

**(Unofficial version)**

**DATE: June 25,, 2024**

The regular meeting of the Clarendon Municipal Council was held on the above night, at the council hall located at C427 route 148 in Clarendon. Present were Mayor Edward Walsh, Cr. Elliott, Cr.Dagg, Cr. Hanna, Cr. Smith & Cr. Younge. Also attending the meeting was Clerk Treasurer Patricia Hobbs. Cr, Holmes motivated his absence.

**1. OPENING THE MEETING**

**Conflict of Interest Statement:**

*A conflict of interest occurs when elected officers are placed in a situation of having to choose between their personal interests, or those of their entourage, and the public interest. The conflict of interest sections of the Act respecting municipal elections and referendums are designed to ensure that the decision-making process on a municipal council is not tainted by personal consideration*

Mayor Ed Walsh opened the meeting at 7 :00 p.m.

**Public Participation: None**

**2. ADOPTION OF THE AGENDA**

**090-06-2024**

Proposed by Cr. Hanna

Seconded by: Cr. Dagg

And unanimously resolved to adopt the agenda of June 25, 2024 7.3.4 Tree Removal in Ditch and 5.3 Shawville request for donation to Canada Day Parade 7.7.2 Waste Management Meeting update  
Carried

**3. ADOPTION OF THE MINUTES OF THE REGULAR MEETING OF May 28, 2024**

**091-06-2024**

Proposed by: Cr Elliott

Seconded by: Cr. Holmes

*And is* resolved to adopt the minutes of the meeting of May 28, 2024

**Carried**

**4. MAYOR'S REPORT – Pro Mayor, Cr. Hanna gave a report on the latest meeting of the council of mayors**

**5. CORRESPONDENCE AND INFORMATION**

**5.1 – Request for Sand from Resident – The resident will be contacted, as the council does not sell sand to residents.**

**5.2 – Thank you from Pontiac Reception Center for donation**

**5.3 – Request from the Municipality of Shawville for donation to Canada Day Parade**

**092-06-2024**

**Moved by: Cr. Hanna**

**Seconded by: Cr. Younge**

**That the Municipality of Clarendon will share in the cost of the prizes for the winning floats of the Canada Day Parade**

**6. FINANCIAL REPORT &/OR ACCOUNTS PAYABLE**

**Accounts Payable in the amount of \$ 245,707.00 were presented**

**AUTHORITY OF PAYMENT OF THE LIST OF BILLS**

Certificate of availability of credits

I, the undersigned, Patricia Hobbs, Director General of the Municipality of Clarendon certify that there are sufficient credits available to carry out the expenditure mentioned above.

In witness whereof, this certificate is given in Clarendon this 25th day of June 2024

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*Patricia Hobbs*  
**Patricia Hobbs – Clerk Treasurer**

**093-06-2024 Proposed by Cr. Cr. Elliott**

**Seconded by: Cr. Smith**

And is resolved to pay the bills in the amount of \$ 245,707.00

## **7. COMMITTEE MEETINGS AND REPORTS**

### **7.1 PERSONNEL COMMITTEE**

#### **7.2 LUP COMMITTEE**

##### **7.2.1– Cadastral Operation**

**Whereas** the owner of Cadastral 5 639 525 is zoned AG17, Type 1 Destructured - Residential.

**Whereas** a CPTAQ application is not required.

**Whereas** the property owner of Parcel 5 639 525 would like to subdivide and sell a parcel to the adjacent property owner located at Cadastral 5 639 519.

**Whereas** the adjacent property owner's dwelling is situated within the seller's property, Parcel 5 639 525 and the two property owners are in agreement to rectify the situation..

**Whereas** Minute Number 35428 creates Parcels 6 613 670 and 6 613 669. .

**Whereas** the newly formed Parcel 6 613 669 will be consolidated with 5 639 519 to form Parcel 6 621 533.

**Whereas** the adjacent property owner of Parcel 5 639 519 agrees to consolidate the newly acquired Parcel 6 613 669 with the existing Parcel 5 639 519 to create newly formed Parcel 6 621 533 as per minute 35629.

