payment

Article 2 Method of payment of taxes in the present by-law are as follows:

- 1) All tax invoices to which the total does not exceed \$300.00 the invoice must be paid in one instalment on April 1st 2024.
- 2) All tax invoices to which the total is or exceeds \$300.00, the debtor has the right to pay the invoice in one or two payments as follows:

Two equal instalments:

- The first instalments must be paid by April 1st 2024
- The second instalment must be paid by July 1st 2024

Article 3 Taxes are payable at the Municipality office at 427 Route 148 Clarendon by cash or by cheque, payment to the order of The Municipality of Clarendon. Taxes may also be paid by electronic payment at identified financial institutions.

Interest Rates

Article 4 All accounts owing to the municipality bear interest at the rate of EIGHTEEN PERCENT (18%) per annum from the deadline at which they must be paid. However, only outstanding amounts on each instalment required bear interest.

Coming into Force

Article 5 The present by-law will come into force on the day of its publication, in accordance with the law.

Edward Walsh

Mayor

Notice of Motion & Draft Bylaw: November 28, 2023

Date of Adoption:

Date of Publication:

Patricia Hobbs

Director General/Sec.-Treas.

9. PECUNIARY INTEREST FORMS

Conforming to article 360.2 of the regulation governing Elections and Referendums in municipalities; the following council members deposited their declaration of pecuniary interests forms

Cr. Rick Younge

Cr. Jonathan Dagg

Cr. Phillip Elliot

Cr. Phillip Holmes

Cr. Eric Smith

Cr. Mavis Hanna

Mayor Edward Walsh

10. MEETING DATES 2024

ADOPTION OF THE CALENDAR OF REGULAR MEETINGS FOR 2024

WHEREAS section 148 of the Quebec Municipal Code [or 319 of the Cities and Towns Act] provides that Council shall establish, before the beginning of each calendar year, the calendar of its regular meetings for the ensuing year, fixing the day and hour of the commencement of each meeting;

THEREFORE, it is

192-11-2023 Moved by: Cr, Hanna

Seconded by: Cr.Elliott

And unanimously resolved

THAT the following schedule of regular council meetings for 2024 be adopted, to be held on Tuesdays, commencing at 7:00 p.m.

And that public notice of this calendar be published in accordance with the law governing the municipaliy

January 16, 30

February 13, 27

March 12, 26

April 09, 23

May 14, 28

June 11, 25

July 9

August 13

September 10, 24

October 8, 22

November 12, 26

December 10

(Budget Meeting to be Announced)

Carried

11.. ADJOURNMENT

193-11-2023 Motion by Cr. Holmes to adjourn the meeting of November 28 2023 at 10:40 p.m.

Mayor Edward Walsh

Clerk Treasurer – Patricia Hobbs