**Whereas** as a condition to the council approval, the two survey minutes will be concurrently registered.

**094-06-2024 It is therefore**

**Moved by: Cr. Holmes**

**Seconded by: Cr. Hanna**

And unanimously agreed that Municipal Council approve survey minute Numbers 35428 and 35629 subject to the condition that Minute 35629 is registered concurrently with Minute 35428  
Carried

##### **7.2.2 Council Resolution Approving a Cadastral Operation**

**Whereas** Parcel 6 560 918 is Zoned RT-5

**Whereas** the newly formed lots are compliant with the municipal bylaws for size and frontage.

**Whereas** the newly formed Parcel 6 627 863 retains the primary residence and all secondary buildings.

**Whereas** Minute Number 18396 creates Parcels 6 627 863, 6 615 923 and 6 615 924.

**095-06-2024 It is therefore**

**Moved by: Cr. Dagg**

**Seconded by: Cr. Holmes**

And unanimously agreed that council approve survey Minute Number 18396 to create parcels 6 627 863, 6 615 923 and 6 615 924

Carried

##### **7.2.3 – Council Resolution to Approve a Cadastral Operation**

**Whereas** Parcel 5 639 380 is zoned AG22 ,

**Whereas** Minute Number 34911 forms Parcels 6 589 540 (residential use) and 6 589 539

**Whereas** the frontage is 10.01 meters and if approved, will require a minor variance application, the minimum frontage is 50 meters as per Chapter 7 of Clarendon Zoning By-law 252-04.

**Whereas** the requested severance is subject to final approval by CPTAQ and council approval is required in advance of that application.

**096-06-2024 It is therefore**

**Moved by: Cr. Elliott**

**Seconded by: Cr. Hanna**

And unanimously agreed to approve survey Minute Number 34911 to sever the residential property from a farm

Carried

**7.2.4 Information Notes on 3 Files for Discussion**

**7.2.5 A new member has been appointed to the LUP committee.**

**097-06-2024 Moved by: Cr. Younge  
Seconded by Cr. Hanna  
And unanimously resolved to accept Cyndia Labine to the committee  
Carried.**

**7.3 TRANSPORTATION COMMITTEE**

7.3.1 Extension of Gravel Budget Using Unappropriated Surplus  
**Whereas**, several road repairs and replacements of culverts are needed this year

**Whereas**, council is aware that the budget for gravel for 2024 will be exceeded with these repairs

**It is therefore**

**098-06-2024 Moved by:Cr. Smith  
Seconded by: Cr. Elliott**

And unanimously agreed that McGuire Sideline will be repaired with rejects and topped with 0 ¾ gravel and culverts which require replacement this year which in turn will require gravel will be replaced and any amounts over the 2024 Gravel budget will be taken from unappropriated surplus.

Carried

7.3.2 – Air Conditioning for Garage - discussion

7.3.3 – Request for Road Maintenance on Private Road – tabled and discussed

7.3.4 – Tree Removal Between Radford Road on north side of Hwy 148 – The road foreman has been informed

**7.4 LIBRARY COMMITTEE**

**7.5 FINANCE COMMITTEE**

**7.6 FIRE COMMITTEE**

**7.6.1 – Letter from Fire Chief**

**099-06-2024** A letter was received from the Fire Chief requesting gravel to cover the lot which was purchased for the Shawville/Clarendon Fire Dept

**Moved by: Cr. Dagg**

**Seconded by: Cr. Younge**

And unanimously agreed to split the cost of the needed gravel and the cost of hiring a backhoe with the Municipality of Shawville.

**Carried**

**7.7 WASTE MANAGEMENT**

**7.7.1 – New Garbage Contract – Discussion Only**

**7.7.2 – Waste Management Update**

**Cr. Dagg gave an update from the most recent waste management committee meeting at the MRC.**

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**7.8 COTTAGE ASSOCIATION COMMITTEE**

**7.8.1 – Signage**

- Any signage advertising activities to take place on municipal property must be presented at a council meeting and approved.

**7.9 - CHAMBER OF COMMERCE COMMITTEE**

**8. Miscellaneous & Discussion**

**8.1 – FRR 4 Grant Discussions**

**100-06-2024** Motion by Cr. Holmes and seconded by Cr. Hanna to adjust the FRR grant to a different location than the original application. A Vote was taken. 5 For 1 Against  
- Motion passed

Cr. Dagg wished to have his reasons for voting “no” published and are as follows...

FRR 4 Funding was approved to develop a green space within the Municipality of Clarendon

The alternative site qualifies to apply for funding of their own.

**9. ADJOURNMENT**

**101-06-2024** Motion by Cr. Holmes to adjourn the meeting of June 25, 2024 at 9:55 p.m.

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Mayor Edward Walsh

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Clerk Treasurer – Patricia Hobbs

